



Millbury Public Schools School Committee

Regular Session Meeting Minutes

Date: May 12, 2021

Members Mrs. Jennifer Nietupski, Chairperson
Present: Mr. Christopher Wilbur, Vice Chairperson
Mrs. Julia Lagerholm, Member
Mrs. Jessica Bristol, Member

Administrators Ms. Elizabeth Boutiette, Director of Curriculum, Instruction, and Assessment
Present: Mr. Gregory Myers, Superintendent of Schools
Ms. Kate Ryan, Director of Pupil Services
Mr. Andy Hall, Principal of the Elmwood Street Elementary School
Mr. Andrew Tuccio, Principal of the R.E. Shaw School

Contributing
Guests: Gianna Fields, Class of 2023

Location: Millbury Memorial Jr./Sr. High School

Time: 7:00PM

Mrs. Nietupski called the meeting to order at 7:06 PM and led the Committee in reciting the Pledge of Allegiance.

1. Review and Approval of Meeting Minutes

- a. Mr. Wilbur motioned to approve the minutes of April 28, 2021. Seconded by Mrs. Lagerholm. All in favor (4-0).

2. Report of the Administration

- a. Report of the Student Advisory Council
Gianna Fields ('23), member of the Student Advisory Council, updated the Committee on recent and upcoming events at the Jr./Sr. High School. The students celebrated the senior banquet, spring carnival, movie night on Alumni Field, and the spring musical. All events were broadcasted on the school's website.
- b. Introduction of the Superintendent's Scholar Award Recipient
Mr. Myers recognized Keegan Gleason, this year's Superintendent's Scholar. Keegan is first in his class with a 4.3 GPA. He has taken 11 honors courses and 7 Advanced Placement courses. He will be attending Colby College in the Fall.
- c. Presentation of the 2021-2024 District Learning Plan Overview
Mr. Myers provided an overview document summarizing the District's three-year learning plan. This plan shapes the learning plans of each school and every licensed educator's professional practice and student learning goals. The new District Learning Plan places special emphasis on equity and inclusion, a key priority for the District.

d. **Presentation of School Learning Plans**

Mr. Hall, Principal of the Elmwood Street Elementary School, presented the Elmwood Elementary School's Learning Plan. Elmwood will focus on Universal Design for Learning (UDL), Social Emotional Learning (SEL), and shared commitment to equity. Mr. Tuccio, Principal of the Raymond E. Shaw School presented Shaw's School Learning Plan, a continuation of goals from last year including focusing on four areas; Data Assessment Cycle Implementation, Tier 1 and Tier 2 Instruction in the classroom, PBIS, and Intervention Block (WIN). The Jr./Sr. High School's learning plan will be presented at the May 26 School Committee meeting.

e. **SOA Early Literacy Grant**

Ms. Boutiette shared information about the SOA Early Literacy Grant, a competitive \$15,000 grant to support the development of high quality early literacy practices and interventions. This funding will be used to purchase "Project Read," a phonics program to support strong early reading foundations for students in grades K-2. SPED and Title 1 students are the focus of the Grant. In order to receive this grant we will have to show our progress towards the goals that were initially set by looking at data every 4-6 weeks.

3. Finance and Operations

a. **Budget Update with Senator Moore**

Senator Moore provided the Committee with an update on the Governor's budget, its effect on Chapter 70, and recent work in the House and Senate related to school funding.

b. **E-Rate Funding Reimbursement**

Mr. Myers updated the Committee on the District's E-Rate Funding for the year. Millbury's reimbursement this year was \$76,293, or 70% of total costs for internet access and our fiber optic network installation.

c. **Review of SEIU Local 888 Agreement/Contract for 2022-2025**

Mr. Myers asked the Committee to table this item until a final draft is available.

d. **Annual Heating Ventilation and Air Conditioning (HVAC) Bid Results**

Mr. Myers asked the Committee to consider accepting a bid of \$66,600 for maintenance services from Renaud HVAC and Controls of Sutton, MA. Mr. Wilbur made a motion to accept the bid. Seconded by Mrs. Lagerholm.

4. Unfinished Business

a. **Report on the Shaw School Building Project**

Exterior colors have been chosen for the new school. Site workers have been working 10 hour days, six days a week to ensure the project is on schedule. A dump site was found on site which is not uncommon but Hill International is hopeful that we will be able to remove it with no hazardous issues.

b. **Report of the Policy Subcommittee**

The Policy Subcommittee did not meet this week and no report was necessary.

5. New Business

a. **Proposed 2021-2022 School Committee Meeting Calendar**

Mr. Wilbur made the motion to accept the calendar. Seconded by Mrs. Lagerholm. All in favor (4-0)

b. **Evaluation Timeline for Superintendent of Schools**

Mrs. Nietupski asked Mr. Myers for a summary update of his progress on goals to be provided by the next meeting so that the Committee would have sufficient time to complete evaluation documents for the June 9th School Committee meeting.

c. **Senior Awards night is scheduled for Wednesday June 2, 2021 and Graduation is scheduled for Friday June 4, 2021**

9. Adjourn

Mr. Wilbur made the motion to adjourn, seconded by Mrs. Lagerholm. All in favor (4-0).

The meeting adjourned at 8:11PM