

**Town of Millbury  
Minutes of  
Sewer Commission Meeting  
September 24, 2019**

RECEIVED  
TOWN CLERK  
2019 OCT -9 AM 8:31  
MILLBURY, MASS.

**CALL TO ORDER**

Chairman Gary Nelson called the meeting to order at 5:32 p.m.

Present: Gary Nelson, Happy Erickson, Lisa Allain, Keith Caruso DPW Supervisor, Frank Stachura – Sewer Plant Operator and Christine Billington Clerk

Guest Speakers: Steven Gallo contractor for Autumn Gate Circle

**ITEM TWO – PUBLIC ATTENDEES:**

Steven Gallo contractor of Autumn Gate Circle came into the meeting to discuss the turning over of the pump station to the town. Mr. Gallo stated that the subdivision is completed and he is looking to transfer ownership of the pump station over to the town so the town can maintain this station. Mr. Gallo stated that everything was completed on the pump station that needed to be completed. Mr. Gallo stated that there was four things that needed to be fixed from December's meeting. 1. Manhole covers that are cracked or do not fit correctly or are broken need to be replaced. 2. The pump station needs to be cleaned. 3. The fence needs to be repaired and then it needs to be paved. 4. We need the as builds sent to us for our files. Mr. Gallo stated that this has been completed.

Chairman Nelson asked Frank Stachura if he had gone down to the site to look at the pump station and he stated he went the other day and it need to be cleaned. It is very dirty and the grease needs to be gleaned out. It needs to be cleaned between the cabinets and the pumps need to be checked before it is released. Frank also spoke about the problems they have been experiencing with the control boards that have failed in the past and would like to have a new control board before the town owns this station. The pump station has been there for roughly 13 years it has been in operation for four to five years. Frank stated that there is an electrical box that is broken that they would want fixed.

Mr. Gallo stated that the town is holding \$115,000 of the Gallo's money why can't the town use some of that money for a new control panel. Mr. Gallo stated that they will have the pump station cleaned and they can fix the electrical panel. Chairman Nelson asked if they had any plans for the pump station and Mr. Gallo stated that the Planning Board has all of the information he is looking for. Chairman Nelson stated that the board needs to talk to Town Counsel before the town takes over the pump station. Chairman Nelson asked about the deed and Mr. Gallo stated that it was already completed. Mr. Gallo wants the town to take over the maintenance today as they are leaving Millbury. Chairman Nelson stated that the board is willing to work with the Gallo's but the board needs direction from Town Counsel on what to do first. Chairman Nelson stated that this will not happen today as he needs to speak with Town Counsel before anything happens.

Keith Caruso asked Chairman Nelson if there was a fee that could be charged to the Gallo's if the town takes over the maintenance of the pump station and alarm system before the town takes ownership and Mr. Gallo stated that they will not pay any fees. Chairman Nelson said he will need to find out from Town Counsel on what needs to be done. Mr. Gallo keeps stating that he does not think there will be a problem with the town taking over the maintenance of the pump station. Keith Caruso asked Mr. Gallo how many calls they have been getting from the alarm company and Mr. Gallo stated not a lot. Chairman Nelson told Mr. Gallo again that he wanted to talk to Town Counsel before anything was done with the pump station. Chairman Nelson stated that after he spoke with Town Counsel he would get back to the Gallo's and let them know what is going on. Happy Erickson stated that there is a procedure that needs to be completed before the Town takes over a pump station. The Gallo's left the meeting. Chairman Nelson asked Frank if he was happy with the pump station and Frank stated that it is what it is. The board would like the maintenance records from the pump station. Frank stated that the Gallo's took over the pump station when they purchased the subdivision, the pump station was already there when they bought the property. Frank believes that there are no maintenance records from the pump station. Chairman Nelson will check with Town Counsel about this matter.

### **ITEM THREE – INVOICES**

Miscellaneous invoices reviewed, approved and signed by Sewer Commission.

