

TOWN OF MILLBURY

WARRANT



ANNUAL TOWN ELECTION
Tuesday, April 30, 2024, 7:00 A.M. – 8:00 P.M.
Millbury Memorial JR/SR High School Gymnasium
12 Martin Street, Millbury

ANNUAL TOWN MEETING
Tuesday, May 7, 2024, 7:00 P.M.
Millbury Memorial JR/SR High School Auditorium
12 Martin Street, Millbury

ANNUAL TOWN ELECTION

Tuesday, April 30, 2024

Town of Millbury Constables:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millbury, qualified to vote in town affairs to meet at their respective voting places to wit: Precinct No. One (1), Precinct No. Two (2), Precinct No. Three (3), and Precinct No. Four (4) at the Millbury Memorial JR/SR High School Gymnasium, 12 Martin Street in said Town of Millbury, on **Tuesday, April 30, 2024, from 7:00 A.M. to 8:00 P.M.**, then and there to bring their votes for the following town offices:

Two	2	Board of Selectmen seats for three (3) years
Two	2	School Committee member seats for three (3) years
One	1	School Committee member seat for one (1) year
One	1	Board of Assessors seat for three (3) years
Two	2	Planning Board seats for three (3) years
One	1	Board of Health seat for three (3) years
Two	2	Board of Library Trustees seats for three (3) years
Two	2	Re-Development Authority seats for five (5) years
One	1	Moderator seat for three (3) years

The polls will open at 7:00 A.M. and close at 8:00 P.M

March 25, 2024

Dear Residents,

The Town of Millbury utilizes an open town meeting form of government, a method of municipal management in which all qualified voters in Town have an opportunity to assemble, debate and vote on certain financial and policy issues. This document is the warrant, or agenda, for such a meeting. **Town Meeting will be held on May 7, 2024 at 7:00 PM at Millbury Memorial High School.**

The warrant is composed of articles, each representing an item of Town business that taxpayers have the right to debate and vote upon. Following this letter is a table that provides a summary of each article (essentially a table of contents) and proposed funding source as voted by the Finance Committee at their meetings on March 18 and 25. Both of these meetings, as well as all meetings discussing budget details, are available for viewing on demand, found on the Town's website at www.millburypublicaccess.com. You may wish to view portions of those meetings to answer any questions you may have. The warrant will also be available on the Town's website www.millburyma.gov. On the home page, scroll down to "What's Happening in Millbury" and click on *Town Meeting Warrant*.

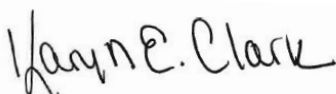
Article 4 references the Fiscal Year 2025 operating budget. Enclosed, at the back of this warrant, is a two-page document that summarizes the expenses and revenues that make up the budget and the subsequent calculations that determine an *estimated* tax rate. Following that is a summary of each department's budget which will be read at Town Meeting and voted upon. Additional information from each department head was presented to the Finance Committee during their meetings in January and February 2024. Again, each of these meetings is available for viewing on demand at www.millburypublicaccess.com.

Additionally, we are presenting the first budget for the Stormwater Services Enterprise, in order to adhere to the regulations enforced by the Municipal Separate Stormwater System (MS4) permit under MGL Ch29C §1. Additional information is included at the back of this warrant. ***If the MS4 budget passes, the General Fund Budget will be reduced by \$567,860, as well as funded with an additional \$107,250 transfer, for a total \$675,110 reduction.***

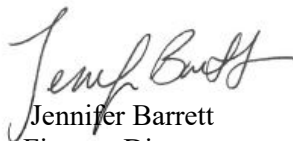
An item of particular interest each year is the expenditure of Free Cash. Free Cash is (generally) surplus funds that either went unspent or were received in excess of the revenue budget. Free Cash is certified by the Department of Revenue annually following scrutiny of the Balance Sheet. Any unused Free Cash is always available the following year after recertification. There are two articles transferring Free Cash to savings totaling \$250,000, one article transferring Free Cash for operational services totaling \$200,000, and sixteen capital requests totaling \$1,990,000 of Free Cash. The Town is also being asked to consider three bylaw updates, three articles to accept sections of Massachusetts General Laws, and two borrowing authorizations.

On behalf of the Board of Selectmen, we invite you to attend the Annual Town Meeting on May 7.

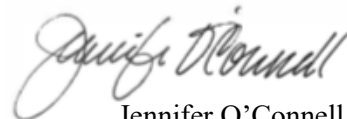
Respectfully,



Karyn E. Clark
Town Manager



Jennifer Barrett
Finance Director



Jennifer O'Connell
Finance Committee, Chair

	Article	Amount	Funding Source
1	Town Reports		
2	Stormwater MS4 Enterprise Budget	\$675,110.00	User Fees
3	Sewer Enterprise Budget	\$4,099,295.00	User Fees
4	General Fund Budget	\$56,843,400.00	Raise & Appropriate
Financial (Non-Capital) Consent Agenda:			
5	Cable Budget	\$253,895.00	Cable Fund
6	Transfer to Ch90 Supplement	\$700,000.00	Free Cash
7	Transfer to Stabilization	\$200,000.00	Free Cash
8	Transfer to Sewer Stabilization	\$50,000.00	Sewer Retained Earnings
9	Transfer to Health Insurance Stabilization	\$50,000.00	Free Cash
10	Revolving Update: Inspections		
11	Revolving Limits Reauthorization		
12	Reauthorize Old Articles		
13	Sewer Main Break FY24 Funds Expended	\$385,383.78	Sewer Retained Earnings
14	Snow & Ice FY24	\$200,000.00	Free Cash
New Business (Non-Consent Group):			
15	Old Bills – Verizon, Worldband	\$128.99	FY24 Funds
16	Opioid Funds: Rescind Stabilization; transfer balance	\$85,630.82	Opioid Stabilization
17	General Bylaw update – FinCom Bylaw update		
18	General Bylaw update – Audit Firm		
19	General Bylaw update – Old Articles update		
20	Vehicle Lease Reauthorization		
21	Municipal Lien Charges – MS4		
22	Abatements for National Guard/Reserve		
23	Increase Exemption Limits Blind/Veterans/Senior		
24	Solar Pilot – Authorization to Negotiate		
25	Solar Pilot – Re-authorization		
26	Conservation Land Encroachment/Release		
27	2 Fire Trucks	\$2,000,000.00	Borrow
28	Paving & Millbury/Howe Ave Intersection Remediation	\$400,000.00	Borrow
29	BVT Debt Authorization		
Capital Consent Agenda:			
30	School Technology	\$150,000.00	Free Cash
31	Town Technology	\$65,000.00	Free Cash
32	Town Furniture Replacement	\$40,000.00	Free Cash
33	Document Scanning (Planning & Conservation)	\$50,000.00	Free Cash
34	Driveway Lighting at Town Hall	\$12,000.00	Free Cash
35	Asa Waters Gutters	\$40,000.00	Free Cash
36	Library Carpet Phase 1 (Childrens Room)	\$10,000.00	Free Cash
37	Senior Center HVAC Upgrades	\$90,000.00	Free Cash
38	Real Estate Revaluation	\$75,000.00	Free Cash
39	Fire Personal Protective Gear	\$88,000.00	Free Cash
40	Fire Pagers	\$5,000.00	Free Cash
41	Police Firearms	\$35,000.00	Free Cash
42	Police Radios	\$30,000.00	Free Cash
43	Cemetery Expansion	\$500,000.00	Free Cash
44	Fire Panel at Elmwood	\$100,000.00	Free Cash

Proposed Totals by Source:	Approval Amount	Balance Available in Fund
Use of FY24 Funds	\$128.99	
Free Cash	\$2,440,000.00	\$2,911,002.00
Sewer Retained Earnings	\$435,383.78	\$1,612,519.00
Cable Fund	\$253,895.00	\$1,273,484.19
Opioid Funds	\$85,630.82	\$85,630.82
Borrowing	\$2,400,000.00	

Consent Agenda

In an effort to streamline Town Meeting and therefore make it more inviting to voters, the warrant has been organized with Consent Agendas. This will speed the passage of articles which the Board of Selectmen, after consulting with Town Counsel, the Moderator, and the Finance Committee, feels should generate no controversy and can be properly voted without debate. The purpose of a Consent Agenda is to allow motions under these articles to be acted upon as one unit and to be passed without debate.

This year, there will be 2 Consent Agendas:

- The Financial (Non-Capital) Consent (articles 5 through 14, inclusive) includes articles considered to be non-controversial. This consent includes a combination of standard authorizations, annual transfers and re-occurring items, most with a higher quantum of vote.
- The Capital Consent (articles 30 through 44, inclusive) includes several items that have traditionally been included in a table format, all funded with Free Cash.

At the call of each Consent Agenda, the Moderator will announce the number of each article. If one or more voters object to including any particular Article in the Consent Agenda, they should say the word “Hold” in a loud voice when the number is called. The Article will then be removed automatically from the Consent Agenda and restored to its original place in the Warrant, to be debated and voted upon in the usual manner. After the calling of the individual items in the Consent Agenda, the Moderator will ask for a motion that the voters pass all items remaining AS A UNIT on one vote.

Please carefully review the list of articles proposed for each Consent Agenda. A rationale for each article is included in this warrant.

ANNUAL TOWN MEETING
VOTING UPON THE
FISCAL YEAR 2025 OPERATING BUDGET
AND OTHER ITEMS REQUIRING LOCAL LEGISLATIVE ACTION

Town of Millbury Constables:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millbury qualified to vote in town affairs to meet at their respective meeting place, the Millbury Memorial JR/SR High School, 12 Martin Street in said Town of Millbury on:

Tuesday, May 7, 2024 at 7:00 P.M.

Then and there to vote on the articles contained herein.

