

**Millbury School Committee Meeting  
REGULAR SESSION  
Minutes**

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2019 JUL -3 PM 2:55  
MILLBURY, MASS.

**Date:** April 24, 2019

**Present:** Mrs. Nietupski, Chairperson, Mr. Wilbur, Vice Chairperson, Mrs. Teixeira, Mrs. Lagerholm, Mrs. Vigneau, Mr. Lazzaro, Student Advisory Council Representative, Ms. Ryan, Director of Pupil Services, Mr. Gilrein, Millbury Jr./Sr. High School Principal, Mr. Hall, Elmwood Street School Principal, Mr. Burke, Elmwood Street School Assistant Principal, Mrs. Friedman, Shaw Elementary School Principal, Mrs. Bellville, Curriculum Coordinator, Mr. Bedard, Business Manager, and Mr. Myers, Superintendent of Schools

**Location:** Millbury Jr. /Sr. High School Media Center

**Time:** 7:00 pm

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There was a reception for Mrs. Vigneau before the meeting opened. Mrs. Nietupski began the meeting at 7:25 pm with The Pledge of Allegiance. Senator Michael Moore presented Mrs. Vigneau with plaques from the Massachusetts Senate and House for her twenty years of service on the School Committee. Mrs. Nietupski gave a short speech regarding Mrs. Vigneau's retirement from the School Committee. Mrs. Vigneau addressed the School Committee and administration.

**1. Review and Approval of the Regular Session Minutes of April 10, 2019.**

Mrs. Nietupski asked for any changes, additions or deletions, to the Regular Session Minutes of April 10, 2019. Mrs. Lagerholm made a motion to approve the minutes from the April 10, 2019 meeting, seconded by Mrs. Teixeira. All approved (4-0-1).

**2. Review and Approval of the Executive Session Minutes of March 1, 2019.**

Mrs. Nietupski asked for any changes, additions or deletions, to the Executive Session Minutes of March 1, 2019 stating that if there are any changes, additions, or deletions they must be done in Executive Session. Mr. Wilbur made a motion to approve the executive minutes from the March 1, 2019 meeting, seconded by Mrs. Vigneau. All approved (4-0-1).

**2. Report of the Administration**

**a. Music Performance by the Cast of Shrek, Jr.**

Members of the Jr. High School musical Shrek, Jr., performed a few songs from the play which is directed by Mrs. Allyson Rottman and Mrs. Kelly Canney. The play will be performed on Friday, May 3, 2019 and Saturday, May 4 at 2:00pm and 7pm.

**b. Student Council Update**

Jena Taubert and Kamiren Warren updated the Committee on recent and upcoming events at the Jr. /Sr. High School. They also highlighted the trip to Iceland. Mr. Myers stated that the Immigration Celebration is a great resource for the community and it is very well done.

**c. Budget Update with Senator Michael Moore**

Mr. Myers stated that Senator Moore would give a status report on the State's budget. He stated that Representative Frost and the House are involved in budget debates. He stated that the Governor's budget that came out in January for FY20 is 5.1 billion dollars, which is an increase of 4.1% over the FY19 budget. Senator Moore stated that the House proposed their budget at 5.125% which is 218 million an increase of 18 million over the Governor's FY20 budget. The House also invests 73.8% for regional transportation that the Governor's budget does not fund. He stated that the Governor's budget does not include the foundation budget review commission recommendations. He stated that the Senate and House filed separate legislation which could be considered foundation budget review recommendation, which is the legislation has underfunded Chapter 70 Aid by 2 million dollars. The Senate enacted the recommendations and the House passed different versions. The difference being the Senate's timeline is five years and the House's timeline is seven years. Senator Moore stated that for fiscal year 20 the Chapter 70 funds for Millbury are \$7,658,459. The Governor's Budget is \$7,643,267, which is \$286,964 higher than the final FY19 fiscal budget. Senator Moore stated that the Millbury Public School enrollment for FY20 is 1,729 students, which is a slight decrease. Senator Moore stated that the Senate goes into budget debate at the end of May. He stated that if anything needed addressing to please reach out to his office. Senator Moore stated that Superintendent Myers has made Senator Moore aware that funding is needed for Chromebooks. Senator Moore stated that at the end of fiscal 19 there was a billion dollar balance which he hopes that 200 million will be used towards address the foundation review budget for either the next five or seven years.

Mrs. Nietupski thanked Senator Moore for the \$52,000 that was earmarked for the White Activity Bus. Mr. Bedard stated that forty one trips have been run and if we had to contract with the bus company it would be \$388 per trip. He stated that the School Department has saved \$15,000.

**d. Overview of English Language Arts**

ELA coaches Mrs. Cheryl Schonberg and Mrs. Lizz Trahan provided the Committee with a PowerPoint presentation detailing the recent initiative of Wonders. They stated that they comprised a list of non-negotiable components for teachers in grades K-5. They also stated that the program consists of three intervention support tiers. Tier 1 is the Core Classroom Instruction, Tier 2 is the Targeted Small Group Instruction and Tier 3 is the Intensive Individual Intervention. They stated that Wonders is a huge change for teachers and it is changing the way teachers deliver instruction in the classroom. They explained that they are identifying necessary scaffolds for certain students. Scaffolds is adding more steps for students to achieve a higher goal. They stated that the teachers have asked many questions and have asked for a lot of feedback and are getting more excited towards the program and talking about what next year will look like. A discussion regarding using technology in the Wonders program took place.

