

**Town of Millbury
Shaw School Building Committee
Regular Session Meeting
Minutes**

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MILLBURY, MASS.

Date: November 21, 2019

Present: Mr. Plante, Chairperson, Mrs. Nietupski, Vice Chairperson, Mr. Bedard, Business Manager, Mr. Despres, Mr. Myers, Superintendent, Mr. Tarka, Ms. Ryan, Mr. Tuccio, Mr. Pine, Mr. O'Connor, Mrs. Teixeira, Mr. Halacy and Mrs. Boulanger

Hill International: Mr. Billings, Ms. Leduc
T2: Mr. Turowski, Mrs. Turowski

Absent: Mr. Kelley, Acting Town Manager, Mrs. Friedman, Mr. Wiltshire, Mr. Kuphal, Mr. Decatur and Mrs. Decatur

Time: 6:00 pm

Location: Millbury Jr. /Sr. High School Media Center

- **Call to Order**
Mr. Plante brought the meeting to order at 6:00pm. He thanked the community for their support by approving the Shaw School Building project.
- **Approval of Minutes from the November 7, 2019 meeting**
Ms. Ryan made a motion to approve the minutes from the November 7, 2019 meeting, seconded by Mr. Halacy. All approved.
- **Approval of Hill International Invoice #19**
Mr. Pine made a motion to approve Hill International Invoice #19, seconded by Ms. Ryan. All approved.
- **Approval of 2nd Clark Mailing Service Inc.**
Ms. Ryan made a motion to approve Clark's Invoice for 2st post card mailing, seconded by Mr. Halacy. All approved.
- **Approval of Two Invoices from IBA Print Shop**
Ms. Ryan made a motion to approve the invoices from IBA Print Shop, seconded by Mr. Tarka. All approved.
- **Old Business**
 - a. **DESE Response**
Mr. Turowski used a Powerpoint presentation to show the two options that were created to meet the Department of Elementary and Secondary requirements. Ms. Ryan made a motion to approve either option provided by T2, seconded by Mrs. Boulanger. All approved.
 - b. **Vote Recap**
Mr. Myers stated that community sent a clear message by supporting both the Shaw School Project and the Fields Project by a wide margin.

C. Schedule and Next Steps

Mr. Billings outlined the next steps in the Design Development phase. He stated that surveyors would begin borings during the Christmas break.

A discussion took place regarding the upcoming schedule. It was decided that the next meeting would be held on December 5th to discuss and approved contract amendments for Hill International and Turowski 2. The meetings following the December 5th meeting would be held on the first and third Wednesday of each month.

It was stated that the new Shaw School website would be updated regularly throughout the project and questions by the community could be submitted during the entire project.

- **New Business**
 - a. Mr. Paul Kalous was introduced to the Committee as the replacement for Joe Naughton from Hill International. The Committee welcomed Mr. Kalous to the Committee.
- **Public Comment** – There was no public comment.
- **Next Meeting - December 5, 2019 MHS Media Center 6:00pm.**
- **Adjournment** – Mr. Halacy made a motion to adjourn the meeting, seconded by Mr. Tarka. All approved.

Respectfully submitted,
Donna Freitas
Donna Freitas
Executive Assistant to the Superintendent

Approved:

R. Bedard

Ther H. K.

Susan Levens

Kristen B.

Stephen Withers

George J.

M. J. C.

Michael Q.

Scott Desjard

Janet B. M.

Bernard P.

A. B.

Email Attachments:

Minutes from November 21, 2019

Agenda

Hill International Invoice #19

Clark Mailing Service Invoice (2st Postcard Mailing)

IBA Print Shop Invoices