ARTICLE 1: To hear the reports of several Town Officers and Committees, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Recommendation: *The Finance Committee recommends this article as written.*

ARTICLE 2: To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$675,110 to defray the expenses and charges of the MS4 Enterprise in Fiscal Year 2025, the period of July 1, 2024 through June 30, 2025, including, but not limited to, expenses of the MS4 Enterprise, debt and interest payments, and providing MS4 services, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The MS4 Enterprise Fund was authorized at Annual Town Meeting in June 2020. This is the first time a budget has been brought forward for this enterprise. The costs of the MS4 permit have been funded in 3 ways to date: through the General Fund budget, with Free Cash and with Borrowing. The note for borrowing is now in its first year of repayment and the Free Cash originally authorized has run out. More information on MS4 and the MS4 Enterprise Budget are available at the back of the warrant.*

Recommendation: *The Finance Committee recommends the MS4 Enterprise budget as shown at the back of this warrant.*

ARTICLE 3: To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum \$4,118,090 to defray the expenses and charges of the Sewer Enterprise in Fiscal Year 2025, the period of July 1, 2024 through June 30, 2025, including, but not limited to, salaries and expenses of the Sewer Enterprise, debt and interest payments, and providing sewer services, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *This is the Sewer Enterprise Fund budget only. In years past, this has been approved in a single motion with the General Fund, however, the Department of Revenue has suggested that this be separated as a separate motion.*

Recommendation: *The Finance Committee recommends the Sewer Enterprise budget as shown at the back of this warrant.*

ARTICLE 4: To see if the Town will vote to raise and appropriate, or transfer from available funds, such sums of money as may be necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2025, the period of July 1, 2024 through June 30, 2025, including, but not limited to, the salaries of Town Officers, costs of public education, debt and interest payments, and providing municipal services, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *This is the General Fund budget for FY25, Town and School, including Debt and Insurance. Note that if Article 2 passes, the total budget will be reduced on Town Meeting floor as indicated in the budget document at the back of the warrant.*

Recommendation: *The Finance Committee recommends the budget as shown at the back of this warrant.*

CONSENT AGENDA - RECURRING BUSINESS

ARTICLE 5: To see if the Town will vote to appropriate from the PEG Access and Cable Related Fund the sum of \$253,895.00 for the expenses of Public Access as follows, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Salaries/Wages	\$138,995
General Expenses	\$ 24,900
Capital Outlay	\$ 90,000
Total:	\$253,895

Recommendation: *The Finance Committee recommends that Article 5 be approved as written and that \$253,895 be transferred from available funds for the purposes of Article 5.*

ARTICLE 6: To see if the Town will vote to transfer from Free Cash the sum of \$700,000 to the Chapter 90 Supplement account, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *According to the Town's Financial Reserve/Free Cash Policy, the Town will use 20% of each year's Free Cash or \$250,000 to supplement Chapter 90 receipts. This supplement account funds paving, crack sealing, and other road improvements as allowed by the Chapter 90 program.*

Recommendation: *The Finance Committee recommends that \$700,000 be transferred from Free Cash to the Chapter 90 Supplement account for the purposes of Article 6.*

ARTICLE 7: To see if the Town will vote to transfer from Free Cash the sum of \$200,000 to the Stabilization Fund, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *According to the Town's Financial Reserve/Free Cash Policy, the Town will use Free Cash to add to the Stabilization Fund with the goal of maintaining in that fund an amount equal to 10% of the total projected general fund operating revenues for the next fiscal year. With this transfer, Stabilization will be at approximately \$2,700,000, which is 4.8 percent of projected FY2025 revenues.*

Recommendation: *The Finance Committee recommends that \$200,000 be transferred from Free Cash to the Stabilization Fund for the purposes of Article 7.*

ARTICLE 8: To see if the Town will vote to transfer the sum of \$50,000 from the Retained Earnings of the Sewer Enterprise Fund to the Sewer Stabilization Fund, or take any other action thereon. (Sewer Commission) (Required vote: Majority)

Rationale: *These funds are available and unencumbered in the Sewer Fund and can be used for any purpose with authorization. Over the last several years, transfers to the Stabilization Fund have been authorized at Town Meeting. With this transfer, the Sewer Stabilization Fund will be at approximately \$3,670,000 and these funds are available for appropriation at Town Meeting for Sewer projects.*

Recommendation: *The Finance Committee defers recommendation on Article 8 to the Sewer Commission.*

Recommendation: *The Sewer Commission recommends \$50,000 be transferred from Retained Earnings for the purposes of Article 8.*

ARTICLE 9: To see if the town will vote to transfer from Free Cash the sum of \$50,000 to the Health Insurance Stabilization account, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *According to the Town's Financial Reserve/Free Cash policy, the Town may use Free Cash to add to other reserve or trust funds. With this transfer, the Health Insurance Stabilization balance will be approximately \$470,000.*

Recommendation: *The Finance Committee recommends that \$50,000 be transferred from Free Cash to the Health Insurance Stabilization account for the purposes of Article 9.*

ARTICLE 10: To see if the Town will vote to amend the Millbury Municipal Code, Chapter 3.10.050, authorized revolving funds (Table), by revising the following fund (new text ***italicized***, deletions in ~~strike through~~), or take any other action thereon: (Board of Selectmen) (Required vote: Majority)

A	B	C	D	E	F	G
Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Electric, Gas, & Plumbing Inspections <i>Inspectional Services</i>	Inspectional Services & Town Manager	Inspection Fees	Inspection Costs	Cannot Exceed Balance	None, Other Than As Set Forth in This Chapter	Fiscal Year 2024 2025 and Subsequent Years

Rationale Inspections: By broadening the scope of this fund, we can silo permit fees for particular projects and hire additional inspectors for short-term needs without having to anticipate fluctuations in the budget. Any surplus in the fund at the end of the project would be returned to the General Fund.

Recommendation: *The Finance Committee recommends that Article 10 be approved as written.*

ARTICLE 11: To see if the Town will vote pursuant to Chapter 44, Section 53E½, of the Massachusetts General Laws, to set the limits on the total amounts that may be expended in Fiscal Year 2025 from each of the Town's revolving funds established under the Millbury Municipal Code, Chapter 3.10, Revolving Funds, as set forth below, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Revolving Fund	Authorized Users	FY25 Spending Cap
Title V Inspections	Board of Health	\$ 35,000
Variances & Permits	Board of Appeals	\$ 30,000
MGL 40B	Board of Appeals	\$ 35,000
Transfer Station	DPW Director	\$ 50,000
Energy and Recycling	Town Manager Approval	\$ 75,000
Sealer of Weights and Measures	Town Manager	\$ 20,000
License to Carry	Chief of Police	\$ 35,000
Asa Waters	Asa Waters Task Force/Town Manager	\$100,000
Millbury Housing Partnership	Town Manager	\$ 20,000
Earth Removal	Earth Removal Board w/ Town Manager Approval	\$ 30,000
Student Parking Fees	School Committee	\$ 35,000
Council on Aging	Senior Center Director/Town Manager	\$ 30,000
Bark Park	Director of Planning/Town Manager	\$ 30,000
Abandoned Property	Town Manager	\$ 30,000
Electric, Gas & Plumbing Inspections Inspectional Services	Building Inspector/Town Manager	\$300,000
Legal Advertising	Director of Planning/Town Manager	\$ 20,000
Senior Van	Senior Center Director	\$ 75,000

Recommendation: *The Finance Committee recommends that Article 11 be approved as written.*

ARTICLE 12: To see if the Town will vote to reauthorize the funding authorized in prior articles so that the balances listed below may be expended in Fiscal Year 2025, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Department	Account & Purpose:	4/1/23 Balance
Fire	Fire Tanker Truck Acct. # 320-220-5800-22A16G	\$ 715,000.00
Planning	Zoning Bylaw Recodification Acct. # 003-177-5300-22A072	\$ 6,500.00
Highway	Crosswalk Lights Acct. # 350-420-5800-22A16I	\$ 25,000.00
Sewer	Pump Station Improvements Acct. # 451-440-5800-22A08-	\$ 248,741.61
Transfer Station	Compactors, Facility Design & Construction Acct. #350-430-5800-22A076	\$ 100,000.00
Windle Field	Tennis & Pickleball Courts Acct. # 330-300-5800-22S06-	\$ 394,600.00

Recommendation: *The Finance Committee recommends that Article 12 be approved as written.*

ARTICLE 13: To see if the town will vote to raise and appropriate, transfer from available funds, including but not limited to the Sewer Stabilization Fund and Retained Earnings in the Sewer Enterprise Fund, otherwise provide the sum of \$385,383.78 for the purposes of repairing or replacing damaged sewer lines and completing other repairs and restoration work associated with a sewer line break, including engineering and other related expenses, and further to authorize the Board of Sewer Commissioners, with the approval of the Town Manager, to apply insurance proceeds received by the Town to carry out the purposes of this article, or take any other action thereon. (Board of Sewer Commissioners) (Required vote: Majority)

Rationale: *In November 2023, the main sewer line failed at Canal Street, just feet away from the last break in 2020. This three-day cleanup and repair has been submitted to the Insurance company for reimbursement as well as to the Town of Sutton for their cost share. This is the total repair cost, any receipts received from insurance and Sutton will go directly back to Retained Earnings.*

Recommendation: *The Finance Committee defers its recommendation on this article to the Sewer Commission.*

Recommendation: *The Sewer Commission recommends that \$385,383.78 be transferred from Retained Earnings for the purposes of Article 13.*

ARTICLE 14: To see if the Town will vote to transfer from Free Cash the sum of \$200,000 to the FY24 Snow & Ice Supplies account, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *This is the amount of the estimated overage for FY24 Snow & Ice treatment.*

Recommendation: *The Finance Committee recommends that \$200,000 be transferred from Free Cash to the FY24 Snow & Ice Supplies account for the purposes of Article 14.*