### **ITEM FOUR – MINUTES**

Approved the Minutes from September 10, 2019 Happy Erickson made the motion and Lisa Allain seconded the motion to approve the minutes all were in favor to approve minutes.

### **ITEM FIVE - OPERATIONS:**

Chairman Nelson wanted to let the board know that he sent an e-mail to Mr. Adams of The City of Worcester that came back because of a wrong e-mail and when the email came back he received another e-mail from Chad Boardman asking if anybody has heard anything from Worcester about connecting the sewer to Worcester. Chairman Nelson stated that no one has heard anything from Worcester on this issue. It has been two months and nothing has been resolved.

Chairman Nelson asked Frank how everything is running and Frank stated good. They are having a pump fixed for the plant it will cost between \$8,000 and \$10,000 dollars. Chairman Nelson asked Frank how much a new pump would cost and Frank stated they start at \$118,000 for new ones. Frank stated that they have one being serviced now and it will cost approximately \$9,000.00 Chairman Nelson stated that they need to start servicing the main pump station, Frank stated that the main pump stations have three pumps so one can be serviced at a time without a problem.

Chairman Nelson spoke about the meeting coming up with National Grid, the meeting will be October 8, 2019 at 10:00 am, and members present at this meeting will be Gary Nelson, Keith Caruso, Frank Stachura, Town Counsel, Ray Willis and Kevin Shaughnessy from National Grid. Happy Erickson asked how far up the ladder is Mr. Shaughnessy and it was stated that he is not very far up the ladder.

#### **ITEM SIX – ABATEMENT REQUESTS:**

44 MacArthur Drive – Michael Notargiacomo – Lisa Allain made the motion to approve Happy Erickson seconded the motion all were in favor of the abatement. Chairman Nelson wants this to be looked into because he thinks this is too low of a bill.

87 S. Main Street – Linda Carlson – Lisa Allain made the motion to approve Happy Erickson seconded the motion all were in favor of the abatement.

21 Rayburn Drive – Claudette Serafin – Happy Erickson made the motion to approve and Lisa Allain seconded the motion all were in favor of the abatement.

19 Riverlin Street – Jirair Balayan - Lisa Allain made the motion to approve Happy Erickson seconded the motion all were in favor of the abatement.

1 Chunis Avenue – Thomas Chunis - Lisa Allain made the motion to approve Happy Erickson seconded the motion all were in favor of the abatement.

15 Hayward Lane – Robert Campbell - Happy Erickson made the motion to approve and Lisa Allain seconded the motion all were in favor of the abatement.

11 John Street – Nancy Graber - Lisa Allain made the motion to approve Happy Erickson seconded the motion all were in favor of the abatement.

#### **ITEM SEVEN – BETTERMENTS:**

Nothing at this time

#### **ITEM EIGHT – SEWER EXTENSIONS/CONNECTIONS:**

Nothing at this time

#### **ITEM NINE– ADDITIONAL TOPICS**

The board is in receipt of the deed for Samara/Ward Avenue pump station on the easement encroachment. Chairman Nelson stated that this needs to be accepted by the board by a motion. Chairman Nelson asked for a motion Lisa Allain made the motion to accept the new deed Happy Erickson seconded the motion all were in favor of accepting the new deed.

The board was in receipt of a warrant to sign for 35 Millbury Avenue in the amount of \$3,038.10 for unbilled balance of the property. It was stated that this was not billed correctly because we did not have the proper forms in place when the billing was complete. Aquarion brought this mistake to the clerk's attention and that is why there is a new warrant to collect the unbilled balance.

Chairman Nelson asked for a motion to approve Happy Erickson made the motion Lisa Allain seconded the motion all were in favor to sign the warrant.

Chairman Nelson said he was asked about the sewer bills why they did not have the meter deduction on the form and it will be correct for the next billing cycle. Chairman Nelson also spoke about the sewer rate and that it falls on a fiscal year and not a calendar year.

