

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

Date: October 20, 2021

Time: 6:00PM

Attendance: Jen Nietupski, Rachel Decatur, Rob Pine and Rick Bedard.

Absent: Stephen Decatur.

Hill International/T2: David Billings, Julie Leduc and Jonathan Teixeira and T2.

- **Rick Bedard opened the meeting.**
- **Review and Approval of BC Finance Subcommittee Monthly Meeting Minutes from March 17, 2021 through September 15, 2021.**

Mr. Bedard reviewed the BC Finance Subcommittee monthly meeting minutes from March 17, 2021 through September 15, 2021.

Motion: Rachel Decatur made a motion to approve all of the meeting minutes, as specified.

Second: Rob Pine.

Vote: 4-0

All in Favor.
- **Review and Approval of Outstanding Invoices**

David Billings reviewed the monthly invoices.

There was a brief discussion about the invoices and project status.

No stored materials charge in this Fontaine Bros. invoice.

There was a discussion about ProPay and the reimbursement for retainage.

The committee discussed the quantity of soil that needs to be removed, i.e. 1,700 vs. 2,400 yards.

Rob Pine inquired about the hourly rate listed on change orders and estimate man hours. In this case, the change order has been negotiated down from the regular hourly rates.

Hill International's Monthly Invoice.

Dated: October 14, 2021

Amount: \$48,858.50

Motion: Rachel Decatur

Second: Jen Nietupski

Vote: 4-0

All in Favor.

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T2's Monthly Invoice.

Dated: October 8, 2021

Amount: \$59,531.14

Motion: Rachel Decatur

Second: Rob Pine

Vote: 4-0

All in Favor.

Yankee's Monthly Invoice.

Dated: September 30, 2021

Amount: \$9,886.00

Motion: Rachel Decatur

Second: Jen Nietupski

Vote: 4-0

All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

Dated: October 14, 2021

Amount: \$2,677,630.78

Motion: Jen Nietupski

Second: Rob Pine

Vote: 4-0

All in Favor.

Review and Approval of the Potential Fontaine Bros. Change Order No. 5, which includes PCO's no. 24, 28r2, 49 and 12.

Dated: October 18, 2021

Amount: \$28,049.00

Motion: Rob Pine

Second: Rachel Decatur

Vote: 4-0

All in Favor.

Mr. Billings reviewed the change order and a discussion took place.

Review and Approval of the Potential Fontaine Bros. Change Order Twop Options regarding Unsuitable Soil (choose one of the two options).

Mr. Billings recommended that we table this decision.

It was agreed to table this decision until there is more information available.

Owner's Project Manager Permanent Key Personnel Change.

Mr. Billings and Mr. Bedard recommended to the committee adding John Cutler to the Hill International team in order to assist with the move from the old Shaw School to the new Shaw School. Mr. Cutler will coordinate the move of furniture and equipment to the new school, to other schools or town buildings and items designated for disposal. He will work with the move services contractor, Mr. Tuccio, Mr. Agyeman and others. This needs a vote since we are adding personnel to the Hill International key personnel listing. It also adds a new hourly rate as a Project Coordinator at the amount of \$90.00 per hour.

Motion: Rob Pine

Second: Rachel Decatur

Vote: 4-0
All in Favor.

Discussion:

The Hill and T2 team gave a brief overview of the construction activity, schedule and budget. A full report will be given at the Building Committee meeting. The committee also learned that National Grid has been on site conducting some work for the project.

Adjourned at 6:50PM

Motion: Jen Nietupski

Second: Rob Pine

Vote: 4-0

All in Favor.

- Packet: Outstanding Invoices








