

**Town of Millbury  
Minutes of  
Sewer Commission Meeting  
August 23, 2022**

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TOWN CLERK

2022 SEP 13 PM 5:55

**ZOOM MEETING ID# 893 7136 0714** MILLBURY, MASS.

**“Welcome to the August 23, 2022 meeting of the Sewer Commission. This meeting is being recorded and streamed by Millbury Public Access Cable Television. This Meeting is also available through Zoom.us/download. Zoom Meeting ID# 893 7136 0714. Anyone who is participating through Zoom.us/download should state their name and address when speaking.”**

Attendees: Gary Nelson, Happy Erickson, Keith Caruso, Lisa Allain (via zoom) and secretary Amy Riordan.

Guests: Jennifer Barrett, Finance Director

**ITEM ONE-CALL TO ORDER:**

Chairman Gary Nelson called to order the meeting at 4:31 pm.

Re-Organization-members were nominated for the three positions. Gary Nelson was nominated for Chair Person and accepted. Lisa Allain was nominated for Vice Chair Person, Happy Erickson was nominated as clerk and accepted and Amy Riordan was nominated as secretary and accepted.

Jennifer Barrett was in attendance to discuss the information she received regarding the sewer rate. Weston and Sampson have been performing the rate study for the Town. They presented an interactive workbook for the Town. Weston and Sampson worked in conjunction with the Mark Abrams Group. The summary base line of the workbook shows all of the data history back from 2015 to present. Jennifer broke down the workbook and this presentation can be viewed by watching the 8.23.2022 Sewer Commission Meeting on the cable access webpage.

Gary Nelson made a motion to increase the sewer rate by 3% for Fiscal Year 2023 changing the rate from \$12.91 to \$13.30 a \$.39 (cent) increase per 1,000 gallons. A roll call vote was taken: Lisa Allain yes, Happy Erickson yes and Gary Nelson yes. Unanimous vote to approve the new sewer rate.

Gary Nelson made a motion to return the \$177,422.20 from unused funds for the Canal Street Sewer Break Project to the Sewer Stabilization Fund. This is the remainder of money that was unspent from the original \$500,000 that was approved. A roll call was taken for approval. Lisa Allain-yes, Happy Erickson-yes and Gary Nelson-yes, the motion passed unanimously.

**ITEM TWO – ABATEMENT REQUEST:**

**1 Louis Ballard Lane-** Approved in the amount of \$387.30

**ITEM THREE - MINUTES:**

Minutes for the July 26, 2022 meeting were approved and signed by all. Chairman Nelson asked for a motion to approve and Lisa Allain made the motion to approve the minutes as written and was seconded by Happy Erickson. Vote to approve: Unanimous.

**ITEM FOUR – INVOICES:**

Nothing presented.

#### **ITEM FIVE – OPERATIONS:**

Betterments were discussed. The Clearview Terrace Project will be billed for betterment in four phases each containing 36 units. There are currently 22 units connected so the warrant should be ready to go out in another month or so. Gary also stated that he wanted the list of properties that were scheduled for betterment that Christine was working on before she left. He would like the older properties on that list to be sent out sooner rather than later. Gary Nelson also mentioned that Jackie from the Building Department was supposed to provide the Sewer Department with a list of properties that have received an occupancy permit. Amy Riordan informed Gary Nelson that no such paperwork has been received but that a follow up on that would be sent.

**ITEM SIX -CONNECTION PERMITS:** This item shall be removed from the agenda as Keith Caruso has taken over approval. However, it may re-appear at a future time if a property needs to be discussed with the Sewer Commissioners.

#### **ITEM EIGHT– ADDITIONAL TOPICS**

Keith Caruso informed the commissioners that the Sewer Department needs a new pump trailer. The one they currently have is 25 years old and has been recently repaired by the mechanic. Keith has received information on several models ranging from a 300-gallon tank to a 700-gallon tank unit. Keith would very much like to schedule a demo. The price tag for this item ranges from \$75,000 to \$100,000. The Sewer Department would also like to purchase a camera system for approximately \$11,600. Keith will get back to the commissioners with specific pricing on both items.

#### **ITEM NINE-UPCOMING MEETING DATES:**

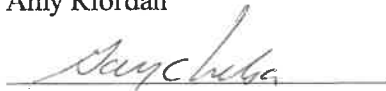
The Sewer Commissioners will meet again on Tuesday, September 13, 2022, Tuesday October 11, 2022, November 8, 2022 and December 13, 2022.


#### **ITEM TEN-ADJOURNMENT**

At 5:41 p.m. Chairman Nelson made the motion to adjourn, Happy Erickson seconded the motion. Vote: Unanimous.

(More information about this meeting can be found on the VOD Millbury Public Access channel)

Respectfully submitted,  
Amy Riordan

  
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Gary Nelson

  
\_\_\_\_\_  
Happy Erickson

\_\_\_\_\_  
Lisa Allain