Keith Caruso spoke about the Tip project stating that 100% submittal should be completed soon and that the pipe was put into McCracken road for the project but nothing is set in stone it is just there for documenting purposes now. Chairman Nelson asked Frank if they need a pump station and Frank stated that he was not sure if we will need one at this time.


#### **ITEM TEN – FUTURE MEETING DATE**


The next regular scheduled meetings will be held October 8, 2019 and October 22, 2019. Meetings will be held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month unless otherwise posted and/or cancelled.

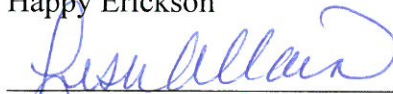
#### **ITEM ELEVEN – ADJOURNMENT**

At 6:31 p.m. Chairman Nelson asked for a motion to adjourn and Happy Erickson made the motion to adjourn Lisa seconded the motion all were in favor to adjourn.

Respectfully submitted,  
Christine Billington  
Clerk-Sewer Department

  
\_\_\_\_\_  
Gary Nelson

  
\_\_\_\_\_  
Happy Erickson

  
\_\_\_\_\_  
Lisa Allain



Sewer Department

## TOWN OF MILLBURY

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Email: [ariordan@townofmillbury.net](mailto:ariordan@townofmillbury.net) or [cbillington@townofmillbury.net](mailto:cbillington@townofmillbury.net)

### APPLICATION FOR ABATEMENT SEWER USE CHARGE FISCAL YEAR 2020

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

RE: PROPERTY ADDRESS: 1 Chunis Ave.

To the Board of Sewer Commissioners:

I am requesting abatement of my sewer use bill for the noted reasons: **Return as soon as possible**

- ☐ Water has been shut off -- there was no water usage for the billing period.
- ☐ Initial filling or complete re-filling of water in a swimming pool
- o Initial filling (pertains to a brand new pool being installed)
  - o Complete refilling (pertains to the pool being damaged and/or liner being replaced, resulting in complete refilling of the pool)
- Date of pool fill: \_\_\_\_\_ Size of pool: \_\_\_\_\_ # of gallons \_\_\_\_\_
- Meter readings (if available) Start \_\_\_\_\_ End \_\_\_\_\_
- Please provide copies of any supporting documentation available.
- ☐ Billing error as explained below: \_\_\_\_\_
- ☐ Major water leak that resulted in significant water use increase: (Must supply documentation) \_\_\_\_\_
- ☒ Other: I request abatement/adjustment of my sewer use bill for the following reasons:  
Property Vacant until August 2019 - owner in  
assisted living facility

To avoid any accruing interest charges, bill should be paid as charged.

Date: 9/23/2019

Name: Thomas Chunis Address: 1 Chunis Ave

Telephone # 508-410-8460 Signature: \_\_\_\_\_

Account # 999916 Amount of Bill \$ 319.80

Sewer Commissioners Only:

Bill Amount \$ 319.80

Abatement Amount \$ 270.60

Abated to \$ 49.20

APPROVED BY:

[Signature]

[Signature]

[Signature]

Date Approved: 9/24/19



Sewer Department

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### APPLICATION FOR ABATEMENT

SEWER USE CHARGE  
FISCAL YEAR 2020

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

RE: PROPERTY ADDRESS: 11 John St.

To the Board of Sewer Commissioners:

I am requesting abatement of my sewer use bill for the noted reasons: **Return as soon as possible**

- ☐ Water has been shut off – there was no water usage for the billing period.
- ☐ Initial filling or complete re-filling of water in a swimming pool
- o Initial filling (pertains to a brand new pool being installed)
  - o Complete refilling (pertains to the pool being damaged and/or liner being replaced, resulting in complete refilling of the pool)
- Date of pool fill: \_\_\_\_\_ Size of pool: \_\_\_\_\_ # of gallons \_\_\_\_\_
- Meter readings (if available) Start \_\_\_\_\_ End \_\_\_\_\_
- Please provide copies of any supporting documentation available.

