

# TOWN OF MILLBURY



## Finance Committee

Fiscal Year 2016

Recommendations for the Town Meeting

TUESDAY MAY 5, 2015 7:00 PM

- Please bring this report with you to Town Meeting-



**Finance Committee**  
**Municipal Office Building**  
**127 Elm Street, Millbury, MA 01527**

**Michael O'Connor, Chairman**  
**Steven Hebert, Vice-Chairman**  
**Jennifer O'Connell, Clerk**  
**Albert Kupcinkas**  
**John Bartosiewicz**  
**Daniel Girard, Jr.**  
**Sandra Gaspie, Secretary**

May 5, 2015

Dear Millbury Residents:

Thank you for taking time to participate in our Annual Town Meeting. In this booklet are your Finance Committee recommendations for the coming Fiscal Year 2016, beginning on July 1, 2015.

Items for your consideration as part of the Warrant for Annual Town Meeting are:

1. A balanced yearly operating budget that remains at the Prop 2 ½ Levy Limit. The following Articles deal with financial matters:
  - a. Article 4 Operations Budget (Starts on Page 19)
  - b. Articles 5, 7 through 10, 12 through 16 and 29
2. Four (4) major capital programs,
  - a. Article 6.1 – Supplement to Chapter 90 Funding - Roads
  - b. Article 6.2 – HVAC for Town Hall
  - c. Article 6.3 – Underground Fuel Tank Replacement – DPW
  - d. Article 21 – Design Costs and Land Taking – Public Safety Complex
3. Minor capital items,
  - a. Article 18 – Lawn Mower for Parks Department
  - b. Article 19 – Fingerprint Scanner for Police Department
  - c. Article 20 – Lawn Tractor and attachments for Town Hall Operations
4. Sewer Enterprise Fund Capital Projects
  - a. Article 11 – Sewer System Maintenance – Current System
  - b. Article 17 – Replacement of Elmwood Street Pump Station
5. Land Issues
  - a. Article 30 – Eminent Domain Land taking – Brierly Pond Dam
  - b. Article 31 – Land Taking including Easements for Ramshorn Dam Project
  - c. Article 34 – Disposal of small land tract – Providence Road
6. Planning Board Business
  - a. Articles 22 through 25 - Zoning By- Law Changes
  - b. Articles 26 and 27 - Zoning Map Changes
  - c. Article 28 – Acceptance of Roadway
7. Energy Advisory Committee – Article 33 – Electrical Aggregation
8. Veteran's Exemptions – Article 32
9. Citizen's Petition – Article 35.

## **Levy Limit**

Millbury will remain at the Levy Limit indefinitely with the current department spending profiles found within the details of this budget, where Massachusetts State Aid has not recovered to the level that it was FY2009.

## **Medium and Long Term Debt**

Millbury's debt position continues to be in good condition. Medium and long term debt at present is \$24.7Million where \$16.1Million of the total relates to the completed major sewer expansion and Upper Blackstone connection projects. (Note: The \$16.1Million of Sewer Enterprise debt is paid by Millbury sewer users through yearly sewer rates) A little more than 63% of the total debt will expire within the next ten years. This condition, accompanied by strong and effective controls and reporting has resulted in two increases in the Town's bond rating in the past 4 years. This clearly allows for additional borrowing at significantly favorable rates.

## **Public Safety Complex**

Approval of \$2.1Million in Warrant Article 21 for the proposed Public Safety Complex (PSC) would allow for the design (\$1.1M) and associated costs for land taking (\$1.0M). Millbury will not complete the purchase of the site(s) until such time as the whole project is approved. Preliminary estimates for the actual building of the complex, including outfitting could add an additional \$18Million when completed. Millbury's total debt at that point in time would be approximately \$41Million. This total amount would be about 3% of Millbury's EQV (total valuation of Millbury's property), well within the statutory debt limit of 5% of EQV.

The Public Safety Complex (when completed) would add approximately one dollar in additional tax per thousand dollars in property valuation. At present, the average home in Millbury is valued at \$233,728 which would translate into an additional \$233.73 in yearly property taxes for the average valued home for a 25 year period.

From an overall Millbury debt standpoint, the amount of debt added as a result of going forward with the project can be assumed without the overall credit worthiness of the town being negatively affected.

The Finance Committee's position is that it is up to the Millbury voters as to whether they want to go forward with the project as there will not be any overall negative credit effects that would be realized.

The Finance Committee weighed all aspects of budget requests and held a public hearing for your input. We believe that what we are now recommending to be in the best interests of the Town of Millbury.

Respectfully,

Millbury Finance Committee

**TOWN OF MILLBURY**  
**COPY OF 2015 ANNUAL TOWN MEETING WARRANT**

**WORCESTER, S.S.**

**To either of the Constables of the Town of Millbury, in the County of Worcester,**

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millbury qualified to vote in Elections and Town affairs to meet at their respective voting places to wit: Precinct No.1 at the Memorial High School; Precinct No. 2 at the Memorial High School; Precinct No.3 at the Memorial High School; and Precinct No. 4 at the Memorial High School, 12 Martin Street, in said Town, on Tuesday the 28th day of April, 2015 at 7:00 o'clock in the forenoon until 8:00 P.M. to elect the following offices to wit:

**ARTICLE 1.** To choose two members of the Board of Selectmen, one Assessor, two members of the School Committee, one member of the Board of Health, two members of the Planning Board, two members of the Board of Library Trustees and one Moderator, all for a term of three years; two members of the Board of Library Trustees for a term of one year, one member of the Housing Authority for a term of five years, one member of the Housing Authority for a term of four years, one member of the Re-Development Authority for a term of five years and one member of the Re-Development Authority for a term of one year.

