

# TOWN OF MILLBURY



## Finance Committee

Recommendations for the Special Town Meeting

TUESDAY JUNE 23, 2009 7:00 PM

- Please bring this report with you to Town Meeting-

**TOWN OF MILLBURY  
COPY OF SPECIAL TOWN MEETING WARRANT**

**June 23, 2009**

**WORCESTER, SS**

**TO EITHER OF THE CONSTABLES OF THE TOWN OF MILLBURY,  
IN THE COUNTY OF WORCESTER,**

**GREETINGS**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millbury qualified to vote in elections and Town affairs, to meet at the Millbury Memorial High School Auditorium, 12 Martin Street in said Millbury on Tuesday, the 23<sup>rd</sup> day of June, Two Thousand and Nine at 7:00 P.M. to act on the following articles to wit:

**ARTICLE 1:** To see if the Town will vote to amend the vote taken on Article 4 of the Annual Town Meeting May 5, 2009 and further to raise and appropriate, or transfer from available funds, such sums of money as may be necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2010, the period of July 1, 2009 through June 30, 2010, including, but not limited to: the salaries of Town Officers, costs of public education, debt and interest payments, expenses of the Sewer Enterprise Fund, and providing municipal services; or take any other action relative thereto.

**Amended Recommendation for Article 1 begins on page 4.**

(Note: Budget items requiring consideration are found in the column titled "FY2010 FinCom Amended Recommendation".)

**ARTICLE 2:** To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53E½ to establish a Revolving Fund for the Student Parking Fees for the following purposes and subject to the following conditions: (a) to be the depository for student parking fees as allowed by law, under the jurisdiction of the Millbury School Committee, (b) to fund expenses associated with the maintenance and improvement of the parking area, including wages for part-time employees, as well as for supplies, materials and contractual services, as appropriate, and (c) to authorize the maximum amount to be expended from this fund in Fiscal Year 2010 to be Fifteen Thousand Dollars (\$15,000), and (d) to have the Millbury School Committee be the only authority to expend monies from this fund, or take any action thereon. (Millbury School Committee)

**Recommend Article 2 be accepted as written.**

(Reason: *A revolving fund is required for administration of this program to fund expenses associated with the maintenance and improvement of the schools parking area.*)

**ARTICLE 3:** To see if the Town will vote to authorize payment of a prior year bill in the amount of Five Hundred Sixty-Seven Dollars and 19 Cents (\$567.19) for Hydrant Rental said sum to be taken from FY09 fiscal year funds in account # 01.224.5200.0000 Hydrant Rental, or take any action thereon (Board of Fire Engineers and Town Manager)

**Recommend that Article 3 be accepted as written.**

(Reason: This action is required to pay for a prior year residual amount that was recently identified and submitted by Aquarion to the Town of Millbury.)

**ARTICLE 4:** To see if the town will vote to transfer from available funds the sum of Six Thousand Five Hundred Dollars (\$6500) from Police Dept-Salaries and Wages (All others) to pay for accrued vacation and sick leave due to retirement, or take any action thereon. (Town Manager)

**Recommend that Article 4 be accepted as written.**

(Reason: The transfer of these funds will cover accrued vacation and sick leave costs due to retirement

**ARTICLE 5:** To see if the town will vote to transfer from available funds the sum of Twenty-Five Thousand Dollars (\$25,000) from Fire Dept.-Capital Outlay to fund repairs to the Aerial Scope, or take any action thereon. (Board of Fire Engineers and Town Manager)

**Recommend that Article 5 be accepted as written.**

(Reason: This action will allow for the payment of repair expenses after June 30, 2009. The funds for this repair were approved at the Annual Town Meeting in May 2008. Repairs should be completed sometime in July 2009.)

Given under our Hands this 8<sup>th</sup> day of June, Two Thousand Nine.

And you are directed to serve this Warrant by posting up an attested copy thereof at the Post Office in the Town and in addition such public places in Bramanville, West Millbury Chapel, East Millbury, Dorothy Pond, and in said Town, as the Selectmen may in the Warrant direct Fourteen days at least before the time of holding said meeting.