☐ Billing error as explained below:

\_\_\_\_\_

\_\_\_\_\_

☐ Major water leak that resulted in significant water use increase: (Must supply documentation)

\_\_\_\_\_

\_\_\_\_\_

☒ Other: I request abatement/adjustment of my sewer use bill for the following reasons:

Nancy should have been charged for min. usage  
over charged 3,000 gallons - Aquarian Bill attached

To avoid any accruing interest charges, bill should be paid as charged.

Date: 9/24/2019

Name: Nancy Graber Address: 11 John St.

Telephone # 508 753 0695 Signature: via phone (AMR)

Account # 60262899 Amount of Bill \$ 86.10

Sewer Commissioners Only:

Bill Amount \$ 86.10 Abatement Amount \$ 36.90 Abated to \$ 49.20

APPROVED BY:

[Signature] [Signature] [Signature]

Date Approved: 9/24/2019



Sewer Department

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## APPLICATION FOR ABATEMENT SEWER USE CHARGE FISCAL YEAR 2020

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

RE: PROPERTY ADDRESS: 15 Hayward Ln

To the Board of Sewer Commissioners:

I am requesting abatement of my sewer use bill for the noted reasons: **Return as soon as possible**

- ☐ Water has been shut off – there was no water usage for the billing period.
- ☐ Initial filling or complete re-filling of water in a swimming pool
- o Initial filling (pertains to a brand new pool being installed)
  - o Complete refilling (pertains to the pool being damaged and/or liner being replaced, resulting in complete refilling of the pool)
- Date of pool fill: \_\_\_\_\_ Size of pool: \_\_\_\_\_ # of gallons \_\_\_\_\_
- Meter readings (if available) Start \_\_\_\_\_ End \_\_\_\_\_
- Please provide copies of any supporting documentation available.
- ☐ Billing error as explained below:
- \_\_\_\_\_
- \_\_\_\_\_
- ☒ Major water leak that resulted in significant water use increase: (Must supply documentation)
- Aquarion gave a 14,000 gallon deduction due to leaking water control mechanism
- ☐ Other: I request abatement/adjustment of my sewer use bill for the following reasons:
- \_\_\_\_\_
- \_\_\_\_\_

To avoid any accruing interest charges, bill should be paid as charged.

Date: 9.24.19

Name: Robert + Linda Campbell Address: 15 Hayward Ln

Telephone # 508-865-2206 Signature: \_\_\_\_\_

Account # 6757173 Amount of Bill \$ 664.20

Sewer Commissioners Only:

Bill Amount \$ 664.20 Abatement Amount \$ 172.20 Abated to \$ 492.00

APPROVED BY:

[Signature] [Signature] [Signature]

Date Approved: 9/24/2019



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### APPLICATION FOR ABATEMENT SEWER USE CHARGE FISCAL YEAR 2020

Any application for abatement must be filed in writing with the Board of Sewer Commissioners  
within six months of the date of the Statement of Utility Charges

RE: PROPERTY ADDRESS: 19 Riverlin St.

To the Board of Sewer Commissioners:

I am requesting abatement of my sewer use bill for the noted reasons: **Return as soon as possible**

- ☐ Water has been shut off – there was no water usage for the billing period.
- ☐ Initial filling or complete re-filling of water in a swimming pool
- Initial filling (pertains to a brand new pool being installed)
  - Complete refilling (pertains to the pool being damaged and/or liner being replaced, resulting in complete refilling of the pool)
- Date of pool fill: \_\_\_\_\_ Size of pool: \_\_\_\_\_ # of gallons: \_\_\_\_\_
- Meter readings (if available) Start \_\_\_\_\_ End \_\_\_\_\_
- Please provide copies of any supporting documentation available.

☐ Billing error as explained below:  
\_\_\_\_\_  
\_\_\_\_\_

☒ Major water leak that resulted in significant water use increase: (Must supply documentation)  
Aquarion Abatement attached  
\_\_\_\_\_

☐ Other: I request abatement/adjustment of my sewer use bill for the following reasons:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To avoid any accruing interest charges, bill should be paid as charged.

