

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

Date: June 15, 2022

Time: 6:00PM

Attendance: Jen Nietupski, Rachel Decatur, Rob Pine and Rick Bedard.

Absent: Stephen Decatur.

Hill International/T2: David Billings, Julie Leduc, Jonathan Teixeira and Tim Brennan.

MPS:

- **Rick Bedard opened the meeting.**
- **Review and Approval of Outstanding Invoices**
David Billings reviewed the monthly invoices.
There was a brief discussion about the invoices and project status.

Hill International's Monthly Invoice.

Dated: May 2022

Amount: \$53,763.50

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

T2's Monthly Invoice.

Dated: May 2022

Amount: \$66,563.41

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

Yankee's Monthly Invoice.

Dated: May 2022

Amount: \$3,500.00

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

It was stated that Phase I is 72% completed.

Dated: May 2022

Amount: \$2,838,414.65

Motion: Jen Nietupski

Second: Rob Pine

Vote: 4-0

All in Favor.

Furniture, Fixtures and Equipment (FF&E) and Technology Invoices for Payment.

The following FF&E and Technology invoices were approved for payment. Some of these items are being stored with proper documentation. The project team has reviewed the invoices and has recommended approval.

Amount: Dell Computer for \$92,664.00 and \$10,927.66

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

Stantec (Planning Board) Invoice.

Dated: May 2022

Amount: \$2,063.00

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

Fontaine Bros., Inc.'s Change Order No. 16

Mr. Billings reviewed Fontaine's Change Order no. 16.

The change order included PCO's 102r2, 109, 112r2, 113, 130, 133, 134, 139, 140r1 and 148r1.

Dated: June 9, 2022

Amount: \$75,838.00

Motion: Rachel Decatur

Second: Jen Nietupski

Vote: 4-0

All in Favor.

There was a brief discussion about the change order request.

Hill International provided the committee with a brief update of the project, construction schedule, budget and contingency balance. Mr. Bedard stated that MSBA has reviewed and approved of Fontaine Bros. change orders nos. 6- 10.

Adjourned at 6:55PM.

Motion: Jen Nietupski

Second: Rob Pine

Vote: 4-0

All in Favor.

- Packet: Outstanding Invoices
Fontaine Change Order No. 16.

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R. Bedard