

**Millbury School Committee Meeting
REGULAR SESSION
Minutes**

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MILLBURY, MASS.

Date: May 22, 2019

Present: Mrs. Nietupski, Chairperson, Mr. Wilbur, Vice Chairperson, Mrs. Teixeira, Mrs. Lagerholm, Mrs. Prior, Mr. Lazzaro, Student Advisory Council Representative, Mr. Bedard, Business Manager, and Mr. Myers, Superintendent of Schools

Location: Millbury Jr. /Sr. High School Media Center

Time: 7:00 pm

Mrs. Nietupski opened the meeting at 7:00pm with the Pledge of Allegiance.

1. Report of the Administration

a. National Honor Society Service Project Presentations

Mr. Myers stated that as part of the membership for the National Honor Society, members are required to complete an individual service project. Mrs. Pine, Math Teacher, and National Honor Society Advisor stated she had 30 juniors and 30 seniors this year. She gave a Powerpoint presentation showing students involved in their service projects. She also stated that the students wrote a reflective piece describing their project. The following students explained their projects to the School Committee: Joseph Boucher, Micah Friedman, Marina Kazmierczak, Samantha Stafinski, Kyle Taubert, and Rigo Sanchez.

2. School Committee Reorganization

Mrs. Nietupski stated that Mr. Myers would run the meeting until a new chairperson was nominated and approved. Mr. Myers stated that every year after the town vote the School Committee must reorganize. Mrs. Teixeira nominated Mrs. Nietupski as School Committee Chairperson, seconded by Mrs. Lagerholm. All approved. (5-0). Mrs. Nietupski asked for nominations for Vice Chairperson. Mrs. Teixeira nominated Mr. Wilbur for Vice Chairperson, seconded by Mrs. Lagerholm. All approved (5-0). Mrs. Nietupski asked for nominations for a member authorized to sign payroll warrants. Mr. Wilbur nominated Mrs. Prior, seconded by Mrs. Teixeira. All approved. (5-0). Mrs. Prior nominated Mr. Wilbur as the back-up authorized School Committee member to sign payroll warrants, seconded by Mrs. Lagerholm. All approved. (5-0). Mrs. Nietupski asked for nominations for an authorized member to sign student activity warrants. Mr. Wilbur nominated Mrs. Prior, seconded by Mrs. Teixeira. All approved (5-0). Mrs. Prior nominated Mr. Wilbur as the back-up authorized School Committee member to sign school activity warrants seconded by Mrs. Lagerholm. All approved. (5-0).

Mrs. Nietupski stated that this was Nicholas Lazzaro's last School Committee meeting as he is graduating. She stated that Nick has served on the School Committee as the Student Advisory Council Representative for three years. Nick plans on attending Assumption College in the fall.

3. Review and Approval of the Regular Session Minutes of May 8, 2019.

Mrs. Nietupski asked for any changes, additions or deletions, to the Regular Session Minutes of May 8, 2019. Mr. Wilbur made a motion to approve the minutes from the May 8, 2019 meeting, seconded by Mrs. Teixeira. All approved (5-0).

4. Budget

a. School Lunch Pizza Bids – Vote Requested

Mr. Bedard asked the School Committee to vote on the renewal of the contract with A & D Pizza for \$5.25 per unit for the 2019-2020 school year. He stated that 3,000 pizzas were sold for a total of \$16,000. Mr. Wilbur made a motion to approve the contract with A & D Pizza for the 2019-2020 school year, seconded by Mrs. Lagerholm. All approved (5-0).

5. Old Business

a. Consideration of User Fees – Vote Requested

Mrs. Nietupski stated that this year one of the School Committee's goals was to consider charging user fees to students. Mr. Wilbur made a motion to remain a district that does not charge user fees, seconded by Mrs. Prior. All approved (5-0).

b. Curriculum Director Search Update

Mr. Myers stated that 44 applications were received for the position of Director of Curriculum, Instruction, and Assessment. Of the 44 applications, the Search Committee decided to interview five candidates, which they narrowed down to three finalists. Terry Marcultis, John Lahar and Liz Trahan. He stated that he would introduce the new Director of Curriculum at the next School Committee meeting.

c. Shaw Principal Search Update

Mr. Myers stated that 25 applications for the Shaw School Principal position. The Search Committee choose six applicants to interview. He stated that he hoped to introduce the new Shaw Elementary School Principal at the next School Committee meeting.