**e. Technology Implementation Plan**

Mr. Myers stated that the Technology Plan has four steps and that Mr. Rob Bellville, IT Director developed the plan. He along with the District Technology Committee have been working on how to institute technology into people's hands to transform the delivery of the curriculum and to substantially change the nature of teaching and learning in every classroom. Mr. Myers stated that the teachers support and buy in is crucial and to provide sufficient support to the teachers by giving them the devices and professional development allowing them to get comfortable using the devices. He stated that the buy-in from the teachers has been great and that teachers across the district are using Google classroom. The second step is to get the devices. Mr. Myers stated that funds have been dedicated for the purpose of improving technology by improving the infrastructure. He also stated that keeping students' safe while using technology because at some point he would like the students to take the device home. There is

new technology that will allow us to keep the students safe wherever they are using a Millbury Public School's device. Mr. Myers stated that the district is very close to being able to support a 1:1 device per student. He also stated that it is very important for teachers to have support as they begin transforming their instruction using technology. Mr. Myers stated that a Technology Coach would support teachers as they learn to use technology in their instruction. He stated that he is hopeful that this position could be in FY21 budget. Mr. Myers stated that students in grades 7-11 will have a 1:1 device.

### **3. Budget**

#### **a. Student Activity Accounts Subaccounts – Vote Required**

Mr. Bedard stated that the auditor recommends that the School Committee review and vote on the Student Activity Accounts. Mr. Bedard stated that the Elmwood Street School has six (6) subaccounts, the Shaw Elementary School has seven (7), the Jr. /Sr. High School has 30 subaccounts. He stated that tweaks have been made to each account. Mr. Wilbur made a motion to approve the Student Activity Accounts Subaccounts, seconded by Mrs. Vigneau. All approved (5-0).

### **4. Old Business**

#### **a. Jr./Sr. High School Principal Search**

Mr. Myers stated that 30 application were received for the position of jr. /sr. high school principal of the 30 the Committee interviewed five candidates. Mr. Myers stated that the internal candidates were exceptional. He stated that he would introduce the new Principal of the Millbury Jr. /Sr. High School at the next School Committee meeting.

#### **b. Shaw Building Project Update**

Mr. Myers stated that the Design Team, the OPM and the consultants that have been working with Feasibility Committee are exceptional. He stated that the HVAC and Electrical and Plumbing Working Group met last night. The Feasibility Committee met on Monday, April 22<sup>nd</sup>. During the meeting a sloped roof was being considered for aesthetics and to enclose the mechanics, however with the cost of upwards of 2 million for the sloped roof, the Committee voted for a flat roof for the Shaw Project. Mr. Myers stated that the designer is confident that he will design a flat roof that will incorporate textures and will hide the mechanicals. Mr. Myers stated that during the meeting Design Build Bid verses CM at Risk options were discussed. He also stated that the Safety Working Group met and the consultant was fantastic. Mr. Myers stated that the Preferred Schematic is due July 10<sup>th</sup>. He stated that on August 28<sup>th</sup> the final Design Plan will hopefully be approved.

The next public forum is May 15<sup>th</sup>. This has been changed from May 1, 2019.

Mr. Bedard stated that during the HVAC Working Group meeting a discussion took place of a dehumidified building verses an air conditioned building. He stated that if a dehumidified building is chosen there will be an annual savings of \$100,000.

Mrs. Nietupski announced that the Parents Club will hold their Textile Drive at the Elmwood Street School on Saturday from 9a -12a. All soft goods are welcome donations.

### **5. New Business**

### **6. Executive Session**



**7. Adjourn** – Mrs. Lagerholm made a motion to adjourn the meeting, seconded by Mrs. Vigneau. . All approved (5-0).

**Next Meeting:**

**May 7, 2019** MHS Principal's Conference Room 6p

**May 8, 2019** MHS Media Center 7p

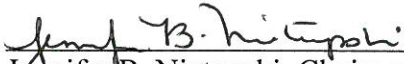
Respectfully submitted,

*Donna Freitas*

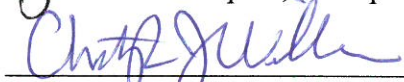
Donna Freitas

Executive Assistant to the Superintendent

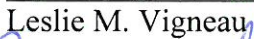
Approved:



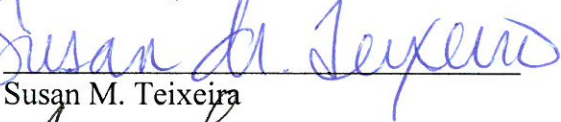
Jennifer B. Nietupski, Chairperson



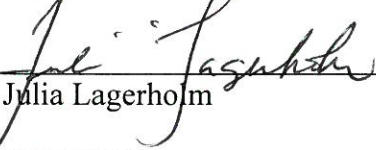
Christopher J. Wilbur, Vice Chairperson



Leslie M. Vigneau



Susan M. Teixeira



Julia Lagerholm

Items in Packet:

Agenda

Regular Minutes 4/10/2019

Executive Session 3/12/2019

Memo Student Activity SubAccounts

Handouts

English Language Arts - Wonders