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MILLBURY, MASS

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee
Millbury Jr./Sr. High School Media Center
12 Martin Street, Millbury, MA

Date: April 13, 2021

Time: 6:00PM

Attendance: Jen Nietupski, Rachel Decatur, Stephen Decatur, Rob Pine, Rick Bedard and Bernie Plante (BC Chairperson).

Absent: None.

Hill International/T2: David Billings, Julie Leduc and Jonathan Teixeira.

- Rick Bedard opened the meeting.
- Review and Approval of Hill International's Change of Key Personnel, Attachment B from original OPM Application.

David Billings reviewed the March 3, 2021 Letter from himself requesting a Hill change of personnel request for Site Supervisor from Marty Goulet to Jonathan Teixeira. It pertains to Change in Key Personnel, Attachment B. Marty Goulet was one of the three (3) original key personnel from the original application for OPM. David Billings and Joseph Naughton (left Hill International) were the other two. David Billings would now be the only remaining member of the three (3) key personnel.

David Billings and Rick Bedard reviewed the March 25, 2021 that Rick sent and the March 31, 2021 letter that Paul Kalous sent.

The committee members were very concerned that there is only one member of the original team left. They were also very upset that there was no communications of this change until construction was about to start and the promotion to Marty Goulet to other projects has been known since December. This should have been communicated to the owner's team well before now, especially how important Mr. Goulet is to the success of the project.

Rob Pine stated that changes in Key Personnel, according to the contract language, need to be approved by the Owner and MSBA.

Finance Subcommittee members expressed their disappointment in how Mr. Billings handled this situation and what kind of position it puts the committee in. Committee members were also concerned that Mr. Teixeira is a new employee with Hill International, having not even started yet in an official capacity.

Rob Pine said he was disappointed that Mr. Kalous, Hill's senior representative, did not attend this meeting to explain the firm's decisions.

Mr. Billings introduced Mr. Jonathan Teixeira and stated that his resume was in the committee's packet of information. Mr. Teixeira spoke at length about his background and previous work experience. Committee members asked him questions. Most notably, Jonathan spoke about his experience with Nauset Construction, where he met Marty Goulet. Mr. Teixeira spoke about some of the challenges he has faced supervising construction projects. He spoke about a credit union he helped building in Littleton. Mr. Billings said he is looking for a site supervisor that can be trusted, communicates well and gives everyone the "heads up" when challenges might be lurking. He stated that he is confident that Jonathan is that person. Committee members expressed some concern about the differences in experience from Mr. Goulet to Mr. Teixeira. Mr. Billings and Mr. Goulet spoke very highly of Mr. Teixeira. Mr. Bedard stated that he called on Mr. Teixeira's references and received positive feedback.

After a very lengthy discussion, the following points were noted in order to give preliminary conditional approval for Jonathan Teixeira to replace Marty Goulet as the OPM's Site Supervisor.

Action steps:

- New Attachment C outlining Staff Experience
- Owner to check Mr. Teixeira's work references, Workers' Credit Union, Philips Academy and Riverbend School (from his Nauset work experience)
- Alternate Plan with other Hill personnel in case it doesn't work out with Mr. Teixeira. Mr. Billings stated there could be two other Hill site supervisor available by summertime if needed. Hill to provide resumes of two other alternates.
- Short term commitment from Marty Goulet to stay on the project for a certain amount of time.
- Owner's Approval
- MSBA's Approval
- Mr. Teixeira weekly reporting to the Finance Subcommittee
- Review in the Fall for final approval before Mr. Goulet leaves the project.
- Provide Conditional approval only for now.
- Mr. Teixeira to complete the required MCPPO (procurement) training.

Adjourned at 7:20PM

Motion: Rob Pine

Second: Rachel Decatur

Vote: 5-0

All in Favor.

- Packet: Outstanding Invoices

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Jennifer Nistupski

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Rachel E. Decatur

DocuSigned by:

Rob Pine

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DocuSigned by:

Stephen Decatur

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DocuSigned by:

Richard G. Bedard, Jr.

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