Shall the Town of Millbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued to pay for design and land acquisition costs for a new public safety complex including the payment of all other costs incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

**ARTICLE 2.** To choose all other necessary Town Officers for the year ensuing and to meet, on Tuesday, May 5, 2015 at 7:00 P.M. in the Memorial High School Auditorium, 12 Martin Street in said Town, to act on the following articles to wit:

**ARTICLE 3:** To hear the reports of several Town Officers and Committees, or take any action thereon.

**ARTICLE 4:** To see if the Town will vote to raise and appropriate, or transfer from available funds, such sums of money as may be necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2016, the period of July 1, 2015 through June 30, 2016, including, but not limited to: the salaries of Town Officers, costs of public education, debt and interest payments, expenses of the Sewer Enterprise Fund, and providing municipal services; or take any other action thereon.

**Recommendation for Article 4 begins on Page 19.**

**ARTICLE 5:** To see if the Town will vote to raise and appropriate Ninety-three Thousand Thirty-six dollars and no cents (\$93,036.00) for expenses and revenue generated from the Municipal Medicaid Reimbursement Program to the FY 2016 School Department Budget or take any action thereon. (School Committee)

**Recommend that \$96,036.00 be raised and appropriated for the purposes of Article 5.**

**(Reason:** Medicaid reimbursements go into the General Fund and this article is necessary to reimburse the School Department for the expenses in administering the program.)

**ARTICLE 6:** To see if the Town will vote to authorize any or all of the following capital improvement projects and purchases as follows:

1. Raise and appropriate or transfer from available funds the sum of One Hundred Twenty-Five Thousand Dollars and No Cents (\$125,000.00) to be expended by the Director of Public Works with the approval of the Town Manager to supplement Chapter 90 funds for repairs to sidewalks and road repairs, or take any action thereon. (Director of Public Works and Town Manager)

**Recommend that \$125,000.00 be raised and appropriated for the purposes of Article 6.1.**

**(Reason:** The \$125K will complement approximately \$650K in expected Chapter 90 funds through FY2016 for town road repairs.)

2. Raise and appropriate or transfer from available funds the sum of One Hundred Twenty-Five Thousand Dollars and No Cents (\$125,000.00) to be expended by the Town Manager to repair and/or replace the HVAC system at the municipal office building, or take any action thereon. (Town Manager and Energy Advisory Committee)

**Recommend that \$125,000.00 be raised and appropriated for the purposes of Article 6.2.**

**(Reason:** The \$125K will be complemented by \$185K in funding from a grant from the Massachusetts Department of Energy.)

3. Raise and appropriate or transfer from available funds and or borrow the sum of Three Hundred Three Thousand Dollars and No Cents (\$303,000.00) to fund for the Department of Public Works site improvements at the DPW complex including repairing and replacing underground storage tanks, fuel station and associated equipment, or take any action thereon. (Director of Public Works and Town Manager)

**Recommend that \$303,000.00 be raised and appropriated for the purposes of Article 6.3.**

**(Reason:** The \$303K will be used to remove and replace fuel storage tanks, fuel station and associated equipment at the DPW complex.)

**ARTICLE 7:** To see if the Town will vote to transfer the sum of One Million Sixteen Thousand Five Hundred Six Dollars and No Cents (\$1,016,506.00) from available certified free cash to reduce or stabilize the Fiscal Year 2016 Tax Rate, or take any action thereon. (Town Manager)

**Recommend the transfer of the sum of One Million Sixteen Thousand Five Hundred Six Dollars and No Cents (\$1,016,506.00) from available certified free cash for the purposes of Article 7.**

**(Reason:** These funds will be used to reduce the tax rate in order to help stay within the constraints of Proposition 2 ½.)

**ARTICLE 8:** To see if the Town will vote to transfer the sum of Five Hundred Dollars and No Cents (\$500.00) from Account #02.945.5200.02062.2013.560 to be used by the Town Manager to settle claims for personal property damage or incidental personal injury claims that may be brought against the Town, or take any action thereon. (Town Manager)

**Recommend that \$500.00 be transferred from Account #02.945.5200.02062.2013.560 for the purposes of Article 8.**

**(Reason:** *This account must be closed out at the end of this fiscal year as it was set up as the result of action at the fiscal year 2013 Annual Town Meeting. The identified funds will be used for the same purpose as before and will not result in any increase in taxes.*)

**ARTICLE 9:** To see if the Town will vote to raise and appropriate or transfer the sum of Five Thousand Dollars and No Cents (\$5,000.00) to pay for the costs of disposal of abandoned property, or take any action thereon. (Town Manager)

**Recommend that \$5,000.00 be raised and appropriated for the purposes of Article 9.**

**(Reason:** *These funds will be used to cover costs for the disposal of abandoned property.*)

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars and No Cents (\$20,000.00) to fund an Elders Community Services Program for the purpose of providing a payment voucher for services rendered for the departments, boards and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides; said program shall be subject to the following conditions, in addition to any and all eligibility requirements promulgated by the Board of Selectmen, after receiving the recommendations of the Council-On-Aging: (a) participation in the program shall be limited to elderly residents of the town who own property and are willing and able to provide services to the town; (b) program participants shall receive compensation at a rate of \$7.50 an hour for each hour of service rendered for a total not to exceed One Thousand Five Hundred Dollars and No Cents (\$1,500.00) in any calendar year; (c) program participants must agree in writing prior to participating in the program to receive compensation in the form of a voucher to be presented to the Treasurer/Tax Collector to be applied to the real estate obligations of the participant for the property in which the participant resides; (d) the Treasurer/Tax Collector shall comply with the wage, tax and payroll deduction requirements of the state Department of Revenue and the federal

Internal Revenue Service, prior to compensating program participants or applying the net amount of wages earned to the real estate tax obligations of the participants; and (e) program participants who meet the eligibility guidelines established for the program by the Board of Selectmen shall be selected for participation in the program on a first-come-first-served basis, or take any action thereon. (Board of Selectmen and Council-On-Aging)

**Recommend that \$20,000.00 be raised and appropriated for the purposes of Article 10.**

**(Reason:** This continues to be a successful program, which benefits both the town and its elderly participants. By contributing their time and expertise as community service for the town, the elderly are able to reduce some of their real estate expenses.)

**ARTICLE 11:** To see if the Town will vote to appropriate the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) from the Retained Earnings of the Sewer Enterprise Fund to the Sewer Stabilization Fund for maintenance of currently constructed sewer system; or take any action thereon. (Town Manager and the Board of Sewer Commissioners)

**Recommend the sum of \$50,000.00 be appropriated from the Retained Earnings of the Sewer Enterprise Fund to the Sewer Stabilization Fund for the purposes of Article 11.**

**(Reason:** These funds will be used for capital items and maintenance activities on the currently constructed system.)

**ARTICLE 12:** To see if the Town will vote to transfer the sum of One Hundred Forty Three Thousand Eight Hundred Twenty Dollars and No Cents (\$143,820.00) from account #01.710.5910.00000.0000.571 Retirement of Debt Account to account #37.220.4970.37003.0000.422, Capital Project Account or take any action thereon. (Finance Director)

**Recommend the sum of \$143,820.00 be transferred from account**

**#01.710.5910.00000.0000.571 Retirement of Debt Account for the purposes of Article 12.**

**(Reason:** The payment of debt for the Fire Department Rescue Squad is required to be paid from the Capital Project Account. Article 12 allows the transfer of adequate funds into the proper payment account.)

**ARTICLE 13:** To see if the Town will vote to transfer the sum of Two Hundred Fourteen Thousand Dollars and No Cents (\$214,000.00) from account #01.710.5910.00000.0000.571 Retirement of Debt Account to account #37.220.4970.37003.0000.422, Capital Project Account or take any action thereon. (Finance Director)

**Recommend the sum of \$214,000.00 be transferred from account**

**#01.710.5910.00000.0000.571 Retirement of Debt Account for the purposes of Article 13.**

**(Reason:** The payment of debt for the Fire Department Ariel Scope is required to be paid from the Capital Project Account. Article 13 allows the transfer of adequate funds into the proper payment account.)



**ARTICLE 14:** To see if the Town will vote to appropriate from Certified Free Cash the amount of One Thousand One Hundred Eighty Dollars and No Cents (\$1,180.00) to account #37.220.4970.37003.0000.422, or take any action thereon. (Finance Director)

**Recommend the sum of \$1,180.00 be appropriated from Certified Free Cash for the purposes of Article 14.**

**(Reason:** These funds will be used to balance off payments for the Fire Department Rescue Squad and Ariel Scope move them into proper payment accounts.)

**ARTICLE 15:** To see if the town will vote to authorize revolving funds for certain town departments under Massachusetts General Laws Chapter 44, Section 53 E ½ for the fiscal year beginning July 1, 2015, or take any action thereon. (Town Manager)

<u>Revolving Funds</u>	<u>Authorized to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY15 Spending Limit</u>
Title V Inspections	Board of Health	Septic System Inspection Fees	Payment for Contractual Services for Septic inspections	25,000.00
Variances & Permits	Board of Appeals	Filing Fees for Variances and Permits	Part-time Salaries, and Expenses	20,000.00
MGL 40B	Board of Appeals	Filing Fees Related to MGL Chapter 40B	Part-time Salaries, supplies, and contractual services relating to 40B applications	30,000.00
Transfer Station	DPW Director	Fees and Charges for disposal of allowable items at Transfer Station	Funding expenses associated with disposal of allowable items at transfer station	20,000.00
Sealer of Weights and Measures	Town Manager	Fees received for sealing of weights and measures	payment of expenses and services related to the sealing of weights and measures	20,000.00
Police Dept. - License to Carry	Chief of Police	Fees received for firearms cards and License to Carry permits	To make payment due to the Commonwealth of Mass for their portion of the fees	30,000.00



