

Millbury Public Schools
SHAW BUILDING COMMITTEE MEETING MINUTES

January 19, 2022
7:00PM

Location: Zoom

Committee Members: Bernie Plante, Andrew Tuccio, Greg Myers, Jennifer Nietupski, Kate Ryan, Kevin Kuphal, Kristin Boulanger, Michael O'Connor, Michael Tarka, Rachel Decatur, Richard Bedard, Robert Pine, Scott Despres, Sean Hendricks, Andrew Tuccio, Michael Tarka, Stephen Decatur

Members Present: Bernie Plante, Jennifer Nietupski, Kofi Agyeman, Michael O'Connor, Richard Bedard, Robert Pine, Greg Myers, Andrew Tuccio, Michael Tarka, Kevin Kuphal, Rachel Decatur, Sean Hendricks, Kate Ryan, Kristin Boulanger, Stephen Decatur

T2/Hill- David Billings, Jonathan Teixeira, Libby Turowski, Peter Turowski, Julie Leduc, Tim Brennan

Members Absent: Stephen Wiltshire, Sue Teixeira, Scott Despres

- **Call to Order**
Mr. Plante called the meeting to order at 7:04 PM
- **Approval of the December 15, 2021 Minutes- Vote Required**

Mr. Hendricks made the motion to approve the minutes from December 15, 2021.
Seconded by Mr. Bedard. All in favor unanimously by roll call vote.

- **Approval of the Invoices - Vote Required (taken as a slate)**

Hill: \$51,637.00

T2: \$75,744.50

Yankee: \$4,720.00

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Fontaine: \$3,946,463.99

All four invoices were approved prior to the meeting by the Finance Subcommittee.

Ms. Ryan made the motion to approve the four invoices. Seconded by Mr. Bedard. All in favor unanimously by roll call vote.

- Approval of Fontaine Change Order #8 Vote Required

\$43,040.00

Mr. Billings reviewed the Fontaine Change Order. Change Order #8 was approved prior to the meeting by the Finance Subcommittee. We have had \$711,000 change orders to date.

Mr. Hendricks made the motion to approve the Fontaine Change Order #8. Seconded by Mrs. Nietupski. All in favor unanimously by roll call vote.

- Hill Amendment for an additional hourly rate change

The amendment is to add a new rate for Mr. Cutler under attachment A, \$90 per hour, attachment B, added to key personnel.

Mr. Pine made the motion to approve the Hill Amendment. Seconded by Mrs. Boulanger. All in favor unanimously by roll call vote.

- Construction, Scheduling, Budget Update: Hill International and T2.

Mr. Billings of Hill International reviewed the construction budget and contingency fund. Mr. Billings and Mr. Teixeira of Hill International had a powerpoint and led the discussion. We are currently tracking at \$1.3 million in forecasted contingency costs. With these changes, we are still tracking at \$1.1 million in potential contingencies. We are still tracking a little behind schedule, roughly two weeks behind, partially due to materials and weather. The second floor A and B in wall inspections have been completed. The first floor A wing has been signed off. First floor B wing is scheduled for

1/21, section C in wall is scheduled for 2/18. The next four months will be the busiest months for work.

We are in very good shape to receive permanent power. The transformer base has been installed. We are waiting for the delivery date for the transformer. The third power pole was installed to give us temporary power at this time. Lighthouse masonry has been working at the brick veneer on part B and have recently set up staging and tarps on part C to start work there. They have also finished the interior CMU walls in part C. Chapman Waterproofing is nearing completion of the abv scope. We are almost watertite on the whole building. Chandler Architectural is doing all of the trim and metal paneling as well as some work on the roof level. US Drywall has been hanging drywall and installing interior insulation and gypsum wallboard in part C and starting on part B. Ayotte has started installing tile work. Excel Fire Protection has installed all of the branch lines and flex heads on first and second floors. KND is working on Rough HVAC, ductwork and hydronic proofing. American Electric is rapping up rough electrical in building B first floor. Work for the next month will include the install masonry brick veneer at building part C, install exterior wall air/vapor barrier at the building part C, metal trim and wall panels, aluminum entrances, window installations, tile backer-board, priming and painting, acoustical ceiling grid, interior wall framing in part C, gypsum wallboard on first floor and rough MEPs (fire protection, plumbing, HVAC and electrical) in part C

- Technology Procurement Update- Potential vote

The IT procurement is over budget by \$134K which does not include Apple products and a few peripherals not yet quoted (estimated at an additional \$75K). All of the pricing received was from State Contractors. This is a time sensitive situation due to the network infrastructure and telephone systems which are our top priority in terms of building operations. Without these, the building would have no technology. The recommendation is to approve the network equipment package and the telephone system package.

These items were discussed at the finance committee meeting and were approved.

Mr. Pine made the motion to approve the bid and contract for the telephone system to Metropolitan Telephone for \$46,150.31 and the network equipment to MicroNet for \$244,679.38. Seconded by Mr. Agyeman. All in favor unanimously by roll call vote.

- FF and E Procurement Update

We are evaluating the bids that were received on 12/21/21. There were a total of 11 bids received in which we are hoping to finalize the selection by early February. POs will be sent out in March with furniture delivered in July. Out of the 238 items bid, 99 did not receive bids (95 out of the 99 were for kitchen smallware). The whole packet will be sent to committee members by the first of February.

- Move Service Procurement Update

Mr. Billings spoke of the move service procurement. Most of the repurposed furniture will be moved to the new school or the high school.

- Community Update

Mr. Bedard spoke of giving an update to the community regarding the building. We are 44% complete with the new building. He also asked the Committee their opinions. Mr. Tuccio spoke of the district being transparent for parents from Elmwood who are getting anxious about the transition from Elmwood to Shaw. There have been discussions of putting a community update out before February vacation or the beginning of March. There was also mention of using the 360 camera so folks can see what's going on in the building and doing this via zoom.

- Old Business

None

- New Business

There will be a short meeting February 2, 2022 via zoom for a Fontaine change order that needs to be approved prior to the next meeting.

Mrs. Nietupski asked if we could have new images marked up to show in Town of the progress on the building.

Mr. Hendricks asked to maybe present at the Board of Selectman what's happening at the school and would like to put up visuals at Town Hall.

- Public Comment

None

- Executive Session, only if needed and permissible by MGL Ch. 30A, s. 18-25 •

Adjournment

At 8:08PM Mrs. Boulanger made the motion to adjourn. Seconded by Mr. Hendricks.

All in favor, unanimously by roll call vote.

Future Meetings:

Wednesday, February 2, 2022 7pm via zoom

Wednesday, February 16, 2022 7PM at Millbury Jr/Sr High School Media Center

Respectfully Submitted,

Kerri Sundeen
Shaw Building Committee Secretary
Shaw BC meeting minutes













