

**Millbury School Committee Meeting
REGULAR SESSION
Minutes**

RECEIVED
TOWN CLERK
2019 NOV -7 AM 10:18
MILLBURY, MASS.

Date: August 28, 2019

Present: Mrs. Nietupski, Chairperson, Mr. Wilbur, Vice Chairperson, Mrs. Teixeira, Mrs. Lagerholm, Mr. Bedard, Business Manager, Ms. Trahan, Curriculum Coordinator, Mr. Lowe, High School Principal, Mr. Jon Krol, High School Assistant Principal, Mrs. Thompson Jr./Sr. Junior High School Assistant Principal, Mr. Tuccio, Shaw Elementary Principal, Mrs. Rosenkranz, Assistant Principal, Shaw Elementary School, Ms. Ryan, Director of Pupil Services, and Mr. Myers, Superintendent

Absent: Mrs. Prior

Location: Millbury Jr. /Sr. High School Media Center

Time: 7:00 pm

Mrs. Nietupski opened the meeting at 7:00pm with the Pledge of Allegiance. Mrs. Nietupski welcomed everyone back to the 2019-2020 school year.

1. Review and Approval of the Regular Session Minutes of July 8, 2019

Mrs. Nietupski asked for any changes, additions or deletions, to the Regular Session Minutes of July 8, 2019. Mrs. Texiera made a motion to approve the minutes from the July 8, 2019 meeting, seconded by Mrs. Lagerholm. All approved (4-0).

Mrs. Nietupski stated that agenda number 5a Band Trip to Washington D.C. will be moved to the top of the Agenda.

Mr. Dooley presented the Band Trip to Washington D.C. on April 16th through April 19th to the School Committee for an approval to continue planning the trip. Mrs. Nietupski asked if the students would be swimming in the hotel pool. Ms. Ryan stated that guidelines for field trips which includes swimming are in the process of being completed. Mr. Dooley will come again before the School Committee for final approval of the trip. Mr. Wilbur made a motion for provisional approval for the Band Trip to Washington D.C., seconded by Mrs. Lagerholm. All approved (4-0).

2. Report of the Administration

a. Welcome New Administrators

Mr. Myers introduced Mr. Andrew Tuccio, Principal of the R.E. Shaw Elementary School. After Mr. Tuccio addressed the School Committee he introduced the new Assistant Principal of the R.E. Shaw Elementary School, Mrs. Erin Rosenkranz. Mr. Lowe, High School Principal introduced the new Assistant Principal of the high school, Mr. Jon Krol.

b. Report of the New Teacher Orientation

Mrs. Trahan updated the School Committee on the new teacher orientation she stated that there are 15 new teachers and mentors. Mr. Myers stated that the 15 new teachers have replaced retirees or personnel who have otherwise left the district. He also stated that there were no new positions.

c. Fiscal Grant 2020 Grants

Mrs. Trahan updated the Committee on the status of grants. She stated that the Title I Grant is \$189,321 which is up \$12,873 from last year. Almost all Title I funding (\$170,421.) is used to offset certain salaries, including Title I tutors. Ms. Trahan stated that at the Elmwood Street School the Title I tutors are all part-time. She stated that because we don't have to contribute to retirement funds we were able to hire an additional tutor. She stated that some of the funds are used to fund a portion of a secretarial salary and a portion of the Curriculum Director's salary. The remaining Title I funds are used to purchase materials for Title I Math and Literacy nights, certain assessment materials, and some professional development. The Title II Grant is for \$38,226 which is down \$178 from last year. Title II funding (\$31,000) is used to support the mentoring program. The remaining funds provide some co-teaching training and supplies and professional development focused on Social-Emotional Learning. Title IVA \$11,887 which is \$2,147 down from last year is used for co-teaching training and supplies. A portion is also being used for Assumption School, who we are partnering with us for professional development. Private Millbury schools are eligible for these grants such as Assumption School. Most of the grant amounts are based on the number of free and reduced lunches for students. Mr. Bedard stated that the grants have two years to use the entire amount because most of the time Assumption School has not used the funds which revert back to us at the end of the school year.

d. School Choice Update

Mr. Myers stated that as a district we have continued with School Choice. Last year we opened seven seats and this year we opened seven additional seats. He stated that some of the school choice students graduated last year which opened up additional seats. Mr. Myers stated that we have filled fourteen school choice seats. Mr. Myers stated that some of the school choice students have also been in the Millbury Public Schools but their families relocated this summer. He also stated that we have 2 students waitlisted. Mr. Bedard stated that we received \$28,837 for the school choice students.