Asa Waters	Asa Waters Task Force, with Town Manager approval	Fees from Rentals, Donations, and Charges	To fund part-time wages, and expenses associated with running the Mansion	90,000.00
Millbury Housing Partnership	Town Manager	Proceeds from Sale of Affordable homes	Payment of Administrative, legal, planning, engineering and related expenses of the affordable housing program	10,000.00
Earth Removal	Earth Removal Board with Town Manager Approval	Application Fees	Administrative fees, planning, inspection, and engineering expenses related to the Removal permit application	25,000.00
Student Parking Fees	Millbury School Committee	Student Parking Fees	Maintenance and improvement of parking lot	25,000.00
Council on Aging	Senior Center Director with Town Manager Approval	Program Fees	To fund expenses associated with running certain programs	20,000.00
Bark Park	Director of planning and Development or Town Manager	Donations and fees	To fund expenses associated with running Bark Park	20,000.00

**Recommend Article 15 be accepted as written.**

**(Reason:** These revolving funds are necessary in order to efficiently manage the payment of sundry expenses for various programs as delineated in the Table for Article 15.)

**ARTICLE 16:** To see if the Town will vote to transfer the following sums of money from available funds as outlined in the table below, or take any action thereon. (Town Manager)

Account Number	Description	Transfer From	Transfer To
01.135.5190.00000.0000.500	Other Fringe Benefits-Finance	5,000.00	
01.135.5112.00000.0000.500	Salaries-Finance Director	10,000.00	
01.210.5115.00000.0000.530	Salaries-Police	22,779.40	
01.495.5480.00000.0000.530	Gas and Diesel fuel	30,000.00	
01.914.5172.00000.0000.560	HEALTH INSURANCE	125,000.00	-
01.912.5170.00000.0000.560	Workers Comp	-	64,120.00
01.945.5740.00000.0000.560	General And Liability	-	972.04
01.341.5320.00000.0000.520	Northfolk Agricultural		687.36
01.410.5200.00000.0000.530	DPW OPS & Mx-Purchase of Svs	-	7,000.00
01.151.5200.00000.0000.500	Town Counsel	-	60,000.00
01.423.5130.00000.0000.530	Snow and Ice-overtime	-	60,000.00
Total		192,779.40	192,779.40

**Recommend the amounts for the specific accounts listed in the Transfer From lines be transferred for the purposes of Article 16.**

**(Reason:** This will allow the transfer of funds to principally cover additional needs for accounts as listed.)

**ARTICLE 17:** To see if the Town will vote to transfer from retained earnings of the Sewer Enterprise Fund a sum of money to complete replacement and/or repairs of the Elmwood Street pump station, or take any action thereon. (Director of Public Works and Sewer Commission)

**Recommend that \$700,000.00 be appropriated from the Retained Earnings of the Sewer Enterprise Fund for the purposes of Article 17.**

**(Reason:** These funds will be used for replacement and/or repairs of the Elmwood Street pump station, or take any action thereon.)

**ARTICLE 18:** To see if the Town will vote to transfer the sum of Thirteen Thousand Dollars and No Cents (\$13,000.00) from Public Works-Salaries and Wages to Parks and Fields Maintenance-Capital Outlay, or take any action thereon. (DPW Director and Town Manager)

**Recommend the sum of \$13,000.00 be transferred from Public Works-Salaries and Wages account for the purposes of Article 18.**

**(Reason:** The funds will be used to purchase a grass mower for the Parks Department.)

**ARTICLE 19:** To see if the Town will vote to transfer the sum of Twenty-Four Thousand Dollars and No Cents (\$24,000.00) from Police Salaries and Wages to Police Capital Outlay or take any action thereon. (Police Chief and Town Manager)

**Recommend the sum of \$24,000.00 be transferred from Police Salaries and Wages account for the purposes of Article 19.**

**(Reason:** These funds will be used to purchase a fingerprint scanner which the Police Department has identified as a critical need.)

**ARTICLE 20:** To see if the Town will vote to transfer the sum of Twenty-Two Thousand Dollars and No Cents (\$22,000.00) from Police Salaries and Wages to Town Hall-General Expenses, or take any action thereon. (Town Manager)

**Recommend the sum of \$22,000.00 be transferred from Police Salaries and Wages account for the purposes of Article 20.**

**(Reason:** These funds will be for purchase of a lawn tractor and attachments for use at Town Hall and surrounding areas.)

**ARTICLE 21:** To see if the Town will vote to appropriate a sum of money to design and acquire land for a new public safety complex and to allow the Board of Selectmen to acquire, by gift, purchase, eminent domain, or otherwise, for said purpose or any other municipal purpose upon such terms and conditions as it deems appropriate, the fee or a lesser interest in all or a part of a certain property listed in Millbury's Assessor's Map 45 parcels #202, #203 and #207A or any other site and to meet said appropriation by authorizing the Town Treasurer/Tax Collector, with the approval of the Board of Selectmen, to borrow a sum of money; to issue bonds or notes of the Town therefore, under the provisions of Massachusetts General Laws, Chapter 44, Section 7, or any other enabling authority, and to pay all necessary legal and bond preparation costs associated with the issuance of said bonds or notes; the approval of this debt shall be contingent upon a vote of the Town to exclude debt incurred by the Town from the limitations of Chapter 59, Section 21C of the General Laws, also known as Proposition 2 ½, or take any action thereon. (Public Safety Building Siting Committee and Town Manager)  
(Planning Board)

**Recommend an amount of \$2,100,000 be appropriated and borrowed for the purposes of Article 21.**

**(Reason:** The borrowing of these funds will allow for design and land acquisition for a new public safety complex.)

**ARTICLE 22:** To see if the Town will vote to amend the Zoning Bylaws, **ARTICLE 1. ADMINISTRATION AND PROCEDURE, Section 12.4 Site Plan Review**, Subsection 12.44(a), by adding the following italicized text and deleting the text with strikethrough, or take any action thereon:

- The location, type, *style of fixture*, and intensity of lighting; the location, *structural design* and dimensions of all signage; and any site amenities; the location and screening of refuse containers.
- At least three property boundary *markers* ~~locations~~, remotely separated, shall be indicated with Massachusetts Grid Plane Coordinates. The plan shall ~~identify~~ the elevation and coordinates of these boundary markers.

(Planning Board)

**Defer Article 22 to the Planning Board for the Recommendation.**

**ARTICLE 23:** To see if the Town will vote to amend the Zoning Bylaws, **ARTICLE 1. ADMINISTRATION AND PROCEDURE, Section 12.4 Site Plan Review**, Subsection 12.45 Design Standards by adding the following italicized text and deleting the text with strikethrough, or take any action thereon:

- (b) Relation of Building to Environment: *Removal or disruption of buildings or architectural elements that display the character of Millbury's Victorian and early 20<sup>th</sup> century architectural heritage, or are otherwise historically or architecturally significant, shall be minimized insofar as practicable.* Proposed development shall be related harmoniously to the terrain and to use, scale and siting of existing buildings in the vicinity that have functional or visual relationship to proposed buildings. All buildings and other structures shall be sited to minimize disruption of the topography. Strict attention shall be given to proper functional, visual and spatial relationship of all structures, landscaped elements and paved areas.
- (j) Advertising: All signs and outdoor advertising features shall be reviewed as an integral element in the design and planning of all development on the site. *The size, location, structural design, color, texture, lighting and materials of all permanent signs and outdoor advertising structures or features shall consistent with the visual character of the building and shall not be lit or consist of a scale or structural design that interferes with the use and enjoyment of surrounding properties. To the greatest extent feasible, wall*
- (k) *signs on multi-tenant buildings shall be compatible with one another with regards to size, color, and/or materials.* At a minimum, all signs and advertising devices shall be in conformance with Section 34. Signs.
- (l) Landscaping Within the Setbacks: Site plan applicants are required to landscape the setbacks as part of the site plan approval process. *Landscaping shall be designed, to the*

*extent possible, to enhance the character and appearance of the site and harmoniously integrate the site with the surrounding area. Service stations, driveways and parking lots shall have planting "buffer zones" that separate cars from pedestrians.*

- (n) *Off-street parking shall be located to the side or rear of buildings when reasonably possible, allowing buildings to front on the road. Parking shall be screened from view from the street and abutting uses with vegetation, fences or walls. Screening shall employ good quality plantings and/or construction materials, such as cast iron or steel fencing, brick, wood, or stone. All parking and loading areas shall be striped and marked on the ground as a condition of site plan approval. All off-street parking and loading spaces shall be provided with safe and convenient access and shall not be located within a public right-of-way or within required setbacks. Access locations shall be designed to encourage unimpeded traffic flow with controlled turning movements and minimum hazards to vehicular and pedestrian traffic. Parking and loading shall be in conformance with Section 33. Parking and Loading Requirements.*
- (o) *Curbing: Concrete curbs and gutters shall be installed around the perimeter of all driveways and parking areas. Haunched Granite-concrete curbs shall be installed where in front of sidewalks abutting buildings parking.*
- (r) *Interior Walkways and Pedestrian Paths: Each building entrance shall be served by walkways, pedestrian paths or public/private sidewalks distinct and physically segregated from adjoining vehicular ways and parking areas so as to provide safe pedestrian access. Site plans involving more than thirty (30) parking spaces shall provide walkways and pedestrian paths that safely connect the parking areas to the principal uses they will serve. Such walkways shall be constructed with brick, decorative pavers, or other materials, and may be bordered by fencing or shrubbery to clearly separate pedestrians from automobile traffic. Facilities and access routes for deliveries, service and maintenance shall be separated, where practical, from public access routes and parking areas. Car stops shall be provided to prevent parked cars from damaging trees, shrubs and curbing, and shall not disrupt pedestrian walkways.*
- (t) *Outdoor Lighting: Site lighting shall be set at a low luminaire height (bottom of fixture not higher than 12-14 feet for pedestrian areas, and 18-20 feet for parking lots). All exterior lighting fixtures shall be energy-efficient (i.e. LED, solar or wind-powered lighting) and All exterior lights shall be designed and installed in such a manner as to prevent objectionable light at (and glare across) the property lines. Externally lit signs, display, building and aesthetic lighting must be lit from the top and shine downward. Each outdoor luminaire shall be a full cutoff luminaire, and the use of decorative luminaires with full cutoff optics is desired. A full cutoff luminaire is an outdoor light fixture shielded in such a manner that all light emitted by the fixture, either directly from the lamp or indirectly from the fixture is projected below the horizontal plane. Developments shall eliminate glare onto adjacent properties through the use of lighting shields, earthen berms, or retention of existing natural vegetation. All outdoor light*

fixtures, including display lighting, shall be turned off within one hour after close-of-business, unless needed for safety or security, in which case the lighting shall be reduced to the minimum level necessary.

