

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

Date: January 18, 2023

Time: 6:00PM

Attendance: Jen Nietupski, Rob Pine, Rachel Decatur, Stephen Decatur and Rick Bedard.

Absent: None.

Hill International/T2: David Billings, Jonathan Teixeira, Tim Brennan and Libby Turowski.

MPS: Greg Myers.

- **Rick Bedard opened the meeting.**
- **Review and Approval of Outstanding Invoices**
David Billings reviewed the monthly invoices.
There was a brief discussion about the invoices and project status.

Hill International's Monthly Invoice.

Dated: December 2022

Amount: \$28,936.00

Motion: Rachel Decatur

Second: Rob Pine

Vote: 5-0

All in Favor.

T2's Monthly Invoice.

Dated: December 2022

Amount: \$58,676.25

Motion: Stephen Decatur

Second: Jen Nietupski

Vote: 5-0

All in Favor.

Yankee's Monthly Invoice.

Dated: December 2022

Amount: \$635.00

Motion: Rachel Decatur

Second: Rob Pine

Vote: 5-0

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All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

This is Fontaine's 21st invoice.

Dated: December 2022

Amount: \$807,542.77

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

Furniture, Fixtures and Equipment (FF&E), Technology Invoices and Additional Items for Payment.

The following FF&E, Technology and Additional Items invoices were approved for payment. The project team has reviewed these invoices and has recommended approval. This is part of the list submitted to the Shaw Building Committee for approval.

There were invoices for WB Mason, MicroNet, School Specialty and School Furnishings.

Motion to pay the invoices: Rob Pine

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Fontaine Bros., Inc.'s Change Order No. 25

Mr. Billings reviewed Fontaine's Change Order no. 25.

The change order included PCO's 192r1, 222 and 223 totaling \$12,822.00.

Mr. Teixeira reviewed the invoices.

There was fewer PCO's than usual on this Change Order.

Dated: January 10, 2023

Amount: \$12,822.00

Motion: Rachel Decatur

Second: Jen Nietupski

Vote: 5-0

All in Favor.

There was a brief discussion about the change order request.

Hill International provided the committee with a brief update of the project, construction schedule, budget and contingency balance. There was also a discussion about punch list items and what the construction team was working on as part of Phase II. The committee discussed the possibility that Fontaine Bros. might need a Phase II extension request if the baseball field is not completed for the Spring season. It was supposed to be done by the end of December 2022. However, the committee determined that the critical completion date is for the beginning of the baseball season, end of March/early April.

Due to time, the committee also deferred to the full Shaw Building Committee for the discussion about Additional Items needed from the contingency fund.

Adjourned at 7:00PM.

Motion: Rachel Decatur
Second: Jen Nietupski
Vote: 5-0
All in Favor.

- Packet: Outstanding Invoices
Fontaine Change Order No. 25.