FISCAL YEAR 2025 - NEW BUSINESS

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available funds such sums as required to pay prior fiscal years bills, or take any other action thereon. (Board of Selectmen) (Required Vote: 4/5 Majority)

Vendor	Invoice Date	Cost	Department	Account
Verizon	4/03/23	\$98.99	Transfer Station	001-430-5200-000000
Worldband	1/23/23	\$30.00	Technology	001-155-5400-000000

Rationale: *Worldband submitted this Fiscal Year 2023 bill for miscellaneous supplies after reconciling their accounts in November 2023. The original April 2023 Verizon invoice was for \$0 due to a misapplied payment from another account. Once the accounts were reconciled, it was after the end of the fiscal year and was overdue. These will be paid from the current fiscal year's appropriations.*

Recommendation: *The Finance Committee recommends that Article 15 be approved as written and that \$128.99 be transferred from available funds for the purposes of Article 15.*

ARTICLE 16: To see if the Town will vote to (i) rescind the vote under Article 3 of the November 15, 2022 Special Town Meeting, and (ii), transfer from the Opioid Demand Reduction Stabilization account the sum of \$85,630.82 to the Opioid Demand Reduction Special Revenue account, or take any other action thereon. (Board of Selectmen) (Required vote: 2/3 Majority)

Rationale: *In the MA Legislature Acts of 2023, action was taken to allow "non-recurring, unanticipated sums received by multiple cities, towns or districts...upon the approval of the director of accounts, be expended...without further appropriation only for the singular purpose for which the monies were received." The Opioid Settlement funds fall into this class and as such can be transferred into a Special Revenue fund instead of reserved in a Stabilization Fund. Annual reporting of the use of these funds is still required according to the settlement agreements.*

Recommendation: *The Finance Committee recommends this article be approved as written.*

ARTICLE 17: To see if the Town will vote to amend the Millbury Municipal Code, Chapter 2.35.010, Finance Committee Composition – Appointment – Terms, as follows (new text underlined, deleted text in ~~strike through~~), or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

§ 2.35.010 Composition - Appointment - Terms.

There shall be a finance committee of seven members, none of which shall hold any other elective or appointive position of the town except as provided in this subsection. The members of the committee shall be appointed by the moderator immediately following the adjournment of the annual town meeting. The appointments shall be so arranged so that as nearly equal number of members as possible shall expire each year. After the first annual town meeting following adoption of the bylaw codified in this chapter, the moderator shall appoint one member for a three-year term. After the next subsequent annual town meeting, the moderator shall appoint two members for three-year terms and one member for a two-year term, with all subsequent appointments to be for three years.

The term of every member so appointed shall expire at the conclusion of the annual town meeting in the final year of the member's term. Any member of the finance committee who accepts an elective or appointed office during the term for which he or she is appointed shall vacate his or her office on the finance committee, provided, however, that members of the finance committee may be appointed by the finance committee or the town manager to other committees or subcommittees as authorized in other sections of the Millbury Municipal Code or as may be needed to provide financial perspective as a representative of the finance committee as determined by the finance committee or the town manager. All vacancies on the committee shall be filled by the moderator for the unexpired term.

Rationale: The Finance Committee members perspective may be helpful from time-to-time on temporary or other appointed committees. By allowing the members or Town Manager to appoint as needed for financial perspective, there is an opening to foster additional communication and at the same time limit the reach.

Recommendation: The Finance Committee recommends this article be approved as written.

ARTICLE 18: To see if the Town will vote to amend the Millbury Municipal Code, Chapter 2.30.080, Independent Audit, as follows (new text underlined, deleted text in ~~strike through~~), or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

§ 2.30.080 Independent audit.

The records of the department of financial management shall be audited by an independent agency or firm at least once annually.

The Board of Selectmen shall award contracts for and the terms and conditions thereof for independent audit services, after receiving the recommendation of the Town Manager; ~~provided, that no independent audit firm be awarded a contract for annual audit services which has served as independent fee audit for the town of Millbury for six consecutive years, unless such firm has not served as independent fee audit for the town of Millbury for three consecutive years after the six year engagement with the town.~~

Rationale: The Town management has often felt burdened by the need to hire a new audit firm every six years. It would be just as easy to request a new team within the same firm if a new perspective is sought. There are only 3 or 4 firms in Massachusetts that perform this work and each firm has several teams within. Additionally, the previous firm did not perform well in the last year of the contract based on the knowledge that they would not be rehired for at least 6 years due to this bylaw, but also with the knowledge that there are only one or two other firms to bid at the end of those 6 years.

Recommendation: The Finance Committee recommends this article be approved as written.

ARTICLE 19: To see if the Town will vote to amend the Millbury Municipal Code, Chapter 2.05.060, Warrant Article Closing, as follows (new text underlined, deleted text in ~~strike through~~), or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

§ 2.05.060 Warrant article closing Time to act on appropriations.

~~Warrant articles appropriating~~ Appropriations of funds shall be closed at the end of the second fiscal year following an annual town meeting and at the end of 24 months following a special town meeting must be reauthorized by town meeting if no portions of such appropriations have been spent or encumbered within thirty-six (36) months following the date of the town meeting vote appropriating such funds, except building construction articles which shall be closed 90 days following acceptance of the building.

Notwithstanding the foregoing provision ~~for the closure of appropriations~~, no such appropriation shall be closed or unavailable for expenditure if, at the time specified herein, rights of any party or parties have vested through borrowing, contractual obligation or otherwise, or there are outstanding unresolved claims related to the project or undertaking which is the subject matter of the appropriation.

Rationale: The list for reauthorization of articles at Town Meeting has grown considerably due to delays in supply as well as other factors beyond staff control. There are several projects that are in progress and many times will be wrapped up shortly after Town Meeting. The reauthorization of funds is to keep the townspeople aware that projects are still ongoing, or if funds are being re-purposed.

Recommendation: The Finance Committee recommends this article be approved as written.

ARTICLE 20: To see if the Town will vote to authorize the Town Manager, in accordance with Chapter 44, Section 21C, of the Massachusetts General Laws, and upon the recommendation of the Board of Selectmen, to (i) enter a three-year lease purchase financing agreement for the purpose of acquiring a police cruiser and a detective car for the Police Department, with \$43,165.43 for the first year payments having been appropriated at the May 2023 Annual Town Meeting, and (ii) enter a five-year lease purchase financing agreement for the purpose of acquiring heavy duty trucks and appurtenant equipment for the Department of Public Works, with \$200,000 for the first year payments having been appropriated at the May 2023 Annual Town Meeting, or take any other action thereon. (Board of Selectmen) (Required vote: 2/3 Majority).

Rationale: At Annual Town Meeting in May 2023, two sections of the “capital consent table” included lease to purchase items. However, due to the technicalities of completing those leases, we need to update the language for both of those authorizations because the language was not present in the article or motion at that time.

Recommendation: The Finance Committee recommends that Article 20 be approved as written

ARTICLE 21: To see if the Town will vote pursuant to Section 58 of Chapter 40 of the General Laws of the Commonwealth to impose a municipal charges lien on real property for the following unpaid charges and fees: abatement, remediation, and administrative charges pursuant to the Illicit Discharge Control Bylaw; or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: This article is necessary to follow up on the collection of funds for the MS4 enterprise as a separate utility bill.

Recommendation: The Finance Committee recommends this article be approved as written

ARTICLE 22: To see if the Town will vote to accept the provisions of Chapter 59, Section 5, Clause 56 of the Massachusetts General Laws to authorize the Board of Assessors to abate up to 100% of real and personal property taxes assessed to members of the Massachusetts National Guard and reservists on active duty in foreign countries, or take any action other thereon. (Board of Assessors) (Required vote: Majority).

Rationale: This section of the MGL must be accepted every 2 years, this vote will be effective for FY25 and FY26 only. The Board of Assessors will establish written eligibility criteria and the service members must apply for the abatement at the Assessors office each year of foreign active duty service.

Recommendation: The Finance Committee recommends this article be approved as written.

Recommendation: The Board of Assessors recommends this article be approved as written.

ARTICLE 23: To see if the Town will vote to accept the provisions of Chapter 59, Section 5C½ of the Massachusetts General Laws to increase the exemptions for the real property tax authorized under Chapter 59 Section 5 for certain blind persons, veterans, surviving spouses and seniors by 60 percent, or take any other action thereon. (Board of Assessors) (Required vote: Majority).

Exemption Clause		State Obligation	Approved ATM 2015	Approved ATM 2020	Proposed 2024
			10%	20% (32% overall)	21% (60% overall)
22	Veteran 10-90% Disabled; Purple Heart	\$400	\$440	\$528	\$640
22B	Veteran Loss of Limbs/Eyes	\$1,250	\$1,375	\$1,650	\$2,000
22E	Veteran 100% Disabled	\$1,000	\$1,100	\$1,320	\$1,600
37	Blind	\$500	\$550	\$660	\$800
41C	Low Income Senior	\$500	\$1,100	\$1,320	\$1,600

Rationale: At Annual Town Meeting in June 2020, some exemption amounts were increased to 32% above the MGL minimums (an increase of 20% at that time). This article is proposing an overall increase of 60% above the MGL minimums (an increase of 21.2% at this time) for the listed exemption clauses. Tax exemptions are based on qualifying indices and financial asset determinants and an application must be submitted for each tax year. For a complete list of eligible exemptions, please see the Board of Assessors.

Recommendation: The Finance Committee recommends this article be approved as written.

Recommendation: The Board of Assessors recommends this article be approved as written.

ARTICLE 24: To see if the Town will vote to designate the Board of Selectmen, the Board of Assessors, and the Town Manager, collectively, as the “authorized officer” to negotiate Payment in Lieu of Tax (PILOT) agreements for solar or wind powered energy systems and co-located energy storage systems, pursuant to the provisions of Chapter 59, Section 5, Clause 45th, of the Massachusetts General Laws, and after approval by Town Meeting of any respective Solar PILOT Agreement that has been so negotiated, to execute on behalf of the Town said Solar PILOT Agreement, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: Town Meeting must authorize a designee to negotiate PILOT agreements, per Massachusetts General Law. This article is strictly authorizing designees to negotiate, each PILOT must be authorized by Town Meeting prior to negotiations.