(Planning Board)

**Defer Article 23 to the Planning Board for the Recommendation.**

**ARTICLE 24:** To see if the Town will vote to amend the Zoning Bylaws, **ARTICLE 1. ADMINISTRATION AND PROCEDURE, Section 12.4 Site Plan Review**, Subsection 12.45 Design Standards, by adding the following text, or take any action thereon:

(w) Additional Design Standards for Business I District

(1) Buildings

- a. New buildings shall be compatible with the height, width and massing of neighboring buildings and located close to the sidewalk to maintain continuity of the streetscape and “sidewalk wall” established by older buildings.
- b. To the extent feasible, the design of new buildings should reflect the character of Millbury’s Victorian and early 20<sup>th</sup> century architectural heritage. The use of appropriate building materials, architectural details, breaks in roof and wall lines, well-designed rear and side doors, and differentiation between ground floor commercial and upper floor residential uses is encouraged. In the case of mixed-use buildings, the building’s height should be divided into street-level and upper-level sections, with the character of each section clearly distinguished. Larger scale windows and storefronts should be used at the building ground level, allowing for transparency and visual interaction. Rooflines should be distinguishable at the top of the building line and should have cornice treatments or caps, roof overhangs, stepped parapets, gables, or similar design elements. Long, unbroken expanses of wall and, conversely, random changes in proportion, materials and design should be avoided.
- c. Building finish materials shall be appropriate to traditional New England Mill Village architecture and may include, but shall not be limited to, brick or high-quality brick face, wood, stone or high-quality stone face.
- d. Provision of seasonal outdoor terraces and seating for restaurants and food establishments is recommended.

(2) Signs and Awnings

- a. Over-hanging bracket or projecting signs, signs located in the building’s “sign-band” designed to be consistent with the building’s architectural character, as well as carved and painted signs, logos and use of historic colors are encouraged.
- b. Align multiple signs across a building and use complementary colors, materials and graphics.

- c. Locate signs so they do not hide architectural detailing such as cornices, moldings and decorative trim. Individual letters may be mounted directly on the building so that important details or materials are not hidden.
- d. For window signs, painting on glass or use of neon tubing, are preferred over solid boards, as these do not block views.
- e. All awnings on a building should have a similar design, material, shape, color and appearance. Use creativity in awning design: box-awnings, barrel-vaults, sloped awnings, with and without valences, are acceptable. Consider curved awnings within arches.
- f. Locate awnings within the lines of the building wherever possible. Awnings should be practical, durable, and not impede other building functions.
- g. Canvas or acrylic is the preferred materials for awnings to maintain translucency. Up-light awnings from within when using translucent fabric.
- h. The lowest part of an awning may be no lower than 7 ½ feet above the sidewalk.

### (3) Site Design

- a. Parking, loading or service areas shall not be located at roadway intersections. Whenever possible, parking and loading access shall take place from secondary streets.
- b. Driveway cuts shall be restricted in number and width. Driveways shared by two or more lots are encouraged.
- c. Landscaping, signage and lighting shall be designed to be complementary to the scale and location of the building and its relationship to the street and adjacent structures.
- d. All exterior lighting, screening and paving materials should reinforce a New England Mill Village theme.
- e. Lighting should illuminate the building façade and be visually compatible with the district.
- f. All open spaces and alleyways, both public and private, should be landscaped. Outdoor sitting areas should be attractively landscaped with shade trees and decorative plantings.

(Planning Board)

**Defer Article 24 to the Planning Board for the Recommendation.**

**ARTICLE 25:** To see if the Town will vote to amend the Zoning Bylaws, **ARTICLE 1. ADMINISTRATION AND PROCEDURE, Section 12.4 Site Plan Review**, Subsection 12.49(c) by adding the following italicized text and deleting text with strikethrough, or take any action thereon:

- (c) “As-built” plans, certified by a registered professional engineer *and registered land surveyor*, ~~and noting that identify that bounds were installed at all lot corners and any~~



change from the approved plan, shall be filed with the Building Inspector and the Planning Board before a Certificate of Completion shall be issued.  
(Planning Board)

**Defer Article 25 to the Planning Board for the Recommendation.**

**ARTICLE 26:** To see if the Town will vote to amend the Zoning Map by rezoning to Industrial II that portion of the Residential I District, Suburban II District, and Business II District that includes the following lots as shown on the maps on file in the Town Clerk's Office, or take any action thereon:

- Assessor's Map 71, Lot 1
- Assessor's Map 71, Lot 18
- Assessor's Map 71, Lot 19
- Assessor's Map 71, Lot 57
- Assessor's Map 71, Lot 60
- Assessor's Map 71, Lot 67
- Assessor's Map 71, Lot 68
- Assessor's Map 71, Lot 69

(Planning Board)

**Defer Article 26 to the Planning Board for the Recommendation.**

**ARTICLE 27:** To see if the Town will vote to amend the Zoning Map by rezoning to Business II that portion of the Residential I District and Suburban II District that includes the following lots as shown on the maps on file in the Town Clerk's Office, or take any action thereon:

- Assessor's Map 62, Lot 97
- Assessor's Map 62, Lot 98
- Assessor's Map 71, Lot 22
- Assessor's Map 71, Lot 23
- Assessor's Map 71, Lot 51
- Assessor's Map 71, Lot 52

(Planning Board)

**Defer Article 27 to the Planning Board for the Recommendation.**

**ARTICLE 28:** To see if the Town will vote to accept as a public way the roadway known as McGrath Road Extension, situated south of the 1732 limit of Sutton's acceptance of McGrath Road, in the western section of the Town. Said roadway is shown on a plan entitled "Road Acceptance Plan, McGrath Road Extension, Millbury, Mass", prepared by Whitman & Bingham Associates, LLC, 510 Mechanic Street, Leominster, MA, dated September 18, 2014. In accordance with the plan, said roadway is more particularly described as follows:

BEGINNING At the most northeasterly corner thereof, at a drill hole set in a stone wall at the southerly end of the easterly side of McGrath Road, a public way;

THENCE S 4°-26'-13" E a distance of 132.00 feet to a granite bound at a point of curve;

THENCE southerly to westerly to northeasterly by a curve to the right having a radius of 60.00 feet for a distance measured on the arc of 269.30 feet to a granite bound at a point of reverse curve;

THENCE northeasterly to northerly by a curve to the left having a radius of 30.00 feet for a distance measured on the arc of 40.40 feet to a granite bound at a point of tangent;

THENCE N 4°-26'-13" W a distance of 16.32 feet to an iron pipe set in a stone wall;

THENCE N 56°-31'-29" E a distance of 50.99 feet partly by the stone wall and partly by the southerly end of said McGrath Road, a public way to an angle;

THENCE N 55°-08'-20" E a distance of 6.29 feet by the southerly end of said McGrath Road, a public way to the drill hole set at the point of beginning.

The above-described McGrath Road Extension contains an area of 15, 126 square feet, more or less. (Planning Board and Board of Selectmen)

**Defer Article 28 to the Planning Board for the Recommendation.**

**ARTICLE 29:** To see if the Town will vote to authorize payment of a prior year bills in the amount of Two Thousand Dollars and Forty Eight Cents (\$2000.48) for vehicle and equipment repairs said sum to be taken from FY15 fiscal year Highway-General Expenses, or take any action thereon (Director of Public Works)

**Recommend the sum of \$2,000.48 be transferred from FY15 Highway-General Expenses account for the purposes of Article 29.**

**(Reason:** This authorization will allow the transfer of funds to cover prior year bills from FY2014.)

**ARTICLE 30:** To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, or eminent domain and upon such terms and conditions as the Board of Selectmen shall deem appropriate, the fee or a lesser interest in all or a part of the land and improvements thereon known as the Brierly Pond Dam, together with all appurtenances thereto, which land supports in part West Main Street and is shown on a plan on file in the office of Town Clerk, and the fee or lesser interest in all or a part of the land and improvements thereon comprising and containing a further dam and spillway affecting Brierly Pond, and all rights and appurtenances related thereto, as described and reserved in the deed recorded with the Worcester District Registry of Deeds in Book 2551, Page 145 and believed to be located on Assessors' Map 70, Lots 1 and 2, and to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisitions; and further to raise and appropriate, transfer, or borrow a sum of money as may be required for such acquisitions and the costs associated therewith, or take any action thereon. (Town Manager)

**Recommend that Article 30 be indefinitely postponed.**

**(Reason:** An adequate financial or legal opinion has yet been offered as to the potential liability to Millbury if land is taken where absolute ownership has yet to be determined.)

**ARTICLE 31:** To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, or eminent domain and upon such terms and conditions as the Board of Selectmen shall deem appropriate, the fee or a lesser interest in all or a part of the land and improvements thereon known as the Ramshorn Pond Dam, together with all appurtenances thereto and to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisitions; or take any action thereon. (DPW Director and Town Manager)

**Recommend that Article 31 be accepted as written.**

**(Reason:** This authorization will allow the land taking, including permanent and temporary easements in order to proceed with the repair and reconstruction of Ramshorn Pond Dam.)

**ARTICLE 32:** To see if the Town will vote to accept the provisions of G.L. c.59, §5C and ½ , inserted by Section 14 of Chapter 62 of the Acts of 2014, for the purpose of increasing the real estate tax exemptions by 10 percent to all persons who qualify for property tax exemptions under Clauses 17, 17C, 17C1/2, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C or 43 of G.L. c. 59, or take any action thereon (Town Manager)

**Recommend that Article 32 be accepted as written.**

**(Reason:** Acceptance of these provisions will allow for additional property tax exemptions for qualifying veterans, widows, elderly and the blind.)

