

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

Date: February 15, 2023

Time: 6:00PM

Attendance: Jen Nietupski, Rob Pine, Rachel Decatur and Rick Bedard.

Absent: Stephen Decatur.

Hill International/T2: David Billings, Jonathan Teixeira, Tim Brennan and Libby Turowski.

MPS: Greg Myers.

- **Rick Bedard opened the meeting.**
- **Review and Approval of the Shaw BC Finance Subcommittee Meeting Minutes – Vote Required.**
Jen Nietupski made a motion to approve the Shaw BC Finance Subcommittee meeting minutes from:
 1. October 19, 2022
 2. November 16, 2022
 3. December 21, 2022Rachel Decatur seconded the motion.
Vote: 4-0
All in favor.
- **Review and Approval of Outstanding Invoices**
David Billings reviewed the monthly invoices.
There was a brief discussion about the invoices and project status.

Hill International's Monthly Invoice.

Dated: January 2023

Amount: \$24,870.00

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

T2's Monthly Invoice.

Dated: January 2023

Amount: \$9,370.00

Motion: Rachel Decatur

RECEIVED
TOWN CLERK

2023 AUG - 8 AM 10: 23

MILLBURY, MASS.

RECEIVED
TOWN CLERK
2023 AUG - 8 AM 10: 24
MILLBURY, MASS.

Second: Rob Pine
Vote: 4-0
All in Favor.

Stantec's Invoice.

Dated: January 2023
Amount: \$1,906.26
Motion: Jen Nietupski
Second: Rachel Decatur
Vote: 4-0
All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

This is Fontaine's 22nd invoice.
Dated: January 2023
Amount: \$504,261.54
Motion: Rob Pine
Second: Jen Nietupski
Vote: 4-0
All in Favor.
It was stated that the contract is 97% complete.

Aquarion's Invoice.

Dated: January 2023
Amount: \$5,937.00 and \$1,600.00
Motion: Rachel Decatur
Second: Rob Pine
Vote: 4-0
All in Favor.

Furniture, Fixtures and Equipment (FF&E), Technology Invoices and Additional Items for Payment.

The following FF&E, Technology and Additional Items invoices were approved for payment. The project team has reviewed these invoices and has recommended approval. This is part of the list submitted to the Shaw Building Committee for approval.

There were invoices under FFE totaling \$23,123.19.

Motion to pay the invoices: Rob Pine
Second: Jen Nietupski
Vote: 4-0
All in Favor.

Central Mass Signal's Invoice.

Dated: January 2023
Amount: \$2,895.00
Motion: Rachel Decatur
Second: Rob Pine
Vote: 4-0
All in Favor.

This invoice was for the installation of a school zone flashing sign on Elmwood Street.

E & D's Invoice.

Dated: January 2023

Amount: \$11,900.00

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

Fontaine Bros., Inc.'s Change Order No. 26

Mr. Billings reviewed Fontaine's Change Order no. 26.

The change order included PCO's 168r1, 205, 224 and 226. The largest one was for additional site furnishings for the athletic field. There was also a substantial credit for the invasive species management. That service will be picked up by the school department. The change order totals \$20,918.00

Mr. Teixeira reviewed the invoices. He also reviewed the services that the school district would need to complete on our own for the invasive species management.

Dated: February 9, 2023

Amount: \$20,918.00

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

There was a brief discussion about the change order request.

Hill International provided the committee with a brief update of the project, construction schedule, budget and contingency balance. There was also a discussion about punch list items and what the construction team was working on as part of Phase II and IIA.

Hill International reported out that it is believed that Fontaine will have the baseball field ready for the start of the new Spring season. The subcontractor will be stitching the synthetic field seams instead of gluing them. This means the work can commence in the Winter instead of waiting for better weather conditions.

There was a discussion about the other baseball field amenities and equipment needed to start the season. The committee also discussed the need and location of the fan bleachers. Some bleachers we have saved in storage and others we will need to order.

Adjourned at 6:50PM.

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

- Packet: Outstanding Invoices
Fontaine Change Order No. 26.

R. Reddick

S. Den

[Signature]

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Jeff B. Nichols