Recommendation: The Finance Committee recommends this article be approved as written.

ARTICLE 25: To see if the Town will vote to approve, the Payment in Lieu of Tax (PILOT) agreement with Millbury Landfill Solar, LLC, 111 Speen Street, Suite 410, Framingham, MA 01701, for a solar facility located on the property identified as Millbury Assessors Map 24 as Lot 19, pursuant to the provisions of Chapter 59, Section 5, Clause 45th, of the Massachusetts General Laws, and to authorize the Board of Selectmen, the Board of Assessors, and the Town Manager, collectively, as the “authorized officer”, to execute said Solar PILOT Agreement on behalf of the Town, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: Town Meeting authorized this PILOT agreement at Annual Town Meeting in May 2019. This article is simply renewing this authorization in order to finalize the project.

Recommendation: The Finance Committee recommends this article be approved as written.

ARTICLE 26: To see if the Town will vote to (i) authorize the Conservation Commission and Board of Selectmen to dispose of by sale or otherwise portions or all of the Town's interests in a conservation restriction over land located off of Park Hill Avenue recorded with the Worcester District Registry of Deeds in Book 33460, Page 199, as amended, and (ii) authorize the Board of Selectmen to file a petition with the General Court to enact special legislation to authorize the transfer of the land as described in part (i) above, including any legislation that may be required by the provisions of Article 97 of the Amendments to the Massachusetts Constitution, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition, or take any other action thereon. (Conservation Commission) (Required vote: Majority).

Rationale: *This article is an initial next step in the process to address an encroachment upon this open space area.*

Recommendation: *The Finance Committee defers its recommendation to the Conservation Commission.*

Recommendation: *The Conservation Commission will provide its recommendation at Town Meeting.*

ARTICLE 27: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$2,000,000, or any other sum, purchase two new fire engines for the Fire Department, including all appurtenant equipment and related expenses, to replace existing fire engines; and to meet said appropriation authorize the Treasurer, with the approval of the Board of Selectmen, pursuant to Chapter 44 Section 7 of the Massachusetts General Laws, or any other authority, to borrow up to the sum of said appropriation; or take any other action thereon. (Board of Selectmen) (Required vote: 2/3 Majority)

Rationale: *The Department has two trucks over 20 years old already that have reached the life expectancy recommended by the National Fire Protection Association. The current wait time for the buildout of a fire truck is about 2-3 years. The borrowing of these funds would not be finalized until delivery of the trucks, however authorization is needed to place the order, lock in the price, and reserve a place in line for the build.*

Recommendation: *The Finance Committee recommends that the Town raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$2,000,000 for the purpose of this article*

ARTICLE 28: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$400,000 to pave or repave various public ways in the Town, including any necessary road, drainage, bridge, or culvert improvements or other appurtenant improvements, and including all engineering, permitting, or other incidental costs; and to meet said appropriation authorize the Town Treasurer, with the approval of the Board of Selectmen, pursuant to Chapter 44, Section 7, of the Massachusetts General Laws, or any other authority, to borrow up to the sum of said appropriation; or take any other action thereon. (Board of Selectmen) (Required vote: 2/3 Majority)

Rationale: *Included in this effort will be improvements to the Howe/Millbury Ave intersection as well as general paving and roads upkeep according to the pavement improvement plan.*

Recommendation: *The Finance Committee recommends \$400,000 be borrowed for the purposes of Article 28*

ARTICLE 29: To see if the Town will vote to approve the \$10,000,000 debt authorized by the Blackstone Valley Vocational Regional District School Committee on February 15, 2024 and amended by its actions of March 14, 2024 to pay costs of roof reconstruction and the replacement to energy efficient rooftop HVAC units at the Blackstone Valley Regional Vocational Technical High School, located at 65 Pleasant Street, Upton, MA including the payment of all costs incidental or related thereto, or to take any other action relative thereto, such debt approval by the Town to be contingent upon the District's ability to secure grant approval from the Massachusetts School Building Authority Accelerated Repair grant program, or take any other action thereon. (Blackstone Valley Vocational Regional School District) (Vote Required: Majority)

Rationale: *Our regional vocational technical system rarely seeks support for debt projects and has not sought a bond for some twenty years. With the recent reopening of the Commonwealth's Massachusetts School Building Authority's Accelerated Repair program, BVT wishes to enable its thirteen municipalities to secure eligibility under the state's reimbursement program. In addition, the District shall pursue various energy reimbursement grant to further reduce debt obligation. A preliminary step in this process includes authorization by local town action for the District for bond approval. Millbury would be responsible for 7.5% of the borrowing with the remaining 92.5%*

owned by the other 12 towns in our partnership. The anticipated bond would fully cover repairs to BVT's roof and the associated HVAC units which protect the delicate technical equipment in place at the school. Actual bond exposure would be reduced via payments received by the Commonwealth and other rebate style sources. The debt would only be utilized and be limited for the purpose identified. This is a rare opportunity to protect your vocational technical facility.

Recommendation: The Finance Committee recommends indefinite postponement of this article. The Finance Committee would like to see an approval from the MSBA prior to approving this article.

CONSENT AGENDA – CAPITAL ITEMS

ARTICLE 30: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$125,000 for the School Department to fund the purchase of technology, software, infrastructure and other technology equipment across the district, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: The District is committed to updating classroom technology and learning spaces. We are asking for funding for the replacement of projectors and presentation devices across the District, a cart of iPads to support the jr./sr. high school visual arts department, a small number of Chromebooks to replace broken devices at Elmwood and equipment to update the two labs at the jr./sr. high school. In addition, we are looking to update some existing security card readers to match the card readers being installed as part of the door replacement project.

Recommendation: The Finance Committee recommends that \$125,000 be transferred from Free Cash be used for the purposes of this article.

ARTICLE 31: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$65,000 to fund the purchase of technology, software, infrastructure and other technology for town departments, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: In cooperation with our IT provider, we have completed an audit of our hardware infrastructure and have a core group of PCs and laptops that are nearing end-of-life. Additionally, new programs and paperless methods are looking for mobile devices and the security in the Police Department needs updated hardware and software.

Recommendation: The Finance Committee recommends that \$65,000 be transferred from Free Cash be used for the purposes of this article.

ARTICLE 32: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$40,000 to fund the purchase of furnishings in municipal buildings, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: Desks & chairs and other furniture are falling into disrepair and are severely outdated and non-functional. Additionally, items such as blinds, tables and specialty equipment are needed for updates and operations. These funds will be used town-wide for the Town Hall, DPW, Police Department, and other Town buildings. This appropriation will be reduced if supplemental funding is obtained from State grants.

Recommendation: The Finance Committee recommends that \$40,000 be transferred from Free Cash be used for the purposes of this article.

ARTICLE 33: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$50,000 to continue digital file archiving, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The documents in the Health Department and Building Department have been scanned and digitally organized for archiving. This project will continue the effort in the Planning and Conservation Departments as well as the storage spaces in the vaults for all three departments. Future large portions of this project will come forward as a new article, however the file storage maintenance is a small part of the budget in future years.*

Recommendation: *The Finance Committee recommends that \$50,000 be transferred from Free Cash be used for the purposes of this article.*

ARTICLE 34: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$12,000 to fund an update to the lighting in the Town Hall entranceway and parking lot, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The current lighting at the entrance of the Town Hall is inadequate and outdated. New, stronger lighting sources are needed to better illuminate the top parking lot, sidewalk and entrance way to ensure safety and security for staff and residents.*

Recommendation: *The Finance Committee recommends that \$12,000 be transferred from Free Cash be used for the purposes of this article.*

ARTICLE 35: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$40,000 to fund the replacement and/or repair of the gutters at the Asa Waters Mansion, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The existing gutters on the Asa Waters Mansion are cracked and leaking into the building. Repair work will consist of the following: 1. furnishing and installing three lead coated copper expansion joints, 2. scraping, cleaning and sealing the existing gutters, 3. replacing existing box miters with new ones and 4. removing old deicing cables from the roof. We have found a company that will work under the restrictions of the historic site preservation to prevent water from damaging the building by making critical repairs to the existing gutter system.*

Recommendation: *The Finance Committee recommends that \$40,000 be transferred from Free Cash be used for the purposes of this article.*

ARTICLE 36: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$10,000 to replace the carpet at the library, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The carpet in the children's room has been exposed to flooding from rain over many years, various biological elements from children, and glycol from previous leaks from heating coils. The replacement carpet will be with carpet squares so in the event that of a situation where a stain gets on the rug and cannot be removed, we can replace just the individual carpet square.*

Recommendation: *The Finance Committee recommends that \$10,000 be transferred from Free Cash be used for the purposes of this article.*

ARTICLE 37: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$90,000 to fund the replacement and/or repair of the HVAC Units at the Senior Center, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The Senior Center has four original 1996 AHU units providing heating and cooling to the building that have outlived their useful life. Repairs are also needed on the DX units for the AC components, 2 of which were replaced in 2018. In the last two years, the repairs have increased and totaled more than \$13,000. The parts for the AHU units are obsolete and will not be able to be replaced, recently the motor blower had to be replaced with a refurbished one as they just do not make them anymore.*

Recommendation: *The Finance Committee recommends that \$90,000 be transferred from Free Cash be used for the purposes of this article.*

ARTICLE 38: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$75,000 to fund the costs associated with the required 5-year Town revaluation, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: Every five years the Department of Revenue requires every Town to perform a comprehensive re-valuation of all parcels and property. Independent contractors will work with the Board of Assessors to inspect and align the values townwide, the results of which will impact the FY26 tax rate.