Hereof, Fail not, and make due return this Warrant with your doings thereon to the Town Clerk at the time and place of meeting as aforesaid.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
E. Bernard Plante, Chairman

\_\_\_\_\_  
Joseph F. Coggans, Jr., Vice Chairman

\_\_\_\_\_  
Kenneth I. Schold, Clerk

\_\_\_\_\_  
Francis B. King

\_\_\_\_\_  
Brian W. Stowell

**A TRUE COPY ATTEST:** \_\_\_\_\_  
Deborah S. Plante, Town Clerk

**CONSTABLE:** \_\_\_\_\_

# Article 1 - Amended Budget Recommendations for Warrant Article 4 of Annual Town Meeting on May 5, 2009

Line Number	Department	FY2010 Budget Approved at ATM 5/5/2009	FY2010 FinCom Amended Recommendation	Dollar Amount Change
1	<b>Town Moderator</b>			
	Salaries and Wages (All)	200		
	Total	200		
2	<b>Board of Selectmen</b>			
	Salaries and Wages (All)	16,800		
	General Expenses	1,250		
	Capital Outlay	-		
	Total	18,050		
3	<b>Town Manager</b>			
	Salaries and Wages (All)	174,030	184,262	10,232
	General Expenses	14,950		
	Capital Outlay	-		
	Total	188,980	199,212	10,232
4	<b>Finance Committee</b>			
	Salaries and Wages (All)	1,263		
	General Expenses	400		
	Total	1,663		
5	<b>Reserve Fund</b>			
	Reserve Fund	75,000		
	Total	75,000		
6	<b>Finance Director/Town Accountant</b>			
	Salaries and Wages (All)	135,838	149,183	13,345
	General Expenses	4,295		
	Capital Outlay	-		
	Total	140,133	153,478	13,345
7	<b>Town Audit</b>			
	General Expenses	27,500		
	Total	27,500		
8	<b>Board of Assessors</b>			
	Salaries and Wages (All)	111,739	119,827	8,088
	General Expenses	9,767		
	Capital Outlay	-		
	Total	121,506	129,594	8,088
9	<b>Treasurer/Tax Collector</b>			
	Salaries and Wages (All)	139,644	148,654	9,010
	General Expenses	60,003		
	Capital Outlay	-		
	Total	199,647	208,657	9,010
10	<b>Town Counsel</b>			
	General Expenses	120,000		
	Total	120,000		

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Line		FY2010 Budget Approved at ATM 5/5/2009	FY2010 FinCom Amended Recommendation	Dollar Amount Change
Number	Department			
	<b>Town Hall Computer Operations</b>			
	General Expenses	101,350		
	Capital Outlay	6,000		
11	Total	107,350		
	<b>Town Clerk</b>			
	Salaries and Wages (All)	119,949	130,222	10,273
	General Expenses	33,354		
	Capital Outlay	-		
12	Total	153,303	163,576	10,273
	<b>Elections and Registrars</b>			
	Salaries and Wages (All)	5,173		
	General Expenses	7,887		
	Capital Outlay	5,300		
13	Total	18,360		
	<b>Conservation Commission</b>			
	Salaries and Wages (All)	25,933		
	General Expenses	1,775		
	Capital Outlay	-		
14	Total	27,708		
	<b>Planning Board</b>			
	Salaries and Wages (All)	36,206		
	General Expenses	2,250		
	Capital Outlay	-		
15	Total	38,456		
	<b>Board of Appeals</b>			
	Salaries and Wages (All)	-		
	General Expenses	1		
	Capital Outlay	-		
16	Total	1		
	<b>Town Planner</b>			
	Salaries and Wages (All)	60,319		
	General Expenses	1,800		
	Capital Outlay	-		
17	Total	62,119		
	<b>Redevelopment Authority</b>			
	General Expenses	1		
	Capital Outlay	-		
18	Total	1		