Date: 9/23/2019

Name: Jirair Balayan Address: 116 Aurilla St Auburn, MA 01501

Telephone # 978 376 8285

Signature: Jirair Balayan

Account # 6953836

Amount of Bill \$ 3,419.40

Sewer Commissioners Only:

Bill Amount \$ 3,419.40

Abatement Amount \$ 1,070.10

Abated to \$ 2,349.30

APPROVED BY:

[Signature]

[Signature]

[Signature]

Date Approved: 9/24/2019



Sewer Department

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### APPLICATION FOR ABATEMENT SEWER USE CHARGE FISCAL YEAR 2020

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

RE: PROPERTY ADDRESS: 21 Rayburn Dr

To the Board of Sewer Commissioners:

I am requesting abatement of my sewer use bill for the noted reasons: **Return as soon as possible**

- ☐ Water has been shut off – there was no water usage for the billing period.
- ☐ Initial filling or complete re-filling of water in a swimming pool
- o Initial filling (pertains to a brand new pool being installed)
  - o Complete refilling (pertains to the pool being damaged and/or liner being replaced, resulting in complete refilling of the pool)
- Date of pool fill: \_\_\_\_\_ Size of pool: \_\_\_\_\_ # of gallons \_\_\_\_\_
- Meter readings (if available) Start \_\_\_\_\_ End \_\_\_\_\_
- Please provide copies of any supporting documentation available.

☒ Billing error as explained below:  
Clerical error. Should have had a 22,000 gallon deduction not 2,000 gallons. Did not add zero on deduction.

☐ Major water leak that resulted in significant water use increase: (Must supply documentation)

\_\_\_\_\_

\_\_\_\_\_

☐ Other: I request abatement/adjustment of my sewer use bill for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

To avoid any accruing interest charges, bill should be paid as charged.

Date: 9-23-19

Name: Claudette Serafin Address: 21 Rayburn Dr

Telephone # 508-865-1091 Signature: \_\_\_\_\_

Account # 6772799 Amount of Bill \$ 479.70

Sewer Commissioners Only:

Bill Amount \$ 479.70 Abatement Amount \$ 196.80 Abated to \$ 282.90

APPROVED BY:

[Signature]

[Signature]

[Signature]

Date Approved: 9/24/2019



Sewer Department

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### APPLICATION FOR ABATEMENT SEWER USE CHARGE FISCAL YEAR 2020

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

RE: PROPERTY ADDRESS: 47 Tiffany Cir.

To the Board of Sewer Commissioners:

I am requesting abatement of my sewer use bill for the noted reasons: **Return as soon as possible**

- ☐ Water has been shut off – there was no water usage for the billing period.
- ☐ Initial filling or complete re-filling of water in a swimming pool
- o Initial filling (pertains to a brand new pool being installed)
  - o Complete refilling (pertains to the pool being damaged and/or liner being replaced, resulting in complete refilling of the pool)
- Date of pool fill: \_\_\_\_\_ Size of pool: \_\_\_\_\_ # of gallons \_\_\_\_\_
- Meter readings (if available) Start \_\_\_\_\_ End \_\_\_\_\_
- Please provide copies of any supporting documentation available.

☐ Billing error as explained below:

\_\_\_\_\_

\_\_\_\_\_

☐ Major water leak that resulted in significant water use increase: (Must supply documentation)

\_\_\_\_\_

\_\_\_\_\_

☒ Other: I request abatement/adjustment of my sewer use bill for the following reasons:  
Aquarian gave a Courtesy Adjustment of 10,000 gallons  
owner is looking for the same from the town.

\_\_\_\_\_

\_\_\_\_\_

To avoid any accruing interest charges, bill should be paid as charged.

