

## **Millbury Public Schools**

### **SHAW BUILDING COMMITTEE MEETING MINUTES**

**February 17, 2021  
6:00PM**

#### **Zoom Virtual Conference Meeting**

**Details below:**

**Meeting ID: 867 7175 2751  
Passcode: 527062**

#### **Members Present:**

Mike O'Connor, Scott Despres, Kevin Kuphal, Greg Myers, Kate Ryan, Andrew Tuccio, Richard Bedard, Jennifer Nietupski, Kofi Agyeman, Bernie Plante, Rob Pine, Michael Tarka, Rachel Decatur, Stephen Decatur, Sue Teixeira, Kristin Boulanger

**Hill/T2:** Tim Brennan, Julie Leduc, Peter Turowski, David Billings, Libby Turowski, Erica Patten, Brian Falk (Mirick O'Connell)

**Members Absent:** Stephen Wiltshire, Sean Hendricks

#### **● Call to Order**

Mr. Plante called the meeting to order at 6:05 PM

#### **● Annual State Ethics Notice from the Town Clerk**

Mr. Bedard spoke regarding the training that all employees and Committee members need to complete and send to Town Hall

#### **● Approval of January 20, 2021 Meeting Minutes**

Mr. Myers made the motion, Mrs. Ryan made the second, all in favor unanimously by roll call vote.

#### **APPROVAL OF MONTHLY INVOICES**

Mr. Bedard said the invoices were just approved by the finance sub committee.

Mrs. Ryan made the motion, Mr. Pine made the second, all in favor unanimously by roll call vote.

- Old Business:

- Architect Design or Specifications Updates – Turowski2  
David Billings shared a powerpoint about the bid process and general contractor bids. The estimate for the MSBA Project Funding Agreement (PFA) cost was \$49,269,791. The apparent low bid is CTA Construction with a base bid of \$43,500,000 or \$45,030,000 with the four alternates. The second low bid was Fontaine Brothers, Inc. at \$44,482,548 and \$46,273,468 respectively. Mr. Billings said we had a very positive bid market by receiving nine general contractor bids, seven of which were below budget.
- Mr. Billings requested that his team be given some additional time to review the low bidders to determine if they are responsive and responsible. It was decided to add a Shaw BC meeting for February 22, 2021 in order to review Hill Internationals research and decide upon a General Contractor.
- Every week T2 and Hill will meet with the contractors to go over the progress and discuss if there are any change orders necessary.
- Construction Bid Update and Bidding Schedule Update – Hill International
- Hill International potential change order (PCO) and schedule of value (SOV) memo-  
Mr. Billings reviewed his memo regarding PCO's and his recommendation that Mr. Bedard can approve PCO's for \$35,000 and less between Building Committee meetings. He also reviewed how the SOV is used for billing purposes. Mr. O'Connor made a motion to allow Mr. Bedard to approve PCOs up to \$35,000. Seconded by Mrs. Nietupski. All in favor unanimously by roll call vote.
- Amendment No. 7- VOTE REQUIRED- Mr. Billings reviewed his 2/9/21 memo regarding T2's Amendment no. 7 for Geotechnical site soil monitoring services in the amount of \$92,235 for subcontractor Lahlaf Geotechnical consulting. Mr. Kuphal made the motion to approve, Mrs. Ryan made the second, all in favor unanimously by roll call vote.

- New Business

- Public Comment

- Executive Session, only if needed and permissible by MGL Ch. 30A, s. 18-25 ●

Adjournment

Mrs. Nietupski made the motion, Mrs. Ryan made the second, all in favor unanimously

Mr. Plante adjourned the meeting at 6:38PM

- Future Meetings

February 22, 530PM via Zoom meeting  
March 17, 2021, 6PM via Zoom meeting

Respectfully submitted,  
Kerri Sundeen  
Shaw Building Committee Secretary  
Packet: Hill PowerPoint  
February 17, 2021  
Shaw BC meeting minutes

Approved:

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