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Line Number	Department	FY2010 Budget Approved at ATM 5/5/2009	FY2010 FinCom Amended Recommendation	Dollar Amount Change
	<b>Town Hall</b>			
	Salaries and Wages (All)	43,241		
	General Expenses	98,750		
	Capital Outlay	-		
19	Total	141,991		
	<b>Town Report</b>			
	General Expenses	2,800		
	Capital Outlay	-		
20	Total	2,800		
	<b>Total General Government</b>	<b>1,444,768</b>	<b>1,495,716</b>	<b>50,948</b>
	<b>Police Department</b>			
	Salaries and Wages (All)	1,943,539	1,902,916	(40,623)
	General Expenses	99,191		
	Capital Outlay	66,500		
21	Total	2,109,230	2,068,607	(40,623)
	<b>Fire Department</b>			
	Salaries and Wages (All)	311,419	321,692	10,273
	General Expenses	98,190		
	Capital Outlay	20,000		
	Fire Hydrant Expenses	168,000	173,000	5,000
22	Total	597,609	612,882	15,273
	<b>Ambulance Services</b>			
	General Expenses	76,470		
	Capital Outlay	-		
23	Total	76,470		
	<b>Building Inspector</b>			
	Salaries and Wages (All)	66,900	102,856	35,956
	General Expenses	1,000		
	Capital Outlay	-		
24	Total	67,900	103,856	35,956
	<b>Plumbing/Gas Inspector</b>			
	Salaries and Wages (All)	18,334		
	General Expenses	500		
	Capital Outlay	-		
25	Total	18,834		
	<b>Sealer of Weights and Measures</b>			
	Salaries and Wages (All)	-		
	General Expenses	1		
	Capital Outlay	-		
26	Total	1		
	<b>Electrical Inspector</b>			
	Salaries and Wages (All)	16,490		
	General Expenses	900		
	Capital Outlay	-		
27	Total	17,390		

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Line		FY2010 Budget Approved at ATM 5/5/2009	FY2010 FinCom Amended Recommendation	Dollar Amount Change
Number	Department			
	<b>Emergency Management</b>			
	Salaries and Wages (All)	-		
	General Expenses	4,000		
	Capital Outlay	-		
28	Total	4,000		
	<b>Animal Control Officer</b>			
	Salaries and Wages (All)	-		
	General Expenses	27,000		
	Capital Outlay	-		
29	Total	27,000		
	<b>Tree Warden</b>			
	Salaries and Wages (All)	5,000		
	General Expenses	23,500		
	Capital Outlay	-		
30	Total	28,500		
	<b>TOTAL PUBLIC SAFETY</b>	<b>2,946,934</b>	<b>2,957,540</b>	<b>10,606</b>
	<b>Millbury School Department</b>			
	Salaries (Elected)		10,224	
	Administration		466,012	
	Instruction		12,303,370	
	Other Services		1,524,372	
	Operations and Maintenance		1,847,408	
	Fixed Charges		-	
	Tuition and Programs with Other Districts		1,002,140	
	Community Service		10,000	
	Athletics Expenses		106,790	
	Windle Field Expenses		6,450	
	Capital Outlay			
	Placeholder			
31	Total Millbury Public School Department	17,102,255	17,276,766	174,511
	<b>Blackstone Valley Regional Vocational H.S.</b>			
	Annual Operating Assessment	710,525		
	Debt Excluded Capital Expenses	53,725		
	Salaries (elected)	1,928		
	General Expenses	500		
	Capital Outlay			
32	Total Blackstone Valley Voc-Tec H.S.	766,678		
	<b>TOTAL PUBLIC EDUCATION</b>	<b>17,868,933</b>	<b>18,043,444</b>	<b>174,511</b>



# Article 1 - Amended Budget Recommendations for Warrant Article 4 of Annual Town Meeting on May 5, 2009

Line Number	Department	FY2010 Budget Approved at ATM 5/5/2009	FY2010 FinCom Amended Recommendation	Dollar Amount Change
	<b>Public Works Administration</b>			
	Salaries and Wages (All)	106,871	117,144	10,273
	General Expenses	6,890		
	Capital Outlay	-		
33	Total	113,761	124,034	10,273
	<b>Public Works Maintenance and Operations</b>			
	Salaries and Wages (All)	527,777		
	General Expenses	9,605		
	Capital Outlay	2,000		
34	Total	539,382		
	<b>Highway</b>			
	General Expenses	190,500		
	Capital Outlay	130,000		
35	Total	320,500		
	<b>Snow and Ice Removal</b>			
	Salaries and Wages (All)	55,000		
	General Expenses	105,000		
	Capital Outlay	-		
36	Total	160,000		
	<b>Street Lighting</b>			
	General Expenses	89,000		
	Capital Outlay	-		
37	Total	89,000		
	<b>Solid Waste Management</b>			
	Salaries and Wages (All)	-		
	General Expenses	86,400		
	Capital Outlay	-		
38	Total	86,400		
	<b>Highway, Cemeteries, Parks &amp; Fields Maintenance</b>			
	Salaries and Wages (All)	17,400		
	General Expenses	40,200		
	Capital Outlay	14,165		
39	Total	71,765		
	<b>Cemeteries</b>			
	Salaries and Wages (All)	17,260		
	General Expenses	10,100		
	Capital Outlay	-		
40	Total	27,360		
	<b>Municipal Gasoline and Diesel Fuel</b>			
	General Expenses	145,500		
	Capital Outlay	19,400	0	(19,400)
41	Total	164,900	145,500	(19,400)
	<b>TOTAL PUBLIC WORKS</b>	<b>1,573,068</b>	<b>1,563,941</b>	<b>(9,127)</b>

# Article 1 - Amended Budget Recommendations for Warrant Article 4 of Annual Town Meeting on May 5, 2009

Line Number	Department	FY2010 Budget Approved at ATM 5/5/2009	FY2010 FinCom Amended Recommendation	Dollar Amount Change
	<b>Board of Health</b>			
	Salaries and Wages (All)	59,703	69,976	10,273
	General Expenses	11,800		
	Capital Outlay	-		
42	Total	71,503	81,776	10,273
	<b>Human Services</b>			
	General Expenses	32,000		
	Capital Outlay	-		
43	Total	32,000		
	<b>Council-On-Aging</b>			
	Salaries and Wages (All)	99,329		
	General Expenses	31,834		
	Capital Outlay	-		
44	Total	131,163		
	<b>Veterans' Services</b>			
	Salaries and Wages (All)	15,369		
	General Expenses	-		
	Veterans' Benefits	126,235		
45	Total	141,604		
	<b>Disability Commission</b>			
	General Expenses	500		
	Capital Outlay	-		
46	Total	500		
	<b>TOTAL PUBLIC HEALTH AND HUMAN SERVICES</b>	<b>376,770</b>	<b>387,043</b>	<b>10,273</b>
	<b>Public Library</b>			
	Salaries and Wages (All)	204,249		
	General Expenses	95,110		
	Capital Outlay	61,000		
47	Total	360,359		
	<b>Park Commission</b>			
	Salaries and Wages (All)	2,400		
	General Expenses	800		
	Capital Outlay	-		
48	Total	3,200		
	<b>Asa Waters Mansion</b>			
	Salaries and Wages (All)	44,029		
	General Expenses	-		
	Capital Outlay	-		
49	Total	44,029		
	<b>Historical Commission</b>			
	General Expenses	400		
	Capital Outlay	-		
50	Total	400		
	<b>Memorial Day &amp; Veterans Day Observances</b>			
	General Expenses	1,000		
51	Total	1,000		
	<b>TOTAL CULTURAL AND RECREATION</b>	<b>408,988</b>	<b>-</b>	