Mrs. Nietupski asked if there was any unusual spike in enrollment this year. Mr. Myers stated that there were new developments in town and on October 1st he will have an enrollment report and would break down to see if any new students are coming from the new housing developments.

4. Budget**a. Safer Schools Grant**

Mr. Bedard stated that the district received \$57,392.42 from the Executive Office of Public Safety. He stated that Chief Desorcy alerted us to this grant. Mr. Bedard stated that the grant was very competitive and will be used for safety equipment needed around the district.

b. Disposal of Surplus Equipment – Vote Requested

Mr. Bedard stated that the 2003 Chevrolet maintenance van needs major repairs and is not being used. The new maintenance van for \$32,000 has been ordered and delivery is in October. Mr. Bedard recommended to the School Committee to declare the van surplus. He stated that it would be sold to the highest bidder and the proceeds will go into the town receipts. Mrs. Lagerholm made a motion to approve declaring the maintenance van as surplus seconded by Mr. Wilbur. All approved (4-0).

c. Pick-up Truck 5-18 ATM Warrant Article – Vote Requested

Mr. Bedard stated that the School Department received a warrant article for \$55,000 for a new pick-up truck. He stated that the purchase was for \$46,391 with a balance of \$8,609 and recommends that the School Committee vote to return the balance of the warrant article to the Town of Millbury. Mrs. Lagerholm made a motion to return the balance of the \$8,609 from the warrant article for \$55,000 for a new pick-up truck to the Town of Millbury, seconded by Mr. Wilbur. All approved. (4-0).

d. Dan's Truck Service Donation – Vote Requested

Mr. Bedard stated that through the work of Mr. Mara Dan's Truck Service has donated \$1,200 for a new indoor pitching mound and equipment needed for the mound. Mrs. Teixeira made a motion to accepted Dan's Truck Service Donation for a new indoor pitching mound, seconded by Mr. Wilbur. All approved (4-0).

e. Special Town Meeting Warrant Articles

Mrs. Nietupski stated that the School Committee will vote on supporting putting a Warrant Article for the Shaw School Project in at the Special Town Meeting on November 12, 2019.

Mr. Myers stated that he along with the project team, Mr. Bedard, Mr. Plante and Mr. Tuccio attended a meeting with the Board of Directors at the MSBA today. He stated that they unanimously voted to support a grant of \$24,274,67 for the Shaw School Project..

Shaw School Building Project: Mrs. Nietupski stated: To see if the Town will vote to appropriate, borrow or transfer from available funds \$60,922,761 to be expended under the direction of the R.E. Shaw Building Committee for the new R.E. Shaw Elementary School Project located at 58 Elmwood Street, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 61.73 percent (%) of eligible approved project costs, as determined by the MSBA or (2) the total maximum grant amount determined by the MSBA. Mr. Wilbur made a motion to approve putting a Warrant Article for the Shaw School project at the Special Town Meeting, seconded by Mrs. Lagerholm. All approved (4-0).

Athletic Fields

Mr. Mara asked the School Committee to consider putting a Warrant Article for Athletic Fields at the Special Town Meeting. Mr. Mara referred to a previous presentation by Gale Associates. Mr. Mara stated... To see if the Town will vote to raise and appropriate or transfer funds and/or borrow the sum of \$4,950,834 to fund for the School Department a renovation of the Jr./Sr. High School's athletic facilities and related materials and equipment located at 12 Martin street, or taken any action therein. Mr. Wilbur made a motion to approve putting a warrant article for Athletic Fields at the Special Town meeting, seconded by Mrs. Lagerholm. All approved (4-0).

5. Old Business

a. Shaw School Project Update

Mr. Myers stated that the Schematic Design was approved by the Shaw Building Committee and earlier today August 28, 2019 by the MSBA. He stated that the Design includes three alternates which were approved by the MSBA. Mr. Myer stated that if we come in \$300,000 under budget we would install solar panels on the roof at Shaw, this is alternate number 1. He stated that alternate number 2 was lighting around the turf field. He stated that the area will be prepped for installation at a later date.

