



Millbury
Massachusetts

RECEIVED
TOWN CLERK
2023 SEP -6 AM 9:19
MILLBURY, MASS.

TOWN MANAGER SCREENING COMMITTEE Minutes

August 29, 2023 @ 6:00 PM

LARGE CONFERENCE ROOM

MEMBERS: Charles Cooper, Donald Desorcy, Katie McKenna, Jessica Bristol, Jonathan Cammuso, Jennifer O'Connell, Anna Samara, Ron Stead, 1 Vacancy

The meeting was called to order at 6:12 PM and the committee began with the Pledge of Allegiance.

I, Jayne Marie Davolio – Town Clerk swore in the members of the committee and read the mission statement, directly from the bylaw Title 2. Administration and Personnel §2.20.020. Screening committee for selection of town manager. Of the town bylaws.

At this point in the meeting, I had the committee introduce themselves and explain their background and why they wanted to serve on the committee. The members were chosen as follows for reference as followed in the bylaw referenced above:

Board of Selectmen: Katie McKenna

Finance Committee: Jennifer O'Connell

Board of Assessors: Jonathan Cammuso

School Committee: Jessica Bristol

Moderators Appointments:

Charles Cooper – Member of the Charter Review Commission

Donald Desorcy – Public Member

Anna Samara- Public Member

Ron Stead- Public Member

1 Vacancy of the Personnel Board – to follow the Selectmens Meeting of September 12, 2023

The next step of the committee was to choose a Chairperson, Vice Chairperson and Clerk. Katie McKenna nominated Donald Desorcy and Jonathan Cammuso seconded the nomination. Donald Desorcy declined that position as he has a busy schedule but stated he would take the Vice Chair role.

At this point Charles Cooper arrived at the meeting, introduced himself and Jessica Bristol along with Jonathan Cammuso nominated Charles Cooper to the role of Chairperson and Ron Stead seconded. No other discussion or vote from the committee. Charles Cooper accepted the position of Chairperson.

The committee moved to nominations for Vice Chairperson. Jessica Bristol moved to nominate Donald Desorcy, seconded by Katie McKenna, all members were in favor no discussion. Donald Desorcy accepted the position of Vice Chairperson.

Lastly, the appointment of the Clerk. Jonathan Cammuso nominated Katie McKenna, seconded by Donald Desorcy, no other vote or discussion. Katie McKenna accepted the appointment.

Discussion took place on what direction the committee would take, either to pick a firm or to run the advertising process. In the discussion the committee asked the Town Clerk to send them the minutes of the two prior selection committees for reference and to contact legal for some guidelines.

At this point a motion was made by Katie McKenna to; Request the board of selectmen to engage the services of a professional search firm that will provide a set of qualified candidates for the screening committee to consider. Seconded by Ron Stead. A roll call vote was taken Jennifer O'Connell- No, Donald Desorcy-Yes, Katie McKenna- Yes, Anna Samara- Yes, Jessica Bristol – No, Jonathan Cammuso-No, Ron Stead-Yes, Charles Cooper-No. Tie vote no action taken.

Deeper discussion took place on the pros and cons of a firm or the committee. A motion was discussed to proceed with the committee advertising the position, however no committee member voiced to second the motion and the motion was taken off the table.

Katie McKenna after discussion ended brought her original motion back to the table to; Request the board of selectmen to engage the services of a professional search firm that will provide a set of qualified candidates for the screening committee to consider. Seconded by Jessica Bristol. Roll call vote was taken Jennifer O'Connell- Yes, Donald Desorcy-Yes, Katie McKenna- Yes, Anna Samara- No, Jessica Bristol – Yes, Jonathan Cammuso-No, Ron Stead-Yes, Charles Cooper-Yes. The vote passes 6 to 2.

Next steps taken was discussion on what schedule works for the committee. A meeting of September 5, 2023 @ 6:30 in the small conference room was decided on.

Chairman Cooper asked if there was anything else the committee would like to discuss, hearing no more items, Jonathan Cammuso made a motion to adjourn, Ron Stead 2nd all in favor.

Meeting adjourned @ 8:01 PM

Respectfully Submitted:

Jayne Marie Davolio – Town Clerk



Millbury
Massachusetts

TOWN MANAGER SCREENING COMMITTEE

8-29-2023

Charles Cooper, Chair:

Charles Cooper

Donald Desorcy, Vice Chair:

Donald P. Desorcy

Katie McKenna, Clerk:

Katie McKenna

Jennifer O'Connell:

Jessica Bristol

Jessica Bristol:

Jonathan Cammuso

Jonathan Cammuso:

Ron Stead

Ron Stead:

Anna Samara

Anna Samara: