

**Millbury Public Schools  
School Committee**

*Regular Session*  
**Meeting Minutes**

21 FEB - 2 AM 9:19

**Date:** January 13, 2021

**Members Present:** Mrs. Jennifer Nietupski, Chairperson  
Mr. Christopher Wilbur, Vice Chairperson  
Mrs. Julia Lagerholm, Member  
Mr. Nicholas Lazzaro, Member  
Mrs. Jessica Bristol, Member

**Administrators Present:** Mr. Richard Bedard, Jr., Assistant Superintendent for Finance and Operations  
Ms. Elizabeth Boutiette, Director of Curriculum, Instruction, and Assessment  
Mr. Corey Burke, Elmwood Street Elementary School Assistant Principal  
Mr. Andy Hall, Elmwood Street Elementary School Principal  
Mr. Christopher Lowe, Jr./Sr. High School Principal  
Mr. Patrick Mara, Jr./Sr. High School Assistant Principal  
Mr. Gregory Myers, Superintendent of Schools  
Mr. Andrew Tuccio, R.E. Shaw School Principal  
Ms. Abbey Rigney, Jr./Sr. High School Assistant Principal  
Ms. Erin Rosencrantz, R.E. Shaw School Assistant Principal  
Ms. Kate Ryan, Director of Pupil Services

**Contributing  
Guests:**

**Location:** This meeting was held virtually with Zoom

**Time:** 7:00pm

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Mrs. Nietupski opened the meeting at 7:01 PM.

**1. Review and Approval of December 30, 2020 Regular Session Meeting Minutes**

Mrs. Nietupski noted a correction to the minutes of December 30, 2020 (there was no pledge of allegiance). Pending this correction, Ms. Bristol made a motion to accept the executive session minutes of December 30, 2020, seconded by Mrs. Lagerholm. All approved (5-0).

**2. Report of the Administration**

**a. DESE Structured Learning Time Requirements**

Mr. Myers described DESE's new SLT requirements and noted that since the district does not currently meet these requirements, an addendum to the MOA with the Millbury Teachers' Association must be negotiated so that accommodations can be made.

**b. Reopening Advisory Committee Update**

i. Updated COVID-19 District Dashboard

Mr. Myers reviewed the most recent COVID-19 District dashboard and discussed a suspected case of in-school transmission at Shaw, which led to shifting Shaw to full remote instruction.

### 3. Finance and Operations

#### a. Presentation of the Fiscal Year 2022 Proposed Budget

Mr. Myers provided a summary of the FY22 budget and specific programmatic assumptions, which includes a 2.56% increase over FY21 and proposes an expanded summer school program and the addition of three FTE positions. Mr. Bedard described the financial assumptions underlying the FY22 proposal, pointing out that 2.1% of the 2.56 increase was for non-discretionary contractual increases. Mr. Bedard also reviewed account lines with any significant changes from FY21.

Mr. Wilbur inquired about COVID expenses for FY22, which Mr. Bedard said was included in the proposal with the assumption that school would be full in-person next year. Mr. Wilbur asked about school lunch funding, which Mr. Bedard said is running low due to reduced sales, but reimbursements from the state will help balance the account. Mr. Wilbur asked for a break down of the proposal minus Special Education costs. There was also a discussion regarding custodial staff now that the high school will not need as much mowing.

Mrs. Lagerhom inquired about the cost of providing universal free lunch next year, which Mr. Bedard estimated would be roughly \$600K.

Mr. Lazzaro asked about the current AA Transportation contract with the district. Mr. Bedard stated that the contract is in place and we are only paying for the four days that busses are taking the students to school.

Mrs. Neitupski asked about potential changes to the textbook line considering our increased use of digital resources. Ms. Boutiette responded that there will be changes since students will have digital textbook subscriptions, which will be accounted for in the software line. Mrs. Nietupski asked for clarification regarding the line item for the HR director. Mr. Bedard said we are still continuing to pay for half a position as we have in the past.

Mr. Lazzari asked whether the budget reflected the curricular changes necessary to promote equity. Mr. Myers stated that a curriculum audit will take place during FY22 and changes would be reflected in the FY23 budget.

### 4. Unfinished Business

#### a. Report of the Millbury Jr./Sr. High School Field Renovation Project

Mr. Myers described significant tasks completed in the last two weeks, including the completion of a water filling station that was donated by the Aquarion Water Company.

#### b. Shaw School Project Update

Mr. Bedard informed the Committee that the project is now out to bid. The bidding period is scheduled to close on February 16.

#### c. Policy Subcommittee Update

Mrs. Nietupski tabled this agenda item since the Policy Subcommittee was unable to meet.

## 5. New Business

### a. 2<sup>nd</sup> Reading and Acceptance of Changes to Policy

#### i. Policy JRA: Student Records

The Committee reviewed changes to Policy JRA, which now reflects updates recommended by MASC and language changes made by the Subcommittee. Mrs. Bristol made a motion to accept, seconded by Mr. Lazzaro. All approved (5-0).

#### ii. Policy JRD: Student Photographs

The Committee reviewed changes to Policy JRD, which now reflects a minor language update recommended by MASC. Mrs. Lagerholm made a motion to accept, seconded by Mr. Lazzaro. All approved (5-0).

#### iii. Review of Policy BEDG: Minutes

The Committee reviewed changes to Policy BEDG, which now reflects updates from MASC, including the reference to our current practice. Mr. Wilbur made a motion to accept, seconded by Mrs. Bristol. All approved (5-0).

#### iv. Review of Policy GBEBD: Crowdfunding

The Committee reviewed Policy GBEBD, a new policy recommended by MASC. Mrs. Bristol made a motion to accept, seconded by Mrs. Lagerholm. All approved (5-0).

#### v. Review of Policy ILD: Surveys

The Committee reviewed Policy ILD, a new policy recommended by MASC. Mr. Wilbur made a motion to accept, seconded by Mrs. Lagerholm. All approved (5-0).

#### vi. Review of Policy EBC: Emergency Plans

The Committee reviewed Policy EBC, a new policy recommended by MASC. Mrs. Bristol made a motion to accept, seconded by Mrs. Lagerholm. All approved (5-0).

Mrs. Nietupski asked the Committee for any other new business. Mrs. Bristol requested an update on graduation planning, spring sports, and updated enrollment reports. Mrs. Nietupski requested an update on vaccinations for school personnel.

Mrs. Nietupski asked for a motion to adjourn at 8:46 PM. A motion to adjourn was made by Mrs. Lagerholm, seconded by Mr. Wilbur. All approved (5-0)

Approved:

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Jennifer B. Nietupski, Chairperson

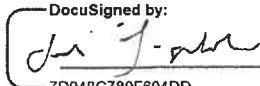
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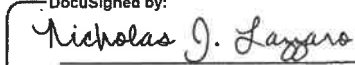
Christopher J. Wilbur, Vice Chairperson

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Nicholas Lazzaro

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Jessica Bristol