Recommendation: The Finance Committee recommends that \$75,000 be transferred from Free Cash be used for the purposes of this article.

ARTICLE 39: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$90,000 to fund the replacement of personal protective gear for the Fire Department, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: There are 45 members of the Town's on-call Fire Department. The personal protective gear for each firefighter has a recommended replacement cycle of 10 years per the National Fire Protection Association. Each set of gear is sized specifically to each firefighter, and only in some cases can be "passed down" if the gear is still within its lifetime limits. Over half of the Department's gear will be reaching life expectancy in the next two years.

Recommendation: The Finance Committee recommends that \$90,000 be transferred from Free Cash be used for the purposes of this article.

ARTICLE 40: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$5,000 to purchase pagers for fire department personnel, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: The Fire Department cannot rely on cellular phones, due to lack of coverage in certain areas of Town. For many years, the pager system has been utilized for alerting the on-call firefighters, issuing a pager to each member of the department. Periodically, the pagers need replacement or upgrading; these funds will replace those that are not working well, to supply new firefighters who join the department, or replacement parts are obsolete. This is a two-year cost, additional funds may be added to a future budget.

Recommendation: The Finance Committee recommends that \$5,000 be transferred from Free Cash be used for the purposes of this article.

ARTICLE 41: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$35,000 to purchase new firearms, holsters and ammunition for police personnel, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: Our current Glock 22 firearms are 9 years old. As we have increased our police personnel, we have decreased the number of spare firearms. Currently there is one remaining Glock 22 in our armory. Spare firearms are needed to replace a weapon that is malfunctioning and needs repair or if an officer needs to surrender a weapon from a shooting event.

The new firearms are built with a red dot optic, which will increase a shooter's accuracy. The Department would also be moving from a .40 caliber weapon to a .9 caliber weapon. The nine-millimeter round has less recoil than the forty round; with less recoil equals better shot placement. Both of these technology improvements would keep the proximate public and officer safer during any type of shooting encounter.

Recommendation: The Finance Committee recommends that \$35,000 be transferred from Free Cash be used for the purposes of this article.

ARTICLE 42: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$30,000 to purchase additional radios for police personnel, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The Police Department has increased its full-time personnel as well as the number of special police officers. There is no longer a surplus of radios. Portable radios are a necessity for any individual working patrol or a private detail.*

Recommendation: *The Finance Committee recommends that \$30,000 be transferred from Free Cash be used for the purposes of this article.*

ARTICLE 43: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$500,000 to fund the continued expansion of Central Cemetery, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The adjacent land was purchased in 2016 and since then the drawings and site surveys have been completed and accepted by the Cemetery Commission. These funds will cover the remaining engineering, permitting and construction costs to prepare the land, drainage, lot pinning and driveways.*

Recommendation: *The Finance Committee recommends that \$500,000 be transferred from Free Cash be used for the purposes of this article.*

ARTICLE 44: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$100,000 to fund the replacement of the existing fire alarm systems at Elmwood Street School, or take any other action thereon. (Board of Selectmen) (Required vote: Majority)

Rationale: *The District, with the guidance of the Fire Chief, is looking to replace the existing Siemens fire alarm system at Elmwood Street School with a new Edwards or comparable horn/strobe system. The existing system was installed during the 2001 renovation. The current system is at its end of life and has had many false alarms and cannot be repaired. The new system will ensure the building is up to code.*

Recommendation: *The Finance Committee recommends that \$100,000 be transferred from Free Cash be used for the purposes of this article.*

CONSTABLE:

In addition, you are directed to serve the above warrant by posting up an attested copy thereof at the Post Office, Library, and Senior Center in said Town and in addition at available public places in West Millbury, Bramanville, Dorothy Pond and East Millbury seven days at least before the time of holding said meeting.

Given under our Hands this 26th day of March, 2024.

BOARD OF SELECTMEN




Christopher J. Naff, Chair




Scott Despres, Vice Chair



Mary Krumsiek, Clerk



Katherine M. McKenna, Member



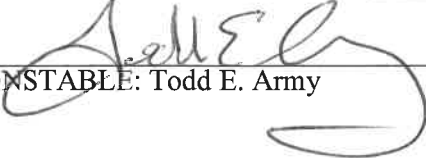
Brian Sora, Member

Worcester SS

Town of Millbury

I have served the above warrant by posting up attested copies, as directed by vote of the Town at least seven (7) days before time of holding said election and at least fourteen (14) days before time of holding said meeting.

Date & Time: April 5, 2024 @ 1045am



CONSTABLE: Todd E. Army

A TRUE COPY ATTEST:



TOWN CLERK: Jayne Marie Davolio

MILLBURY STORMWATER FINANCING

FREQUENTLY ASKED QUESTIONS AND KEY TERMS

In May of 2020, the Town passed enabling legislation allowing the Town to establish a stormwater enterprise fund. The Town is now looking to put forth a stormwater budget for the public's approval at Town Meeting on May 7, 2024. The stormwater budget would be funded through stormwater fees collected from individual property owners. Below are some frequently asked questions and key terms to ensure our community is informed about stormwater financing in Millbury.

FREQUENTLY ASKED QUESTIONS

How is Millbury's stormwater regulated?

The Department of Public Works is continuously working to reduce stormwater pollution, to improve surface water quality, and to fulfill the requirements of the EPA's NPDES (National Pollutant Discharge Elimination System) Municipal Separate Storm Sewer System (MS4) Permit. In 2016, a new MS4 Permit was issued with more extensive requirements to foster improvement of surface water quality. Complying with the new permit requirements has substantially increased the Town's stormwater costs. Complying with this permit and future iterations of this permit will be a significant ongoing level of effort for the Town for the foreseeable future. **EPA expects to release a new MS4 Permit for public comment in the summer of 2024.**

What is a stormwater fee and enterprise fund?

A stormwater fee is a payment for stormwater management, operation, and maintenance (including regulatory compliance), which is provided by the town. Stormwater fees are collected from property owners based on a property's impact to the storm drain system in addition to assumed usage of roadways and sidewalks. Generally, the impact to the storm drain is assessed based upon a property's amount of impervious surface. An enterprise fund is an account with a specific purpose. A stormwater enterprise fund would receive all revenue from a stormwater fee and would only be used for the purposes of stormwater management.

Key Terms

Impervious Surface

Materials or compact surfaces that do not allow stormwater to infiltrate or seep into the ground.

Stormwater

Runoff from precipitation or other sources that drains into the Town's drainage systems (such as catch basins, pipes, and culverts) and ultimately ends up in groundwater, ponds, streams and/or wetland resource areas. Areas with large amounts of impervious surface lead to greater amounts of stormwater runoff conveyed into the drainage system rather than seeping into the ground.

Stormwater Pollution

Pollutants (such as oils, fertilizer, sand, and trash) in stormwater runoff, which can contaminate water resources, fish and wildlife habitat.

Stormwater Flooding

Flooding of streets and sidewalks from overwhelmed stormwater drainage systems. Note, the total average annual precipitation has increased by approximately 10 percent in the last fifty years across the Northeast. In addition, greater amounts of total impervious surface across towns and cities have led to higher amounts of stormwater runoff. In areas where stormwater infrastructure has not been updated to accommodate greater runoff rates, minor but disruptive flooding events can occur more frequently.

What are the benefits?

Adopting a stormwater enterprise fund benefits all municipal departments. By creating a stormwater enterprise and assigning user fees, additional funding will be made available for other priorities, such as roadway paving and reconstruction, sidewalks, and schools.

How does Millbury manage stormwater?

The Town of Millbury's Department of Public Works manages the stormwater management program, which consists of public education, illicit discharge detection, system mapping, water quality testing, construction site runoff control, updating aging infrastructure, and installing new infrastructure.

How would Millbury manage its stormwater enterprise?

The Town of Millbury is considering the creation of a separate Stormwater Commission to manage the stormwater fee. Similar to the Sewer Commission, responsibilities of the Stormwater Commission would include setting of rates under the stormwater enterprise, reviewing the stormwater budget and ensuring that the stormwater fee is sufficient to meet budgetary needs, and reviewing and approving fee abatements and credits.

How has Millbury funded its stormwater management program in the past?

The Town's existing stormwater program is currently funded through the General Fund, which is financed through property taxes, and the Clean Water State Revolving Fund (CWSRF) Loan Program. The stormwater program currently budgets for maintenance items such as street sweeping, catch basin cleaning, and MS4 permit compliance activities. In FY2025, the Town will need to start repaying the loan obtained through the CWSRF Loan Program that has been used to finance some of the Town's MS4 Permit compliance requirements to date.

How will Millbury fund compliance with the new requirements under the updated MS4 Permit?

Compliance with the MS4 permit going forward requires increased funding, which would limit funding for other departments, like schools and transportation (streets and sidewalks) if the General Fund is utilized exclusively to fund stormwater needs. The Town has considered multiple options, including continuing to finance some stormwater needs through the General Fund with higher property taxes, grant opportunities, and/or collecting stormwater fees through the previously established stormwater enterprise fund. Due to the variability of available funding associated with many grant programs, and the scarcity of dedicated grants to specifically fund MS4 Permit compliant needs, grants are not a reliable source of funding for the Town.

How is the stormwater enterprise fund being assessed and developed for the Town of Millbury?

The Town of Millbury has researched other Massachusetts communities with stormwater enterprise funds for best practices. The steps of setting up a stormwater enterprise fund include:

1. Project future stormwater budget needs.
2. Assess impervious surface amounts by land use type.
3. Assess rate structures in relation to average impervious surfaces, land use types, and projected stormwater budget.
4. Meet with municipal departments, boards, commissions, and the general public to review findings, assess feasibility, and determine best way to move forward.
5. Approve the stormwater budget at Town Meeting.