d. Shaw Building Project Update

Mr. Myer stated that the Outdoor Facilities working group met again to go over the recent site updates due to feedback from the Public Safety Working Group. It was pointed out by the Chief of Police that the bus loop created a bottle neck situation. Mr. Myers stated that the architects created a larger bus loop and added a third lane or turning lane. Mr. Myers stated that the reimbursement rate quoted by the MSBA is usually less than the actual reimbursement. He stated that such options as the baseball field and larger gym will not be reimbursed by the MSBA. He stated that a reimbursement of 50% of the project would be a good number for the community to expect. Mrs. Nietupski stated that because the new school will be built on the current baseball field we will still have to fund a new baseball field regardless if it is a high school official field. Mr. Myers stated that a Public Forum was held and discussions regarding the high school fields took place. He also stated that he along with Mr. Bedard met with Mr. Plante, Chairperson of the Feasibility Committee and Mrs. Davolio regarding the election. The special town meeting will be held on November 12th and the election will be held on November 19th.

e. Superintendent Evaluation

Mrs. Nietupski stated that a question regarding the open meeting laws and the superintendent's evaluation process was in question. She stated that the School Department's attorney along with the attorney for Massachusetts School Committees Association agreed that as long as the evaluation

is made public the same day as it is included in the School Committee packet and available to the public if requested than the process used by the School Committee is and has been appropriate.

6. New Business

a. School Committee 2019-2020 Meeting Calendar – Vote Requested

Mrs. Nietupski requested that the meeting scheduled on October 23rd with the Shaw School tour be moved to November 6, 2019 and the October 23rd meeting will be held at the high school media center with a tour at 6:30pm of the high school, due to the MCAS presentation. Mr. Wilbur made a motion to accept the 2019-2020 meeting calendar with the change for October 23rd, seconded by Mrs. Lagerholm. All approved (5-0).

b. Annual Appointment of Required District Compliance and Grievance Officers – Vote Requested

i. Title IX Compliance Officer

Mr. Myers suggested appointing the Director of Pupil Services as the Title IX Compliance Officer with the Jr./Sr. High School Principal as the alternative. Mrs. Prior made a motion to appoint the Director of Pupil Services as the Compliance Officer with the Jr./Sr. High School Principal as the alternate, seconded by Mrs. Lagerholm. All approved (5-0).

ii. Sexual Harassment Grievance Officer

Mr. Myers suggested appointing the Director of Pupil Services as the Sexual Harassment Grievance Officer with the alternate being the Business Manager. Mr. Wilbur made a motion to appoint the Director of Pupil Services with the alternate being the Business Manager, seconded by Mrs. Lagerholm. All approved (5-0). Mrs. Prior nominated the Director of Curriculum as the Compliance Coordinator, seconded by Mr. Wilbur. All approved (5-0).

iii. Title II Compliance Coordinator

Mr. Myers suggested appointing the Director of Pupil Services as the Title II Compliance Coordinator with the alternate being the Director of Curriculum, Instruction, and Assessment. Mrs. Prior nominated The Director of Pupil Services as the Title II Compliance Coordinator with the alternate being the Director of Curriculum, Instruction and Assessment, seconded by Mr. Wilbur. All approved (5-0).

Mrs. Nietupski stated that she would like Field Project Updates added to the agenda for future meetings. She also stated that for one of the School Committee goals for the 2019-2020 school year the School Committee will study new high school start times.

6. Executive Session

7. Adjourn – Mrs. Lagerholm made a motion to adjourn the meeting, seconded by Mr. Wilbur. All approved (5-0).

Next Meeting: June 12, 2019 – MHS Media Center

Respectfully submitted,

Donna Freitas

Donna Freitas

Executive Assistant to the Superintendent

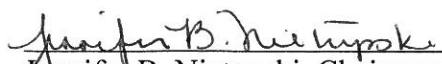
Items in Packet:


Agenda

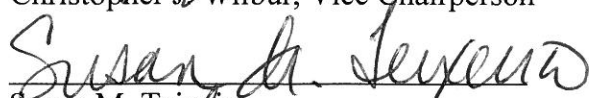
Regular Minutes 5/22/2019

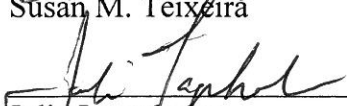
Memo – Pizza Bid

Approved:


Jennifer B. Nietupski, Chairperson


Christopher J. Wilbur, Vice Chairperson


Susan M. Teixeira


Julia Lagerholm


Nancy A. Prior