



Millbury Public Schools
School Committee
Policy Subcommittee

Wednesday, January 20, 2023
Jr./Sr. High School Library
6:00 PM

Nicholas Lazzaro, *Chairperson*
Jennifer Nietupski, *Vice-Chair*
Gregory Myers, *Superintendent of Schools*
Richard Bedard, *Assistant Superintendent
of Finance & Operations*

Agenda

1. New Business

- a. 1st Reading of Proposed Amendment to Policy AC: Nondiscrimination – *Vote Requested*

Ms. Kate Ryan, Director of Pupil Services, will review proposed amendments to the District's nondiscrimination policy to reflect updates to Federal law.

- b. 1st Reading of Proposed New Policy DJC: Purchasing Policy for Town Credit Card – *Vote Requested*

Mr. Bedard will share proposed new policy language designed to establish clear protocols for the use of a Town credit card that will be issued to the District later this winter. The Town is implementing a credit card purchasing option for instances when vendors are unable to accept purchase orders and to eliminate the need to reimburse employees for authorized purchases.

- c. Review of Action Plan to Update the District's Acceptable Use Policy

The current policy outlining expectations for student and employee use of District technology requires updates. Director of Instructional Technology, Mr. Jeff Berthaiume, will provide a timeline for developing these updates and presenting them to the Committee. Informational only -no vote is required.

- d. Review of MASC's Suggested Amendments to Policies

Mr. Bedard will review amendments to policies recommended by the MA Assoc. of School Committees.

- i. Policy DBC: Budget Deadlines and Schedules
- ii. Policy DBD: Budget Planning
- iii. Policy DBG: Budget Adoption Procedures
- iv. Policy DBJ: Budget Transfer Authority
- v. Policy DD: Grants, Proposals, and Special Projects
- vi. Policy DGA: Authorized Signatures
- vii. Policy DH: Bonded Employees and Officers
- viii. Policy DI: Fiscal Accounting and Reporting
- ix. Policy DIE: Audits
- x. Policy DJ: Purchasing
- xi. Policy DJE: Procurement Requirements
- xii. Policy DK: Payment Procedures
- xiii. Policy DKC: Expense Reimbursements
- xiv. Policy KCD: Public Gifts to the Schools

2. Adjourn

The listing of agenda items are those reasonably anticipated by the Chairperson to be discussed at this meeting, which will be held in-person on the date, time, and location listed above. Not all items listed may, in fact, be discussed and other items not listed may be addressed to the extent permitted by law.

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