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Millbury Public Schools
SHAW BUILDING COMMITTEE MEETING MINUTES

January 18, 2023
7:00PM

Location: Millbury Memorial Jr./Sr. High School Media Center
Zoom Meeting ID: 848 1293 6882

Committee Members: Bernie Plante, Andrew Tuccio, Greg Myers, Jennifer Nietupski, Kate Ryan, Kevin Kuphal, Kristin Boulanger, Michael O'Connor, Michael Tarka, Rachel Decatur, Richard Bedard, Robert Pine, Scott Despres, Sean Hendricks, Andrew Tuccio, Michael Tarka, Stephen Decatur

Members Present: Richard Bedard, Jennifer Nietupski, Rob Pine, Michael Tarka, Kofi Agyeman, Scott Despres, Greg Myers, Michael O'Connor (remote), Rachel Decatur, Stephen Decatur, Kate Ryan,

T2/Hill- Jonathan Teixeira, Tim Brennan, Libby Turowski, David Billings

Members Absent: Kristin Boulanger, Stephen Wiltshire, Kevin Kuphal, Susan Teixeira, Andrew Tuccio, Sean Hendricks

Call to Order

Mr. Plante called the meeting to order at 7:06 PM

- Approval of the December 21, 2022 Minutes- Vote Required

Ms. Ryan made the motion to approve the minutes from December 21, 2022, seconded by Mr. Agyeman. All in favor unanimously by roll call vote (11-0)

- Approval of the Invoices - Vote Required (taken as a slate)

Hill: \$28,936

T2: \$58,676.25

Fontaine: \$807,542.77

Yankee: \$635.00

All invoices were approved prior to the meeting by the Finance Subcommittee.
Mr. Pine made the motion to approve the invoices, seconded by Ms. Ryan. All in favor
unanimously by roll call vote (11-0)

- Approval of Fontaine Change Orders #25- Vote Required

Change Order #25

\$12,822.00

Changes:

PCO #192r1- urinal screen bracing

PCO #222- comfort station appliances

PCO 223#-ropes and rings, pulleys to tie rings to the wall outside of the basketball area

Total \$4,426.00

These change orders were approved prior to the meeting by the Finance Subcommittee.
Mrs. Nietupski made the motion to approve Fontaine Change Order #25, seconded by Mr.
Pine
All in favor unanimously by roll call vote (11-0)

- Review and Approval of the Additional Items for Purchase- Vote Required

A list of items was given to all BC members to review for approval of purchase. There are additional items that are being requested to come out of the contingency funds. Some of the top items that are being requested are yellow stackable chairs, library topcat, PA system at home plate, mat for inside of batting cage, hitting mat for inside of cage, portable indoor mound. Some items that are already part of our contingency are the benches for the baseball field, portable hitting cage, and an exterior batting cage. The grand total is \$123,451.29 less the \$51,400 from contingencies would leave a balance of \$72,051.

Ms. Ryan made the motion to approve the additional items, seconded by Mr. Agyeman.
All in favor by roll call vote (11-0)

- Construction, Scheduling, Budget Update: Hill International and T2.

Mr. Teixeira of Hill International reviewed the construction budget and contingency fund. He had a powerpoint and led the discussion. We are currently tracking at \$801,000 in current contingencies with an estimated risk of \$331,000 and a total construction budget of \$48,518,920.00

Fontaine did not get down the turf field on schedule which is pushing out the finish on Phase 2A. The field will not be able to be used this spring. They are hoping for a start date of work on April 1 with a turn over of the field for May 1. The town is going to have to rent fields and buses for the kids playing up to this time. The town will ask Fontaine to cover the cost of the bussing and the cost to rent the fields. We are also going to request a list of when this will be done so we can plan accordingly. Mr. Pine mentioned that the subcommittee had discussed that they will not let this go unnoticed. We want them to work overtime if needed to make sure that the project gets done. This is more than just an inconvenience, this is also the area where kids are having recess as well as physical education classes are being held on this field.

Some of the upcoming work over the next few months: complete phase 1A punch list, complete fencing, gates and backstop at synthetic field, install main entrance canopy, turn over playgrounds, mid-march they will start installing the turf on the field, at the end of March they will install site information signage.

Work that has been done: comfort station finishes and plumbing inspection, gymnasium batting cage installation, replaced fire pump on 12/27/22, Musco light pole startup, synthetic field low voltage wiring, nature path completion, National Grid and Mirra Co. completed the conduit to complete the path through the site for underground electric (there will be about six weeks of underground work in the future, not consecutive), playground protective surfacing, fence posts and chain link fencing has been installed, playground equipment and site furnishings have been installed. We are still missing the climbing rope, one swing, and one railing on the spinner.

Mr. Brennan, of T2 Architecture reviewed the driveway curve at the baseball field. The turn does get tight when the rear overhang encroaches right to the centerline, especially for school buses. If the "S" curve is to be moved 1) headway may need to be moved or reconfigured, 2) wetland encroachment will require notification to conservation commission, 3) does not adequately address the pinch point. One suggestion is to move the east curb 4 feet over to lessen the sharpness of the curve for the southbound buses and make more separation between passing buses. Adjusting the curb at the comfort station parking area provides more space for the southbound bus to make wider turns creating more space between passing buses.

Mr. Tarka asked if we should settle on "its possible" for the next 50 years. Any space that we can bump out the turn should be looked at and there should be no reason that buses

should have to stop and wait for the other bus to pass, whether it is 2 seconds or 20 seconds.

Mrs. Decatur mentioned as a parent that she has been in the parent pick up line where someone was directing traffic which made it easier for the parents to move around the buses that were parked and waiting to unload. Although many parents are not familiar with the turn they are hesitating before moving through the actual turn. T2 will continue to look at options to widen the curve.

- Review of FBI's Phase II Extension Request

Nothing official has been submitted therefore this item was not discussed.

- Old Business

None

- New Business

None

- Public Comment

None

- Executive Session, only if needed and permissible by MGL Ch. 30A, s. 18-25 ●

Adjournment

At 7:54PM Ms. Ryan made the motion to adjourn. Seconded by Mr. Pine. All in favor,
unanimously by roll call vote (11-0)

Future Meetings:

Wednesday, February 15, 2023 7PM at Millbury Jr/Sr High School Media Center and Hybrid
via Zoom.

Respectfully Submitted,

Kerri Sundeen
Shaw Building Committee Secretary
Shaw BC meeting minutes

Justin B. Nichols
Bernard
R. Bedard
Paul
Scott
Yin