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MILLBURY, MASS.

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee
Millbury Jr./Sr. High School Media Center
12 Martin Street, Millbury, MA

Date: July 21, 2021

Time: 6:00PM

Attendance: Jen Nietupski, Rachel Decatur, Stephen Decatur, Rob Pine and Rick Bedard.

Absent: None.

Hill International/T2: David Billings, Julie Leduc, Jonathan Teixeira, Peter Turowski, Libby Turowski and Tim Brennan.

- **Rick Bedard opened the meeting.**
- **Review and Approval of Outstanding Invoices**
David Billings reviewed the monthly invoices.
There was a brief discussion about the invoices and project status.

Hill International's Monthly Invoice.

It was discussed that there was less time on the invoice for Jonathan Teixeira since he was attending the MCPPO (public purchasing) training that he needed to complete in order to be a site supervisor. That training time is not billable. Jonathan has successfully completed that training and certification. Mr. Billings said the construction project is 11% completed.

Dated: July 2021

Amount: \$52,124.00

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

T2's Monthly Invoice.

Dated: July 2021

Amount: \$80,633.13

Motion: Stephen Decatur

Second: Rob Pine

Vote: 5-0

All in Favor.

Yankee's Monthly Invoice.

Dated: July 2021

Amount: \$10,537.50

Motion: Rob Pine

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

Dated: July 2021

Amount: \$1,959,564.93

Motion: Rob Pine

Second: Jen Nietupski

Vote: 5-0

All in Favor.

NGrid Invoice for construction of the underground electricity installation as per NGrid work.

There was a discussion about what was involved with this work and when they would complete the work order. This is in addition to any work we might need to have Fontaine Bros. complete as part of the utility installation. There is a certain amount that American Electric, Fontaine's subcontractor, will have to complete. It's related to the work in the area of pole no. 10 and bringing the power to the new school through the new parking lot underground instead of overhead poles. We might need to complete some of this work after hours. Coordination with the mall WS Development must take place. We also have ongoing NGrid easement and legal issues before this can start.

Mr. Billings stated we are working with three (3) different departments within NGrid: 1. Scheduling or Construction. 2. Legal and 3. Billing. Any assistance from the town officials or the NGrid liaison would be helpful on this matter. The Finance Subcommittee was very concerned about this challenge. Fontaine Bros. has told the owner's team that they need permanent electric power to the new school by February/March 2022.

Dated: July 2021

Amount: \$242,209.67

Motion: Rob Pine

Second: Jen Nietupski

Vote: 5-0

All in Favor.

Johnson Invoice for printing blueprints and specifications for NGrid.

It was stated that this was for additional printing for blueprints and specifications requested by NGrid. Mr. Billings had arranged for the printing and delivery of the documents.

Dated: July 2021

Amount: \$567.37

Motion: Rachel Decatur

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Discussion:

Fontaine Bros. Change Order no. 2 for \$95,193.00

Mr. Billings reviewed the Fontaine Bros. Change Order no. 2 for \$95,193.00. It was questioned whether we receive MSBA reimbursement on change orders. Mr. Billings said we receive no reimbursement or a very small amount of reimbursement on change orders.

Motion to approve the Fontaine Bros. Change Order no. 2: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

Turowski 2 Amendment for GGD Technology Work for \$52,415.00

Mr. Billings explained the need to have additional T2 and GGD assistance for the technology needs assessment and procurement due to limitations of the district's technology staff. The district still does not have a Technology Director and one of the two technology technicians has resigned. Mr. Bedard stated that we only have a technology department of one person right now and that person was not involved with the initial Shaw School technology needs assessment. Mr. Billings and Mr. Bedard recommended that we ask T2 and subcontractor GGD do additional work to help keep up on schedule.

There was a brief discussion about the district's technology department and what the owner would be receiving for this service. Representatives from T2 explained what GGD would be tasked with.

Motion to approve the T2 Amendment: Rachel Decatur

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Adjourned at 6:55PM.

Motion: Rachel Decatur

Second: Rob Pine

All in Favor.

- Packet: Outstanding Invoices, Fontaine Change Order, T2 Amendment

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Jennifer Nietupski

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Rachel C. Decatur

DocuSigned by:

Rob Pine

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DocuSigned by:

Stephen Decatur

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DocuSigned by:

Richard G. Bedard, Jr.

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