What are the proposed stormwater fees and how will they be assessed?

The proposed stormwater fees are being evaluated and will include options based on other Massachusetts communities, fairness, cost of implementation, and ability to meet the Town's stormwater budgetary needs. Stormwater fees are generally structured as flat fees based on land use type, individual fees based on impervious area, or a combination of these methodologies.

- **A flat fee** refers to a universal rate or charge and in Massachusetts is most often applied to smaller residential parcels.
- **An individual fee** is generally calculated based on the amount of impervious surface area on a parcel.

A rate is assigned to the "equivalent residential unit" (ERU), usually the average impervious area on a single-family parcel. To calculate the individual fee, each property would be assigned an ERU based on the amount of impervious surface on the parcel.

An example of another rate structure used in Massachusetts is the declining block rate structure. This type of fee structure simplifies rates by categorizing parcels into "blocks". Blocks group parcels based on their land use and ERU. All parcels within the same block are subject to the same stormwater fee, but between blocks fees may vary. The amount that the fee varies between blocks is controlled by "block rate coefficients". These coefficients are unique to each block and are used as multipliers to increase or decrease a block's stormwater fee.

Who gets billed and when?

All properties with impervious surface area will be billed. The stormwater fee will be included on a property owner's sewer bill. For those properties not on sewer, a separate bill will be sent with the stormwater fee.

What happens if I do not pay my stormwater fee?

If a property owner fails to pay their stormwater utility bill, Massachusetts General Law allows the Town to place a lien upon the real estate to which the stormwater fee was billed, including any interest incurred.

What happens if a stormwater enterprise fund is not implemented?

The funds needed to comply with the MS4 Permit and meet necessary costs will be drawn from the General Tax Fund, taking away from other needs such as public safety and education. **If the Town chooses not to act at all, the USEPA could impose fines of not less than \$5,000 nor more than \$50,000 per day of violation for non-compliance.**

What are other communities doing to fund and comply with the 2016 MS4 Permit?

There are more than 25 communities in the Commonwealth of Massachusetts who have implemented stormwater enterprise funds and many more have started the evaluation process. Communities who have implemented stormwater enterprise funds include Longmeadow, Chelmsford, Fall River, Milton, Newton, Northampton, Reading, Shrewsbury, Tewksbury, Westfield, among others. Other communities are funding the MS4 Permit requirements through the General Tax Fund, or through other revenue sources.

MILLBURY'S STORMWATER ENTERPRISE FUND RATE STRUCTURE

The Town of Millbury plans to utilize a combination of a flat fee and a declining block rate to fund its stormwater enterprise.

Small residential properties would pay a flat fee. These include one- to four-family homes, multiple houses on a single property, and residential accessory land. Each small residential property will pay the same flat fee of \$105.00 annually.

All other properties, including large residential, commercial, industrial, and tax-exempt properties, will be subject to a unique fee calculated based on a declining block rate structure. These properties have been divided into five blocks based on their "equivalent residential unit" (ERU), usually the average impervious area on a single-family parcel. The base fee for the declining block rate structure is \$105.00, the same as the small residential flat fee. Using this base fee, a property's annual fee can be calculated as follows:

$$\text{Annual Fee} = (\$105.00) \times (\text{Block Coefficient}) \times (\text{Number of ERUs})$$

Small Residential Properties	
Property Type	Annual Fee
One- to Four- Family, Multiple Houses, Residential Accessory Land	\$105.00

All Other Properties			
Block	Block Definition	Block Coefficient	Rate per ERU
Block 1	≤ 10 ERUs	1	\$105.00
Block 2	$10 < \text{ERUs} \leq 50$	0.9	\$94.50
Block 3	$50 < \text{ERUs} \leq 100$	0.8	\$84.00
Block 4	$100 < \text{ERUs} \leq 500$	0.7	\$73.50
Block 5	> 500 ERUs	0.6	\$63.00

What would funding the stormwater budget look like using property taxes instead of through a stormwater enterprise?

The rate structure under the stormwater enterprise is specifically designed to distribute fees based on a property's impervious area. Properties with a greater amount of impervious area contribute more stormwater runoff to the Town's infrastructure, and therefore would pay a higher stormwater fee. Property taxes do not consider impervious area and are solely based on property size and value. Using property taxes to fund the Town's stormwater budget would unfairly distribute stormwater fees as they fail to recognize the characteristics of a property that impact stormwater runoff. The following examples demonstrate how fees would vary annually if the stormwater budget were funded using property taxes versus through the stormwater enterprise.

Property Type	Valuation	Impervious Area (ft ²)	Fund Stormwater Budget Via Property Taxes	Fund Stormwater Budget Via Stormwater Fee
Small Residential A	\$350,000	-	\$103	\$105
Small Residential B	\$440,000	-	\$129	\$105
Small Residential C	\$530,000	-	\$155	\$105
Commercial A	\$2,442,100	87,857	\$715	\$1,831
Commercial B	\$109,283,500	2,542,495	\$32,008	\$35,326
Tax Exempt	\$12,576,000	168,971	\$0	\$3,522

Financial Model Summary

	FY25 Proposed Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
Summary of Expenditures				
Town Government	\$ 2,568,495	\$ 2,295,045	\$ 273,450	11.91%
Protection	\$ 4,898,935	\$ 4,384,275	\$ 514,660	11.74%
Public Works	\$ 3,425,985	\$ 2,704,465	\$ 721,520	26.68%
Health Services	\$ 570,175	\$ 568,010	\$ 2,165	0.38%
Culture & Recreation	\$ 715,715	\$ 672,120	\$ 43,595	6.49%
Subtotal - Town Government	\$ 12,179,305	\$ 10,623,915	\$ 1,555,390	14.64%
Public Schools	\$ 25,915,880	\$ 25,108,910	\$ 806,970	3.21%
Athletics	\$ 254,765	\$ 234,305	\$ 20,460	8.73%
Vocational Schools	\$ 1,417,045	\$ 1,495,250	\$ (78,205)	-5.23%
Subtotal - Education	\$ 27,587,690	\$ 26,838,465	\$ 749,225	2.79%
Debt Service	\$ 6,617,000	\$ 6,399,500	\$ 217,500	3.40%
Employee Benefits/Town Insurance	\$ 10,274,405	\$ 9,500,680	\$ 773,725	8.14%
Reserve Fund	\$ 185,000	\$ 110,000	\$ 75,000	68.18%
Subtotal - Other	\$ 17,076,405	\$ 16,010,180	\$ 1,066,225	6.66%
Total Budget	\$ 56,843,400	\$ 53,472,560	\$ 3,370,840	6.30%
Sewer Enterprise	\$ 2,506,755	\$ 2,444,395	\$ 62,360	2.55%
MS4 Enterprise				
Cable Receipts Reserved Fund	\$ 253,895	\$ 251,195	\$ 2,700	1.07%
ATM Warrant Articles (R&A)				
ATM Warrant Articles	\$ 5,361,144	\$ 4,766,135	\$ 595,009	12.48%
STM Warrant Articles -Nov		\$ 392,070	\$ (392,070)	-100.00%
Overlay Reserve (known after tax rate setting)	\$ 200,000	\$ 309,195	\$ (109,195)	-35.32%
Total Budget, Articles, Overlay	\$ 65,165,194	\$ 61,635,550	\$ 3,529,644	5.73%
Sources of Funds				
<u>Estimated</u> State Aid	\$ 11,360,182	\$ 11,127,497	\$ 232,685	2.09%
State Aid (Cherry Sheet Assessments)	\$ (675,264)	\$ (575,963)	\$ (99,301)	17.24%
Total <u>Estimated</u> State Aid	\$ 10,684,918	\$ 10,551,534	\$ 133,384	1.26%
<u>Estimated</u> Local Receipts	\$ 6,617,000	\$ 6,505,425	\$ 111,575	1.72%
Total State Aid and Local Revenue	\$ 17,301,918	\$ 17,056,959	\$ 244,959	1.44%
Prior Year Levy Limit	\$ 31,945,629	\$ 30,647,455	\$ 1,298,174	4.24%
Allowed 2 1/2 Growth - Revenue Tax Increase	\$ 798,641	\$ 766,186	\$ 32,454	4.24%
New Growth (estimate by Town Policy Makers)	\$ 357,210	\$ 531,988	\$ (174,778)	-32.85%
Current Year Levy Limit	\$ 33,101,480	\$ 31,945,629	\$ 1,155,851	3.62%
One Time Capital Exclusion Articles	\$ -	\$ -	\$ -	0.00%
Exempt Debt Service (Net of State Reimbursement)	\$ 4,615,876	\$ 4,300,194	\$ 315,682	7.34%
Maximum Allowable Levy	\$ 37,717,356	\$ 36,245,823	\$ 1,471,533	4.06%
Total Available Funds	\$ 55,019,274	\$ 53,302,782	\$ 1,716,492	3.22%