# Article 1 - Amended Budget Recommendations for Warrant Article 4 of Annual Town Meeting on May 5, 2009

Line		FY2010 Budget Approved at ATM 5/5/2009	FY2010 FinCom Amended Recommendation	Dollar Amount Change
Number	Department			
	<b>DEBT SERVICE</b>			
	Long-Term Debt - Principal	1,829,766		
	Long-Term Debt - Interest	849,645		
	Short-Term Debt - Interest	20,000		
52	Total	2,699,411		
	<b>TOTAL DEBT SERVICE</b>	<b>2,699,411</b>	<b>-</b>	
	 Worcester Regional Retirement System Assessment	818,384		
	State Retirement System Assessment	-		
	Workers' Compensation Insurance Expenses	131,000		
	Unemployment Insurance Compensation Expenses	65,000		
	Group Health and HMO Plan Administration Expenses	10,000		
	Health Insurance and HMO Expenses - Town	1,022,177	959,477	(62,700)
	Health Insurance and HMO Expenses - School	3,340,552	3,166,041	(174,511)
	Group Life Insurance Insurance Expenses - Town	1,780		
	Group Life Insurance Insurance Expenses - School	3,600		
	Inpatient Trust Fund	40,000		
	Medicare Expenses	250,000		
53	Total	5,682,494	5,445,283	(237,211)
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>5,682,494</b>	<b>5,445,283</b>	<b>(237,211)</b>
	 <b>GENERAL INSURANCES</b>			
	General and Liability Insurance Expenses			
54	Total	325,000		
	<b>TOTAL GENERAL INSURANCES</b>	<b>325,000</b>	<b>-</b>	
	 <b>TOTAL GENERAL FUND</b>	<b>33,326,366</b>		
	 <b>ENTERPRISE FUND</b>			
	<b>SEWER SYSTEMS OPERATIONS&amp; MAINTENANCE</b>			
	Salaries and Wages (All)	272,917		
	General Expenses	337,975		
	UBWPAD Assessment	521,042		
	Sewer Expansion Project Debt Service Assessment	50,000		
	Capital Outlay	13,704		
55	Total Sewer Enterprise Fund O & M Costs and Charges	1,195,638		
	<b>TOTAL GENERAL &amp; ENTERPRISE FUNDS</b>	<b>34,522,004</b>		
	 <b>Total Amount - Article 4</b>	<b>34,522,004</b>	<b>-</b>	

# Article 1 - Amended Budget Recommendations for Warrant Article 4 of Annual Town Meeting on May 5, 2009

Line		FY2010	FY2010	
		Budget Approved	FinCom	
		at ATM	Amended	Dollar Amount
Number	Department	5/5/2009	Recommendation	Change

I move that the town will vote to raise the sum of Thirty Four Million Five Hundred Twenty Two Thousand Four Dollars (\$34,522,004) necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2010, the period of July 1, 2009 through June 30, 2010, including the salaries of Town Officers, costs of public education, debt and interest payments, and providing municipal services; and to authorize the Board of Sewer Commissioners to appropriate the sum of Two Million Two Hundred Ninety Nine Thousand Three Hundred Ninety Six Dollars (\$2,299,396) from the Fiscal Year 2010 Millbury Sewer Enterprise Fund User Revenue, and to authorize the Board of Sewer Commissioners to raise said Two Million Two Hundred Ninety Nine Thousand Three Hundred Ninety Six Dollars (\$2,299,396) for the expenses of the Sewer Department, including indirect and debt services costs, and further to meet said appropriation as follows:

A. Raise and appropriate the sum of Thirty Two Million One Hundred Thirty Five Thousand Nine Hundred Sixty Four Dollars (\$32,135,964);

B. Transfer the sum of Nine Hundred Ninety Five Thousand Six Hundred Thirty Eight Dollars (\$995,638) from the Fiscal Year 2010 Millbury Sewer Enterprise Fund User Revenue Account for the Sewer Department's operating expenses and charges;

C. Transfer the sum of One Hundred Eighty Seven Thousand Two Hundred Forty Two Dollars (\$187,242) from the Fiscal Year 2010 Millbury Sewer Enterprise Fund User Revenue Account for the indirect costs of the Sewer Department;

D. Transfer the sum of One Hundred Twenty One Thousand Seven Hundred Fifty Three Dollars (\$121,753) from the Fiscal Year 2010 Millbury Sewer Enterprise Fund User Revenue Account for Debt Service Costs in the General Fund;

E. Transfer the sum of Two Hundred Thousand Dollars (\$200,000) from the Millbury Sewer Retained Earnings Account for the Sewer Department's operating expenses and operating charges.

F. Transfer the sum of Seven Hundred Ninety Four Thousand Seven Hundred Sixty Three Dollars (\$794,763) from the Fiscal Year 2010 Millbury Sewer Enterprise Fund User Revenue Account For Debt Service Costs in the General Fund.

G. Transfer the sum of Eighty Six Thousand Six Hundred Forty Four Dollars (\$86,644) from the Reserve for Debt Service Account to the Budget Line Item #52, Debt Service Account