

**Town of Millbury  
Shaw School Building Committee  
Regular Session Meeting - 2  
Minutes**

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TOWN CLERK  
2020 FEB 20 AM 9:51  
MILLBURY, MASS.

**Date:** August 14, 2019

**Present:** Mr. Plante, Chairperson, Mrs. Nietupski, Vice Chairperson, Mr. Myers, Superintendent, Mr. Tarka, Mr. Despres, Mr. Tuccio, Ms. Ryan, Mrs. Teixeira, Mrs. Decatur, Mr. Decatur, Mr. Kuphal, Mr. O'Connor, Mr. Halacy, Mr. Bedard, Business Manager

**Hill International:** Mr. Billings, Ms. Leduc  
**T2:** Mr. Turowski, Mrs. Turowski

**Absent:** Mr. Kelley, Acting Town Manager, Mr. Wiltshire, Mrs. Friedman, Mr. Kuphal and Mr. Wiltshire

**Time:** 6:00 pm

**Location:** Millbury Jr. /Sr. High School Media Center

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- **Call to Order**  
Mr. Plante brought the meeting to order at 6:00pm.
- **Approval of Minutes from the June 25, 2019 meeting**  
Mr. Bedard made a motion to approved the minutes from the June 25, 2019 meeting, seconded by Mr. Tuccio. All approved.
- **Approval of Turowski2 Invoice #10**  
Mr. Tarka made a motion to approve Turowski2 Invoice #10, seconded by Mr. Tuccio. All approved.
- **Approval of Hill International Invoice #15**  
Mrs. Nietupski made a motion to approve Hill International Invoice #15, seconded by Mr. Tarka. All approved.
- **Old Business**
  - a. **Review Total Project Budget**  
Mr. Billings stated that the meeting with the MSBA on July 31<sup>st</sup> went great. He stated that they had received the official comments regarding the Schematic Design Submission which was a very short list. He stated that the MSBA is still working on the ineligible costs so we have not received the final budget on the ineligible costs. The bottom line has not changed and will not change. He stated that the MSBA is very supportive of the Shaw School project.

Mr. Billings stated that the MSBA requires a copy of the School Committee minutes, in which the School Committee voted the proprietary items.

The final approval of the Schematic Design will be voted on by the MSBA Wednesday, August 28, 2019.

- **New Business**

- a. **Outreach Program Update**

Mr. Myers stated that he has confirmed with Jayne Davolio that any state, city or town employee may serve on political or fundraising committees and may share information regarding the campaign, however they may not handle any money or solicit any money for the campaign. He also stated that no school or town funds may be used to run a "YES" campaign and this includes using school or town email or photocopying. Mr. Plante stated that there were no restrictions on a time frame to put YES signs on lawns.

Mr. Tuccio listed events that Committee members may volunteer to work at to answer any questions regarding the Shaw School project. Ms. Ryan stated that she would send a sign-up sheet for the members to commit to an event.

Mr. Bedard stated that he has been discussing with T2 about creating some posters and brochures to leave at the Town Hall, Library, Council on Aging and in the schools to get the information out to the public on the new Shaw School. Mrs. Turowski stated that they would be creating posters and brochures for distribution.

Mr. Plante stated that he was in attendance at the Board of Selectman's meeting on August 13<sup>th</sup> and was surprised to see the number of items added to the special town meeting in November.

A discussion took place regarding different events that volunteers could attend to share information regarding the Shaw School project.

It was decided that meetings will take place the first Wednesday, in September, October and November.

- b. **Water Test Results**

The water test showed that there was not enough pressure to operate a sprinkler system. Mr. Turowski stated that the extra cost has been added into the project.

- c. **Traffic Report**

Mr. Turowski stated that the analyst stayed for one full day to observe am and pm traffic. He stated that between the buses and cars going into the same lane caused some havoc but the new site plan has cars going into one lane and buses turning into a different lane will alleviate the problem. He also notice some problems with sight lines and suggested signage to alert drivers.

- **Public Comment** – There was no public comment.

- **Next Meeting - September 4, 2019**

- **Adjournment** – Mr. Tarka made a motion to adjourn the meeting, seconded by Ms. Ryan. All approved.

Respectfully submitted,

Donna Freitas  
Donna Freitas  
Executive Assistant to the Superintendent

Approved:

Paul Halacy  
Susan Feyera  
~~Donna Freitas~~  
Tom Hall

Michael  
Scott Desper

Jeffrey B. Hines  
Edward Phelan  
D. Bedard

**Email Attachments:**

Minutes from August 14, 2019  
Agenda  
Approval Letter from MSBA  
T2 Invoice #11  
Hill International Invoice #16