Financial Model Summary

	FY25 Proposed Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
For Tax Rate Calculation				
Operating Budget	\$ 56,843,400	\$ 53,472,560	\$ 3,370,840	6.30%
Sewer Enterprise	\$ 2,506,755	\$ 2,444,395	\$ 62,360	2.55%
Cable Receipts Reserved Fund	\$ 253,895	\$ 251,195	\$ 2,700	1.07%
ATM Warrant Articles Within 2 1/2	\$ 5,361,144	\$ 4,766,135	\$ 595,009	12.48%
STM Warrant Articles Within 2 1/2	\$ -	\$ 392,070	\$ (392,070)	-100.00%
Overlay Reserve - raised on tax recap	\$ 200,000	\$ 309,195	\$ (109,195)	-35.32%
Snow and Ice Deficit - raised on tax recap	\$ -	\$ -	\$ -	
Other Deficit Funds - raised on tax recap	\$ -	\$ -	\$ -	
Less: Funding Sources				
Available Funds - FreeCash (to reduce tax rate)		\$ (1,000,000)	\$ 1,000,000	-100.00%
Available Funds - Free Cash (Warrant Articles)	\$ (2,440,000)	\$ (2,215,630)	\$ (224,370)	10.13%
Available Funds - Free Cash (STM)	\$ -	\$ (680,945)	\$ 680,945	-100.00%
Available Funds - Sewer Rate	\$ (2,506,755)	\$ (2,444,395)	\$ (62,360)	2.55%
Available Funds - Transfers from Sewer (Debt)	\$ (1,138,024)	\$ (953,574)	\$ (184,450)	19.34%
Available Funds - Transfers from Sewer (Indirect)	\$ (454,516)	\$ (442,958)	\$ (11,558)	2.61%
Available Funds - Transfers from MS4 (Debt)				
Available Funds - Sewer Stabilization	\$ -		\$ -	
Available Funds - Sewer Retained Earnings	\$ (435,384)	\$ (50,000)	\$ (385,384)	770.77%
Available Funds - Cable Funds (RRA)	\$ (253,895)	\$ (251,195)	\$ (2,700)	1.07%
Available Funds - Current FY Budget	\$ (129)	\$ (1,630)	\$ 1,501	
Available Funds - Opiod Stabilization	\$ (85,631)	\$ -	\$ (85,631)	
Available Funds - Capital Reserve		\$ (140,000)	\$ 140,000	-100.00%
To be Borrowed	\$ (2,400,000)	\$ (2,500,000)	\$ 100,000	
State Aid (Cherry Sheets - Assessments)	\$ (10,684,918)	\$ (10,551,534)	\$ (133,384)	1.26%
Local Receipts	\$ (6,617,000)	\$ (6,505,425)	\$ (111,575)	1.72%
(Estimated) Amount to be Raised by Tax Levy	\$ 38,148,942	\$ 33,898,264	\$ 4,250,678	12.54%
Total Valuation (<u>Estimated</u> New Growth)	\$ 2,587,680,243	\$ 2,560,680,243	\$ 27,000,000	1.05%
<u>Estimated</u> tax rate	\$ 14.74	\$ 13.23	\$ 1.51	11.43%
Average Single Family Assessment Valuation	\$ 440,095	\$ 440,095		
Average Single Family Tax Bill at <u>Proposed</u> Rate	\$ 6,488	\$ 5,822	\$ 666.11	

If Article 2 Passes, the Levy will decrease by \$675,110:

(Estimated) Amount to be Raised by Tax Levy	\$ 37,473,832	\$ 33,898,264	\$ 4,250,678	12.54%
Total Valuation (<u>Estimated</u> New Growth)	\$ 2,587,680,243	\$ 2,560,680,243	\$ 27,000,000	1.05%
<u>Estimated</u> tax rate	\$ 14.48	\$ 13.23	\$ 1.25	9.46%
Average Single Family Assessment Valuation	\$ 440,095	\$ 440,095		
Average Single Family Tax Bill at <u>Proposed</u> Rate	\$ 6,373	\$ 5,822	\$ 551.29	

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
114 Total Salary	205	205	0	0.0%
114 Total Other	0	0	0	0.0%
114 Total Moderator	205	205	0	0.0%
122 Total Salary	16,800	16,800	0	0.0%
122 Total Other	4,040	5,040	(1,000)	-19.8%
122 Total Selectmen	20,840	21,840	(1,000)	-4.6%
123 Total Salary	367,120	348,945	18,175	5.2%
123 Total Other	24,300	37,500	(13,200)	-35.2%
123 Total Town Manager	391,420	386,445	4,975	1.3%
131 Total Salary	2,000	1,445	555	38.4%
131 Total Other	1,000	500	500	100.0%
131 Total Town Finance Comm	3,000	1,945	1,055	54.2%
135 Total Salary	182,135	170,325	11,810	6.9%
135 Total Other	10,490	10,040	450	4.5%
135 Total Finance Dept	192,625	180,365	12,260	6.8%
136 Total Salary	0	0	0	0.0%
136 Total Other	38,500	38,000	500	1.3%
136 Total Town Audit	38,500	38,000	500	1.3%
141 Total Salary	134,840	131,280	3,560	2.7%
141 Total Other	42,685	32,000	10,685	33.4%
141 Total Assessor	177,525	163,280	14,245	8.7%
146 Total Salary	196,970	189,925	7,045	3.7%
146 Total Other	85,810	91,200	(5,390)	-5.9%
146 Total Treasurer/Collector	282,780	281,125	1,655	0.6%
151 Total Salary	0	0	0	0.0%
151 Total Other	150,000	100,000	50,000	50.0%
151 Total Legal	150,000	100,000	50,000	50.0%

Town Manager Salary: Current Contract still in negotiation; Deputy/HR new hire estimate

Town Manager Other: Reduced Professional Development

Finance Committee Other: Additional Member registration to ATFC training

Assessor Other: Contract Services increased for annual inspections

Legal Other: Per hour rate increase; additional services required

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
152 Total Salary	0	0	0	0.0%
152 Total Other	8,540	9,540	(1,000)	-10.5%
152 Total Personnel/HR	8,540	9,540	(1,000)	-10.5%
155 Total Salary	21,195	0	21,195	100.0%
155 Total Other	370,835	331,945	38,890	11.7%
155 Total Technology	392,030	331,945	60,085	18.1%
161 Total Salary	211,790	213,340	(1,550)	-0.7%
161 Total Other	27,260	28,470	(1,210)	-4.3%
161 Total Town Clerk	239,050	241,810	(2,760)	-1.1%
162 Total Salary	24,180	14,380	9,800	68.2%
162 Total Other	36,550	32,315	4,235	13.1%
162 Total Elect. & Registr.	60,730	46,695	14,035	30.1%
177 Total Salary	250,950	216,910	34,040	15.69%
177 Total Other	19,375	20,615	(1,240)	-6.02%
177 Total Planning Department	270,325	237,525	32,800	13.81%
192 Total Salary	191,545	149,415	42,130	28.2%
192 Total Other	139,880	95,660	44,220	46.2%
192 Total Facilities	331,425	245,075	86,350	35.2%
199 Total Salary	0	0	0	0.0%
199 Total Other	9,500	9,250	250	2.7%
199 Total Committees & Commissions	9,500	9,250	250	2.7%
Total Salaries - Town Government	1,599,730	1,452,970	146,760	10.10%
Total Other - Town Government	968,765	842,075	126,690	15.04%
Total Town Government	2,568,495	2,295,045	273,450	11.91%

Technology Salary: Reallocated Communications Specialist from Cable

Technology Other: Continued migration to Cloud services

Elections & Registrations Salary & Other: Presidential Election

Planning Dept Salary: Increased hours for Assistant Planner

Planning Dept Other: Reduced Professional Development

Municipal Office Bldgs Salary: Reorganized to 3 FT including Foreman

Municipal Office Bldgs Other: Reorganized Central Supply purchasing from all depts

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
210 Total Salary	3,471,400	3,074,245	397,155	12.9%
210 Total Other	242,725	194,235	48,490	25.0%
210 Total Police	3,714,125	3,268,480	445,645	13.6%
220 Total Salary	475,570	462,460	13,110	2.8%
220 Total Other	179,300	146,535	32,765	22.4%
220 Total Fire	654,870	608,995	45,875	7.5%
224 Total Salary	0	0	0	0.0%
224 Total Other	210,000	207,990	2,010	1.0%
224 Total Hydrants	210,000	207,990	2,010	1.0%
241 Total Salary	172,290	156,515	15,775	10.1%
241 Total Other	9,350	6,600	2,750	41.7%
241 Total Building Dept	181,640	163,115	18,525	11.4%
243 Total Salary	1,000	1,000	0	0.0%
243 Total Other	0	0	0	0.0%
243 Total Plumbing/Gas Insp	1,000	1,000	0	0.0%
245 Total Salary	1,000	1,000	0	0.0%
245 Total Other	0	0	0	0.0%
245 Total Electrical Insp	1,000	1,000	0	0.0%
291 Total Salary	0	0	0	0.0%
291 Total Other	2,500	2,500	0	0.0%
291 Total Emergency Mgmt	2,500	2,500	0	0.0%
292 Total Salary	25,000	25,000	0	0.0%
292 Total Other	5,000	5,000	0	0.0%
292 Total ACO	30,000	30,000	0	0.0%
294 Total Salary	32,800	35,195	(2,395)	-6.8%
294 Total Other	71,000	66,000	5,000	7.6%
294 Total Tree Warden	103,800	101,195	2,605	2.6%
Total Salaries - Protection	4,179,060	3,755,415	423,645	11.28%
Total Other - Protection	719,875	628,860	91,015	14.47%
Total Protection	4,898,935	4,384,275	514,660	11.74%

Police Salary: Contract increases; 2 new hires (second SRO offset)