Mr. Myers stated that on July 31st the project team attended a Project Scope and Budget meeting at MSBA and presented a review of the schematic design.

Mr. Myers stated that there have been a few outreach events. He stated that last night at the Elmwood Street School's ice cream social a video ran continuously on a television highlighting areas of need. He also stated that tri-fold pamphlets were handed out and will be distributed to area business. He also stated that posters and the pamphlets will be available at the Town Hall, Library, Council on Aging, and at all schools.

Mr. Myers stated that the MSBA Board of Directors approved unanimously the proposed project and approved \$24.3 million in a state grant to support the new Shaw School. Mr. Myers stated that he has sent an article to the Chronicle, in which he included the date of the vote and the tax implications.

Mr. Myers stated that another section has been completed on the timeline. He stated that from now until the vote the Committee will work on outreach to the community to answer any questions.

6. New Business

b. Review Policy JLCD – Administering Medicines to Students –

Ms. Ryan stated that in the JLCD Policy it states that the school secretary will call the student to the office and remind them to take their medication. This would be changed to self-administration, which would be geared more towards junior and senior high school students and would be accompanied by signed parental consent form with a physician oversight and will be monitored by the nurse. Ms. Ryan stated that the following language would be removed: This provision only applies when the correct dosage of the medication has been placed in an individual container clearly marked with the student's name, the dosage to be administered, and the time and /or conditions under which the medicine is to be taken. In addition, the student must be able to recognize the medicine that he/she is taking, as this information is addressed in individual medical plans. Ms. Ryan asked the School Committee to consider this the first reading.

c. Appointment of Representative to the Southern Worcester County Educational Collaborative and the Assabet Valley Collaborative for the 2019-2020 School Year – vote requested

Mrs. Teixeira made a motion to approve Mr. Myers the representative to the SWCEC and Assabet Valley Collaborative for the 2019-2020 school year, seconded by Mrs. Lagerholm. All approved (4-0).

d. School Committee Goals

Mr. Myers stated that the School Committee completed their goals as much as possible for last year. However, some of the goals are on a continuing basis. He stated that the Shaw School Project should be a goal until occupancy. He also stated that the Safety should be a continuing goal and Assessment Data

should be a continuing goal as this is very important to look at student achievement such as MCAS. Mrs. Nietupski stated that she would like one of goals to be School Start Times. She stated that they would like to research the benefits of having the younger students start earlier and the older students to start later.

e. Annual Appointment of School Physician

Mr. Myers recommended to the School Committee to reappoint Dr. Aggarwal as the school physician. Mr. Wilbur made a motion to approve Dr. Aggarwal school physician, seconded by Mrs. Teixeira. All approved (4-0).

Mr. Myers stated that the Board of Health has kept the School Department abreast of Triple E virus. He stated that they sprayed on Monday evening and it takes a few weeks to take effect. He stated that they are moving some of the Friday night football games and other events that are scheduled in the evening until the first frost. Students are allowed to bring bug spray to school.

7. Executive Session

The Committee will consider moving in Executive Session in accordance with MGL Chapter 30A, §21(a)3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigation position, and the Chair so declares.

Mrs. Teixeira – YES

Mrs. Lagerholm – YES

Mrs. Nietupski – YES

Mr. Wilbur - YES

8. Adjourn – The open meeting will be closed at the end of the Executive Session and no other business will be conducted.

Next Meeting – September 11, 2019 MHS Media Center

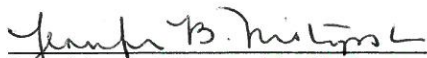
Respectfully submitted,

Donna Freitas

Donna Freitas

Executive Assistant to the Superintendent


Approved:



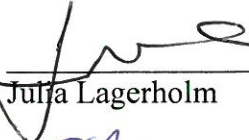
Jennifer B. Nietupski, Chairperson



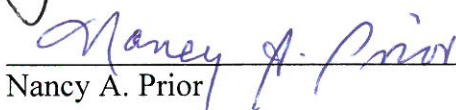
Christopher J. Wilbur, Vice Chairperson



Susan M. Teixeira



Julia Lagerholm



Nancy A. Prior

Items in Packet:

Agenda

Regular Minutes 7.8/2019

Memo Disposal of Surplus Equipment

Memo Pick-up Truck

Music Department Trip

Memo Acceptance of Dan's Truck Service Donation