

R.E. Shaw School Feasibility Committee
Special Session – Sub-committee – Selection Committee Meeting - 6
Wednesday, February 21, 2018

2018 MAY 24 AM 9:32

Date: February 21, 2018

Present: Mr. Andrew Tuccio, Chairperson, Mrs. Jennifer Nietupski, Mrs. Rachel Decatur, Mr. Stephen Decatur, Mr. Paul Halacy, Mr. Robert Pine, Mr. Rick Bedard, Business Manager, Mr. Greg Myers, Superintendent

Time: 6:00 pm

Location: High School Media Center

Interviews

1. Hill International Interview – 5:00pm

Mr. Tuccio opened the meeting at 5:00pm. He welcomed the team from Hill International to Millbury. Mr. Tuccio gave an overview of the Interview Process for an Owner's Project Manager (OPM). He stated that the interview format will begin with Introductions, a presentation from Hill International, and twelve prepared questions by the Selection Committee. The conclusion of the interview will consist of the interviewee stating what sets their firm apart from the other firms interviewing.

Hill International began their presentation by stating that they have a great understanding of how the Massachusetts Building Authority (MSBA) works and the importance of the very strict timelines and submitting required documents by the date. They listed past projects and how they completed each project on time and sometimes under budget.

Mr. Joseph Naughton, Mr. David Billings, and Mr. Martin Goulet answered twelve questions regarding the Shaw Project and have a great understanding of the issues regarding the Shaw Elementary School.

Mr. Tuccio thanked the Hill International team for taking the time to meet with the Selection Committee and stated that they will hear from the Millbury School Department in the near future.

Mr. Tuccio recessed the meeting at 6:30pm.

BREAK 6:30PM

2. NV5 – 7:00pm

Mr. Tuccio opened the meeting at 7:00pm. He welcomed the team from NV5 to Millbury. Mr. Tuccio gave an overview of the Interview Process for an Owner's Project Manager (OPM). He stated that the interview format will begin with Introductions, a presentation from Colliers, and twelve prepared questions by the Selection Committee. The conclusion of the interview will consist of the interviewee stating what sets their firm apart from the other firms interviewing.

NV5 began their presentation by stating that NV5 had specialty resources; such as data entry, propay systems, scheduling, cost estimators, and technical expertise that will help a great deal while working on

the Shaw School Project. They discussed Module 2 and the steps required to complete Module 2. It was also stated that they thought the CM At Risk option was preferable for the Shaw Project.

Mr. Chris Guarino, Mr. Tom Murphy, Mr. Rob Juusola, and Mr. James Riefstahl answered twelve questions regarding topics that will influence the Shaw School's Project.

They also stated that they have an exceptional program in which they hold public forums and engage the community to feel part of the process.

Mr. Tuccio thanked the team from NV5 for taking the time to meet with the Selection Committee and stated that they will hear from the Millbury School Department in the near future.

New Business

Mr. Tuccio stated that the next meeting would be to review **CMS** (Construction Monitoring Services Inc.), **Colliers International**, **Hill International** and **NV5** interviews and their scores to rank the firms in order to present the Selection Committee's first choice to the Feasibility Committee. Mr. Tuccio asked if the Feasibility Meeting and the Selection Committee meeting be on the same evening. A discussion took place regarding how much time was needed to review the interviews and scoring for the top four firms. Mrs. Decatur stated that this meeting was extremely important and would not want to feel rushed because there was a Feasibility Committee meeting following the Selection Committee meeting.

The Committee agreed that each member would add their scores to the rubric document prior to the next meeting. The Committee also agreed that the Selection Committee would meet on Tuesday, February 27th at 6:00pm in the Media Center at the Millbury Jr./Sr. High School to review the interviews and scoring rubrics for each of the top four firms. The Selection Committee would send the highest ranked firm to the Feasibility Committee for approval.

A Feasibility Committee meeting has been scheduled for March 7 at 7:00pm in the Millbury Jr./Sr. High School Media Center. The Selection Committee will present the top ranked firm to the Feasibility Committee.

Public Comment

There was no public comment.

Adjourn

Mr. Halacy made a motion to adjourn the meeting seconded by Mrs. Nietupski. All approved (7-0).

Next Meeting: Selection Committee Meeting – February 27, 2018 at 6:00pm at the MHS Media Center
Feasibility Committee Meeting – March 7, 2018 at 6:00pm at the MHS Media Center

Mr. Halacy made a motion to adjourn the meeting at 8:30pm, seconded by Mrs. Nietupski. All approved (8-0).

Respectfully submitted,

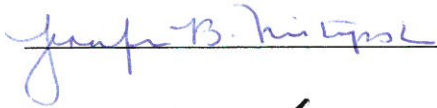
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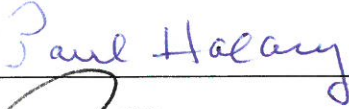
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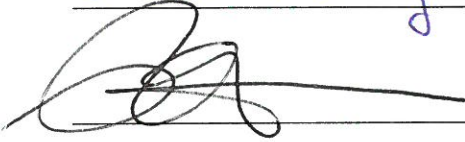
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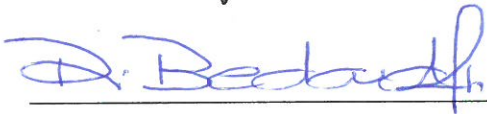
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