Police Other: Year 2 vehicle lease costs; training & uniforms for new hires

Building Dept Salary: New hire adjusted salary

Building Dept Other: New hire reorganized services

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
300 Total Salary	20,334,940	19,317,480	1,017,460	5.3%
300 Total Other	5,570,715	5,781,205	(210,490)	-3.6%
300 Total Public Schools	25,905,655	25,098,685	806,970	3.2%
320 Total Salary	10,225	10,225	0	0.0%
320 Total Other	0	0	0	0.0%
320 Total School Committee	10,225	10,225	0	0.0%
330 Total Salary	36,500	33,560	2,940	8.8%
330 Total Other	218,265	200,745	17,520	8.7%
330 Total Athletics	254,765	234,305	20,460	8.7%
340 Total Salary	2,700	2,700	0	0.0%
340 Total Other	1,349,670	1,377,455	(27,785)	-2.0%
340 Total Blackstone Valley Tech	1,352,370	1,380,155	(27,785)	-2.0%
341 Total Salary	0	0	0	0.0%
341 Total Other	64,675	115,095	(50,420)	-43.8%
341 Total Norfolk Agricultural Sch	64,675	115,095	(50,420)	-43.8%
Total Salaries - Education	20,384,365	19,363,965	1,020,400	5.3%
Total Other - Education	7,203,325	7,474,500	(271,175)	-3.6%
Total Education	27,587,690	26,838,465	749,225	2.8%
Total MPS Budget: 26,170,645				
All Budget Amounts rounded to the nearest \$5				
Norfolk Agricultural Sch: One less student				
400 Total Salary	281,530	256,210	25,320	9.9%
400 Total Other	34,850	54,100	(19,250)	-35.6%
400 Total Public Works	316,380	310,310	6,070	2.0%
410 Total Salary	1,052,040	1,001,145	50,895	5.1%
410 Total Other	27,200	43,130	(15,930)	-36.9%
410 Total DPW Operations	1,079,240	1,044,275	34,965	3.3%
420 Total Salary	0	0	0	0.0%
420 Total Other	836,200	371,000	465,200	125.4%
420 Total Highway	836,200	371,000	465,200	125.4%
423 Total Salary	99,315	95,540	3,775	4.0%
423 Total Other	180,000	180,000	0	0.0%
423 Total Snow & Ice	279,315	275,540	3,775	1.4%

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
424 Total Salary	0	0	0	0.0%
424 Total Other	123,000	110,000	13,000	11.8%
424 Total Street Lights & Signals	123,000	110,000	13,000	11.8%
425 Total Salary	0	0	0	0%
425 Total Other	205,150	0	205,150	100%
425 Total Fleet Maintenance	205,150	0	205,150	100%
430 Total Salary	0	0	0	0.0%
430 Total Other	270,300	272,840	(2,540)	-0.9%
430 Total Transfer Station	270,300	272,840	(2,540)	-0.9%
490 Total Salary	27,000	32,400	(5,400)	-16.7%
490 Total Other	59,600	59,000	600	1.0%
490 Total Parks	86,600	91,400	(4,800)	-5.3%
491 Total Salary	21,600	21,600	0	0.0%
491 Total Other	26,700	26,000	700	2.7%
491 Total Cemetery	48,300	47,600	700	1.5%
495 Total Salary	0	0	0	0.0%
495 Total Other	181,500	181,500	0	0.0%
495 Total Fuel	181,500	181,500	0	0.0%
Total Salaries - Public Works	1,481,485	1,406,895	74,590	5.30%
Total Other - Public Works	1,944,500	1,297,570	646,930	49.86%
Total Public Works	3,425,985	2,704,465	516,370	19.09%

Public Works Other: Reduced Professional Services & Professional Development

DPW Operations Other: Reduced Professional Services

Highway Other: Vehicle Lease Program, new lease; MS4 permit costs

Street Lights & Signals Other: Additional Professional Services

Fleet Maintenance: New dept created with reallocations from 7 departments

Parks Salary: Reduced hours for one Seasonal worker

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
510 Total Salary	143,625	135,810	7,815	5.8%
510 Total Other	37,300	39,000	(1,700)	-4.4%
510 Total BoH	180,925	174,810	6,115	3.5%
541 Total Salary	165,110	157,830	7,280	4.6%
541 Total Other	63,140	73,370	(10,230)	-13.9%
541 Total COA	228,250	231,200	(2,950)	-1.3%
543 Total Salary	0	0	0	0.0%
543 Total Other	161,000	162,000	(1,000)	-0.6%
543 Total Veterans	161,000	162,000	(1,000)	-0.6%
549 Total Salary	0	0	0	0.0%
549 Total Other	0	0	0	0.0%
549 Total Disability Commission	0	0	0	0.0%
Total Salaries - Health Services	308,735	293,640	15,095	5.14%
Total Other - Health Services	261,440	274,370	(12,930)	-4.71%
Total Health Services	570,175	568,010	2,165	0.38%
Board of Health Other: Opioid Reduction Funds removed, pay from Special Revenue Fund COA Total Budget: Reduction amount reallocated to Facilities for central purchasing				
610 Total Salary	372,560	347,105	25,455	7.3%
610 Total Other	199,795	197,335	2,460	1.2%
610 Total Library	572,355	544,440	27,915	5.1%
670 Total Salary	90,000	73,895	16,105	21.8%
670 Total Other	53,360	53,785	(425)	-0.8%
670 Total Asa Waters	143,360	127,680	15,680	12.3%
691 Total Salary	0	0	0	0.0%
691 Total Other	0	0	0	0.0%
691 Total Historical Comm	0	0	0	0.0%
692 Total Salary	0	0	0	0.0%
692 Total Other	0	0	0	0.0%
692 Total Public Celebrations	0	0	0	0.0%
Total Salaries - Culture & Rec	462,560	421,000	41,560	9.87%
Total Other - Culture & Rec	253,155	251,120	2,035	0.81%
Total Culture & Rec	715,715	672,120	43,595	6.49%

Asa Waters Salary: New hire; includes increased hours for part time assistant

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
710 Total Salary	0	0	0	0.0%
710 Total Other	6,617,000	6,399,500	217,500	3.4%
710 Total Debt & Interest	6,617,000	6,399,500	217,500	3.4%
911 Total Salary	0	0	0	0.0%
911 Total Other	2,823,690	2,594,080	229,610	8.9%
911 Total County Retirement Assmt	2,823,690	2,594,080	229,610	8.9%
912 Total Salary	0	0	0	0.0%
912 Total Other	766,485	774,200	(7,715)	-1.0%
912 Total Other Insurance	766,485	774,200	(7,715)	-1.0%
915 Total Salary	0	0	0	0.0%
915 Total Other	6,684,230	6,132,400	551,830	9.0%
915 Total Employee Benefits	6,684,230	6,132,400	551,830	9.0%
Total Salaries - Administration	0	0	0	0.00%
Total Other - Administration	16,891,405	15,900,180	991,225	6.23%
Total Administration	16,891,405	15,900,180	991,225	6.23%
132 Total Salary	75,000	0	75,000	100.0%
132 Total Other	110,000	110,000	0	0.0%
132 Total Reserve Fund	185,000	110,000	75,000	68.2%

Debt & Interest: Bonding Fire HQ; paydown of remaining BAN on Shaw school
Reserve Fund Salary: Estimated reserve for 3 CBA settlements

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
Total Salaries - Town Government	1,599,730	1,452,970	146,760	10.1%
Total Salaries - Protection	4,179,060	3,755,415	423,645	11.3%
Total Salaries - Education	20,384,365	19,363,965	1,020,400	5.3%
Total Salaries - Public Works	1,481,485	1,406,895	74,590	5.3%
Total Salaries - Health Services	308,735	293,640	15,095	5.1%
Total Salaries - Culture & Rec	462,560	421,000	41,560	9.9%
Total Salaries	28,415,935	26,693,885	1,722,050	6.5%
Total Other - Town Government	968,765	842,075	126,690	15.0%
Total Other - Protection	719,875	628,860	91,015	14.5%
Total Other - Public Works	1,944,500	1,297,570	646,930	49.9%
Total Other - Health Services	261,440	274,370	(12,930)	-4.7%
Total Other - Culture & Rec	253,155	251,120	2,035	0.8%
Total Town Other	4,147,735	3,293,995	853,740	25.9%
Total Town Government	2,568,495	2,295,045	273,450	11.9%
Total Protection	4,898,935	4,384,275	514,660	11.7%
Total Public Works	3,425,985	2,704,465	516,370	19.1%
Total Health Services	570,175	568,010	2,165	0.4%
Total Culture & Rec	715,715	672,120	43,595	6.5%
Total Town Expenses	12,179,305	10,623,915	1,350,240	12.7%
Total Other - Education	7,203,325	7,474,500	(271,175)	-3.6%
Total Other - Administration	16,891,405	15,900,180	991,225	6.2%
Total Reserve Fund	185,000	110,000	75,000	68.2%
Total Other Costs	24,279,730	23,484,680	795,050	3.4%
Total Expenses	56,843,400	53,472,560	3,370,840	6.3%

If MS4 article 2 is passed, \$567,860 will be deducted from Department 420 Total Other
The New Budget amount will be: 56,275,540

Budget Summary

	FY25 Submitted Budget	FY24 Budget	FY25 vs FY24	FY25 vs FY24
432 Total Salary	0	0	0	0%
432 Total Other	567,860	0	567,860	100%
432 Total MS4 Enterprise	567,860	0	567,860	100%
Transfer to GF - Debt Service	107,250	0		
Transfer to GF - Indirect Costs	0	0		
Total Appropriation	675,110	0		

MS4 Enterprise Other: Funds required for operational expenses under MS4 permit. See FAQ
If passed, Total MS4 Enterprise amount will be deducted from Department 420 Total Other

440 Total Salary	328,285	331,355	(3,070)	-0.9%
440 Total Other	2,178,470	2,163,040	15,430	0.7%
440 Total Sewer	2,506,755	2,494,395	12,360	0.5%
Transfer to GF - Debt Service	1,138,024	953,511		
Transfer to GF - Indirect Costs	454,516	422,617		
Total Appropriation	4,099,295	3,870,523		

Sewer Dept Transfers: New debt due for previously authorized projects;
indirect costs includes transfer for fleet maintenance & central supply (total other reduced)

156 Total Salary	138,995	136,595	2,400	1.8%
156 Total Other	114,900	114,600	300	0.3%
156 Total Cable Public Access	253,895	251,195	2,700	1.1%

Cable budget is funded through Cable Access Fees, billed by Verizon & Charter

Town of Millbury
127 Elm Street
Millbury, MA 01527

PRSRT-STD
ECRWSS
U.S. Postage Paid
Millbury, MA
Permit No. 15

Residential Customer
Millbury, MA 01527

Please bring this Warrant with you to Town Meeting