

Town of Millbury
R.E. Shaw School Feasibility Committee
Special Session – Sub-committee – Selection Committee Meeting - 5
Wednesday, February 21, 2018

2018 MAY 24 AM 9:32

Date: February 12, 2018

Present: Mr. Andrew Tuccio, Chairperson, Mrs. Jennifer Nietupski, Mrs. Rachel Decatur, Mr. Stephen Decatur, Mr. Paul Halacy, Mr. Robert Pine, Mr. Rick Bedard, Business Manager, Mr. Greg Myers, Superintendent

Time: 6:00 pm

Location: High School Media Center

Interviews

1. CMS Interview – 5:00pm

Mr. Tuccio opened the meeting at 5:00pm. He welcomed Mr. Neil Joyce, Project Manager and Mr. Kevin Griffin from CMS (Construction Monitoring Service Inc.) to Millbury. Mr. Tuccio gave an overview of the Interview Process for an Owner's Project Manager (OPM). He stated that the interview format will begin with Introductions, a presentation from CMS, and twelve prepared questions by the Selection Committee. The conclusion of the interview will consist of the interviewee stating what sets their firm apart from the other firms interviewing.

CMS began their presentation by explaining how each of the eight modules will be addressed. The Massachusetts School Building Authority (MSBA) are very strict with their guidelines and submission dates. It was stated that a schedule will be created listing each step within a module to prepare and submit documents by the dates required by the MSBA to complete a module. Mr. Joyce and Mr. Griffin also detailed how they would reach out to the community.

Mr. Griffin and Mr. Neil answered twelve questions regarding topics that will influence the Shaw School's Project.

The thirteenth question asked what made CMS stand out from other firms. Mr. Griffin stated that they had made the decision a long time ago to remain a small firm. He stated we may not be the biggest, but we are the best.

Mr. Tuccio thanked Mr. Joyce and Mr. Griffin for taking the time to meet with the Selection Committee and stated that they will hear from the Millbury School Department in the near future.

Mr. Tuccio recessed the meeting at 6:30pm.

BREAK 6:30PM

2. Colliers International – 7:00pm

Mr. Tuccio opened the meeting at 7:00pm. He welcomed the team from Colliers International to Millbury. Mr. Tuccio gave an overview of the Interview Process for an Owner’s Project Manager (OPM). He stated that the interview format will begin with Introductions, a presentation from Colliers, and twelve prepared questions by the Selection Committee. The conclusion of the interview will consist of the interviewee stating what sets their firm apart from the other firms interviewing.

Colliers International began their presentation by explaining how each of the eight modules must be completed and submitted by the date required by the Massachusetts School Building Authority. (MSBA). They also gave many examples of elementary schools they worked on in the past. They reported on the difficulties they encountered when they worked at Sutton High School.

Mr. Mel Overmoyer, Mr. Alan Minkus, and Mr. Phil Palumbo answered twelve questions regarding topics that will influence the Shaw School’s Project.


They also stated that they have an exceptional program in which they hold public forums and engage the community to feel part of the process.


Mr. Tuccio thanked the team from Colliers taking the time to meet with the Selection Committee and stated that they will hear from the Millbury School Department in the near future.

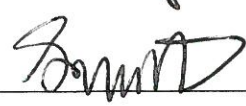
Mr. Halacy made a motion to adjourn the meeting at 8:30pm, seconded by Mrs. Nietupski. All approved (8-0).

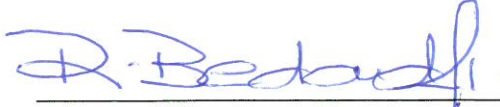
Respectfully submitted,
Donna Freitas
Donna Freitas
Executive Assistant to the Superintendent

Approved:









Joseph B. Winter

George L. Luger

Paul Halany