Date: 10-4-19

Name: Heather Levicki Address: 47 Tiffany Cir

Telephone # \_\_\_\_\_ Signature: \_\_\_\_\_

Account # 4761943 Amount of Bill \$ 246.00

Sewer Commissioners Only:

Bill Amount \$ 246.00 Abatement Amount \$ 123.00 Abated to \$ 123.00

APPROVED BY:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Approved: \_\_\_\_\_



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### APPLICATION FOR ABATEMENT SEWER USE CHARGE FISCAL YEAR 2020

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

RE: PROPERTY ADDRESS: 87 S. Main St.

To the Board of Sewer Commissioners:

I am requesting abatement of my sewer use bill for the noted reasons: **Return as soon as possible**

- ☐ Water has been shut off – there was no water usage for the billing period.
- ☐ Initial filling or complete re-filling of water in a swimming pool
- o Initial filling (pertains to a brand new pool being installed)
  - o Complete refilling (pertains to the pool being damaged and/or liner being replaced, resulting in complete refilling of the pool)
- Date of pool fill: \_\_\_\_\_ Size of pool: \_\_\_\_\_ # of gallons \_\_\_\_\_
- Meter readings (if available) Start \_\_\_\_\_ End \_\_\_\_\_
- Please provide copies of any supporting documentation available.

☒ Billing error as explained below:  
Clerical error. Billed for 26,000 should have been  
billed for 4,000 gallons per meter deduct from

☐ Major water leak that resulted in significant water use increase: (Must supply documentation)

\_\_\_\_\_

\_\_\_\_\_

☐ Other: I request abatement/adjustment of my sewer use bill for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

To avoid any accruing interest charges, bill should be paid as charged.

Date: 9-23-19

Name: Linda Carlson Address: 87 S. Main St

Telephone # \_\_\_\_\_ Signature: \_\_\_\_\_

Account # 999 298 Amount of Bill \$ 319-80

Sewer Commissioners Only:

Bill Amount \$ 319-80 Abatement Amount \$ 270-60 Abated to \$ 49-20

APPROVED BY:

[Signature]

[Signature]

[Signature]

Date Approved: 9/24/2019



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### APPLICATION FOR ABATEMENT SEWER USE CHARGE FISCAL YEAR 2020

Any application for abatement must be filed in writing with the Board of Sewer Commissioners  
within six months of the date of the Statement of Utility Charges

**RE: PROPERTY ADDRESS:** 44 MacArthur Drive

To the Board of Sewer Commissioners:

I am requesting abatement of my sewer use bill for the noted reasons: **Return as soon as possible**

- ☐ Water has been shut off – there was no water usage for the billing period.
- ☐ Initial filling or complete re-filling of water in a swimming pool
- o Initial filling (pertains to a brand new pool being installed)
  - o Complete refilling (pertains to the pool being damaged and/or liner being replaced, resulting in complete refilling of the pool)
- Date of pool fill: \_\_\_\_\_ Size of pool: \_\_\_\_\_ # of gallons \_\_\_\_\_
- Meter readings (if available) Start \_\_\_\_\_ End \_\_\_\_\_
- Please provide copies of any supporting documentation available.

- ☐ Billing error as explained below:  
Should have been billed for 4,000 gallons not 26,000 gallons, well account with meter deduct form. My error.

- ☐ Major water leak that resulted in significant water use increase: (Must supply documentation)

- ☐ Other: I request abatement/adjustment of my sewer use bill for the following reasons:

To avoid any accruing interest charges, bill should be paid as charged.

Date: September 18, 2019

Name: Michael K. Notargiacomo  
Telephone # \_\_\_\_\_

Address: 44 MacArthur Drive  
Signature: \_\_\_\_\_

Account # 999931

Amount of Bill \$319.80

Sewer Commissioners Only:

Bill Amount \$319.80

Abatement Amount \$270.60

Abated to: \$49.20

APPROVED BY:

[Signature]

[Signature]

[Signature]

Date Approved: 9/24/2019