

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

Date: November 18, 2021

Time: 6:00PM

Attendance: Jen Nietupski, Rob Pine, Stephen Decatur and Rick Bedard.

Absent: Rachel Decatur.

Hill International/T2: David Billings, Julie Leduc and Jonathan Teixeira.

- **Rick Bedard opened the meeting.**
- **Review and Approval of Outstanding Invoices**
David Billings reviewed the monthly invoices.
There was a brief discussion about the invoices and project status.
There was a discussion about the National Grid invoice and the status of their tasks.
The construction contract is 24% completed.
Yankee has billed about \$53k, with about \$66k remaining on their contract. They should not exceed their contract amount.
There was a discussion on credit reduction and material on hand.

Hill International's Monthly Invoice.

Dated: November 11, 2021

Amount: \$45,296.50

Motion: Stephen Decatur

Second: Jen Nietupski

Vote: 4-0

All in Favor.

T2's Monthly Invoice.

Dated: November 3, 2021

Amount: \$58,755.34

Motion: Jen Nietupski

Second: Rob Pine

Vote: 4-0

All in Favor.

Yankee's Monthly Invoice.

Dated: October 29, 2021

RECEIVED
TOWN CLERK
2022 MAR 22 PM 12:54
MILLBURY, MASS.

Amount: \$7,510.00
Motion: Stephen Decatur
Second: Rob Pine
Vote: 4-0
All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

Dated: November 11, 2021
Amount: \$2,310,649.67
Motion: Rob Pine
Second: Stephen Decatur
Vote: 4-0
All in Favor.

National Grid Invoice.

Dated: November 30, 2021
Amount: \$11,767.18
Motion: Jen Nietupski
Second: Rob Pine
Vote: 4-0
All in Favor.

Review and Approval of Potential Fontaine Bros. Change Order no. 6, including PCO's no. 28B, 31, 37, 44, 45, 56A and 59r1.

Dated: November 16, 2021
Amount: \$507,253.00
Motion: Rob Pine
Second: Stephen Decatur
Vote: 4-0
All in Favor.

Discussion:

There was a discussion about the construction activity, schedule, budget and potential change orders.

Mr. Teixeira gave the committee a brief summary. He also detailed the delivery delays for window frames and bamboo cabinetry.

Mr. Billings gave an update on the utility easements with National Grid's legal department.

The committee discussion having John Cutler as part of the Hill International OPM team. He will primarily assist with the move logistics. Mr. Billings estimated that Mr. Cutler will be working about 2 days/week or 64 hours/month. Committee members were given assurances from Hill that Mr. Cutler's time will fit into our project manager budget.

There was a brief update on the status of the furniture, fixtures and equipment, technology and move services procurements.

Adjourned at 6:58PM.

Motion: Stephen Decatur
Second: Jen Nietupski
Vote: 4-0

All in Favor.

- Packet: Outstanding Invoices

A. Bedard

Theriff

[Signature]

Jeff B. H. H.