

**Millbury Public Schools
School Committee**

Regular Session
Meeting Minutes

2021 FEB -0 AM 9:18

Date: September 9, 2020

Present: Mrs. Jennifer Nietupski, Chairperson
Mr. Chris Wilbur, Vice Chairperson
Mrs. Julia Lagerholm, Member
Mr. Nick Lazzaro, Member
Mrs. Jessica Bristol, Member
Ms. Lizz Boutiette, Director of Curriculum, Instruction, and Assessment
Ms. Kate Ryan, Director of Pupil Services
Mr. Richard Bedard, Jr., School Business Manager
Mr. Gregory Myers, Superintendent of Schools

Location: Millbury Jr/Sr/ High School Media Center

Time: 7:00pm

Mrs. Nietupski opened the meeting at 7:00 PM and led the audience in reciting the Pledge of Allegiance.

1. Review and Approval of August 26, 2020 Meeting Minutes

Mrs. Lagerholm made a motion to accept the minutes of August 26, 2020 seconded by Mr. Lazzaro. All approved (5-0).

Mrs. Lagerholm made a motion to accept the Executive Session minutes of August 26, 2020, seconded by Mr. Lazzaro. All approved (5-0).

2. Report of the Administration

a. Update on the reopening of schools this fall

Mr. Lowe introduced Mr. Josh MacCreery, the new Jr./Sr. High School Athletic Director.

Mr. MacCreery gave a powerpoint presentation on a "Return to Play" plan for athletics this year. He explained that there will be four seasons this year and that high to moderate risk fall sports have been moved to the fall 2 season, which will run from February 27, 2021 through the end of April. Mr. MacCreery stated that he met with Mr. Lowe and Mr. Myers and, along with the current guidance from the MIAA, made these decisions.

Mrs. Avramidis, Head Nurse, gave a powerpoint presentation on the training that was given to all staff regarding new protocols for COVID 19 health and safety. She also explained how contact tracing will work.

Mrs. Boutiette updated the School Committee on the professional development schedule for the ten days before students arrived. She stated that safety protocols, social emotional learning for

students and staff, hybrid and remote learning models were covered in the professional development.

Ms. Ryan stated that the Tiered Focus Monitoring Review process, which originally found the district in noncompliance with DESE's expectations for EL students, has been resolved as of August 1, 2020. The District is now compliant in all areas.

3. Finance

a. School Nutrition Program

Mr. Bedard stated that the USDA has extended its Summer Meal Flexibilities guidance for the fall semester, allowing the District to serve meals at no cost and arrange for parents and guardians to pick up meals for their children during remote instruction days through December 31, 2020. Mr. Bedard encouraged families to apply for the Free and Reduced Lunch Plan. The Grab and Go Lunch distribution will be held on Mondays and Wednesdays.

b. Transportation Update

Mr. Bedard provided the Committee with an update on transportation preparations for the fall, stating that routes for the ten buses and one minibus have been sent to families and will be published in the Millbury Sutton Chronicle. Mr. Bedard stated that he created a COVID-19 transportation guidelines document which outlines protocols for riding the bus and sent it to all families. Mr. Bedard stated that cleaning the buses will take place between each tier and deep cleaned each Wednesday evening and Saturday morning. Mr. Bedard stated that the financial implications of not needing transportation on Wednesdays will be addressed at a later date.

Mr. Bedard stated that the Before and After Care Program will continue this year. He stated that the Shaw School has 10-12 students registered and the Elmwood Street School has 30-35 students registered. Each After Care program will run out of their respective school.

c. Facilities Update

Mr. Bedard provided the Committee with an update on recent facilities projects:

- The replacement of the back section of the boiler at the Shaw School has been completed.
- Continuing moving excess classroom furniture and cafeteria tables to the Dorothy Manor School and two rented storage containers.
- The HVAC maintenance vendor the Millbury Jr./Sr. High school and Elmwood (Honeywell) continues to work on our automated temperature control systems in order to pull in more outside fresh air, prevent auto shut off so that air circulates even if no one is in a room, and recalibrate automatic on/off setbacks to two hours before/after the start of school. Work is being done to the units. HVAC filters are replaced on a regular basis by the maintenance staff.
- Working closely with the MTA on cleaning procedures and custodial work schedule. Deep cleaning and disinfecting will be done on Saturday and Wednesdays.
- The new MHS front parking lot should be available for September 14, 2020.
- Aquarion Water will begin installing a new 12" water pipe along Elmwood Street.
- Some repairs have been made to the Elmwood parking lot stairs and sidewalk.

d. Fiscal Year 2021 Green Communities Grant Award Notification

Mr. Bedard informed the Committee that Millbury received \$179,150 in Green Communities grant funding to complete various energy conservation projects for the community. The School Department was awarded \$63,678 of the total to install LED lighting at the Jr./Sr. High School.

5. Unfinished Business

a. Report of the Millbury Jr./Sr. High School Field Renovation Project

Mr. Myers stated the front parking lot is completed, which lends curb appeal to the property. The driveway exit has also been completed and should allow for better traffic control. Work on the amenities building has begun and the track's asphalt binder has been installed. He also stated that the softball field is ready for artificial turf to be installed. Mr. Myers stated that the project is still on budget with a 3.7% contingency plan.

b. Shaw School Project Update

Mr. Myers stated that the Planning Board has approved the project after the Shaw Building Committee agreed to widen the catch water basins. He stated that we are entering the 90% construction documents phase and the Public Forum has been postponed and will be rescheduled to an in-person meeting or a zoom meeting sometime in October or November. Mr. Myers stated that the pre-qualification process for general contractors and subcontractors has begun.

6. New Business

a. Policy Sub Committee

Mr. Lazzaro, Chairperson of the Policy Committee, stated that the Committee reviewed four policies from MASC.

- EBC-S: Policy on COVID - Related Issues
- EBCFA: Face Coverings
- IHHE: Remote Learning
- JBB: Educational Equity

Mr. Lazzaro stated that minor revisions were made to the policies and that this is considered the first reading. It was stated that the next School Committee meeting will be considered the second reading and will be looking for approval for at least three of the above policies.

b. Equity Action Cycle

Mr. Myers stated that the District is forming an Equity Action Committee in order to review and implement an equity action cycle. Mr. Myers stated that Ms. Boutiette won a grant to partner with a consultant to address the district's commitment to equity over the next two years.

7. Executive Session

The Committee considered moving into Executive Session in accordance with MGL Chapter 30A, §21(A)3 to discuss strategy with respect to collective bargaining with SEIU Local 888 because an open meeting may have a detrimental effect on the bargaining position of the School Committee and the chair so declared.

A roll call vote was taken, Mrs. Lagerholm - YES, Mr. Lazzaro - YES, Mr. Wilbur - YES, Mrs. Bristol - YES, Mrs. Nietupski - YES. All in favor.

8. Future Topics

9. Next Meeting: September 23, 2020 Regular SC Meeting, 7:00PM

10. Adjourn - Mrs. Nietupski stated that the meeting will close after the Executive Session without discussing further business.

Approved:

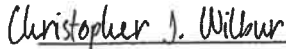
DocuSigned by:



7A25F203994B490...

Jennifer B. Nietupski, Chairperson

DocuSigned by:



9352B1A473DE49A...

Christopher J. Wilbur, Vice Chairperson

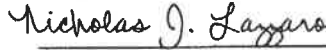
DocuSigned by:



7D94BC789F604DD...

Julia Lagerholm

DocuSigned by:



3BCA6C3EB7554F1...

Nicholas Lazzaro

Jessica Bristol