**ARTICLE 33:** To see if the Town will vote to initiate the process to aggregate electrical load pursuant to M.G.L. c. 164, § 134 and, further, to adopt the following resolution:

WHEREAS, the Commonwealth of Massachusetts has engaged in a process to establish a competitive market place through the restructuring of the electricity market; and

WHEREAS, citizens of Millbury have a substantial economic and social interest in terms of greater customer choice and opportunities for savings in this restructured market; and

WHEREAS, the Town of Millbury hereby finds that it may be in the interest of its citizens who are electric ratepayers, both residential and commercial/industrial, to develop and secure such approvals and enter into appropriate agreements with consultants, experts and attorneys in connection with the establishment and operation of an electricity aggregation plan.

BE IT THEREFORE RESOLVED that the Town of Millbury hereby:

Publicly declares its intent to become an aggregator of electric power on behalf of its residential and business electric customers and to reestablish such plan if its operation is suspended; and

To negotiate and enter into such contracts for power supply pursuant to the plan or services for such plan, with the understanding that if a power supply contract is executed, individual consumers would retain the option not to participate in the aggregation plan and, instead, to choose any electricity alternatives they desire and, further, to take such other action relative hereto as may be appropriate and necessary. (Energy Advisory Committee and Board of Selectmen)

**Recommend that Article 33 be accepted as written.**

**(Reason:** A competitive market for electricity costs that could potentially benefit Millbury residents that choose to participate is welcome.)

**ARTICLE 34:** To see if the Town will vote to authorize the Board of Selectmen to sell and dispose of a parcel of land at the intersection of Canal and Providence Streets listed in the Worcester Registry of Deeds on Book 3316 pages 291, 293 and 301 as shown on a plan of land in Millbury, Ma entitled 54 & 56 Canal Street on file with the town clerk's office in compliance with General Laws Chapter 30B on such terms and conditions and for such consideration as the Board of Selectmen deem to be in the best interests of the Town, or take any action thereon (Town Manager)

**Recommend that Article 34 be accepted as written.**

**(Reason:** This authorization will allow a small parcel of land (approximately 600 sq. ft.) at the intersection of Canal and Providence Streets to be sold.)

**ARTICLE 35: *Be it resolved by the Citizens of Millbury, Massachusetts concurring therein:***

Section 1. The citizens of Millbury, Massachusetts petition the Senate and the House of Representatives of the Commonwealth of Massachusetts to pass "A Massachusetts State Resolution Urging the Congress of the United States to Initiate a Return to a Constitutional Federal Credit System in Order to Accomplish the Actual Recovery of the United States Economy".

Section 2. The citizens of Millbury, Massachusetts petition the Senate and the House of Representatives of the United States of America to ENACT S1282 and HR 381, to reinstate the provisions of Franklin Roosevelt's GLASS-STEAGALL...which prohibited commercial banks and bank holding companies from investing in stocks, underwriting securities, or investing in or acting as guarantors in derivative transactions, in order to prevent American taxpayers from again being called upon to fund hundreds of billions of dollars to bail-out financial institutions; to return to a National Banking and Federal Credit System...which restores the Treasury Department to its rightful Constitutional role as the generator of direct Federal Credit; to use the Federal Credit System to generate high productivity trends to raise our standard of living and create jobs; and to launch a program in nuclear fusion technology for a cheap source of power and for the production of raw and man-made materials.

Section 3. The Town Clerk of Millbury, Massachusetts will send a duly certified copy of this Citizens' Petition to the President of the United States, the United States Senate Majority Leader, the Speaker of the United States House of Representatives, and each member of the Massachusetts Congressional Delegation; and also to Governor of the Commonwealth of Massachusetts, the President of the Senate for the Commonwealth of Massachusetts, the Speaker of the House for the Commonwealth of Massachusetts, and each member representing the Town of Millbury in the Commonwealth of Massachusetts Senate and Representative Delegation. (Citizen's petition)

**Recommend Article 35 be indefinitely postponed.**

**(Reason:** Finance Committee believes any action on this topic at Annual Town Meeting would not be representative of all voters of Millbury)

Given under our Hands this 7th day of April Two Thousand Fifteen.

And you are directed to serve this Warrant by posting up an attested copy thereof at the Post Office, Library, and Senior Center in said Town and in addition at available public places in West Millbury, Bramanville, Dorothy Pond and East Millbury fourteen days at least before the time of holding said meeting.

**A TRUE COPY ATTEST:  
TOWN CLERK**

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**CONSTABLE OF MILLBURY**

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**BOARD OF SELECTMEN**

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# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>GENERAL GOVERNMENT</b>						
<b>Town Moderator</b>						
Salaries and Wages (All)						
1	Total	200	200	200	-	0.0%
<b>Board of Selectmen</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
2	Total	16,800	16,800	16,800	-	0.0%
<b>Town Manager</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
3	Total	1,250	1,250	1,250	-	0.0%
<b>Finance Committee</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
4	Total	18,050	18,050	18,050	-	0.0%
<b>Finance Director/Town Accountant</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
5	Total	165,750	170,400	170,400	4,650	2.8%
<b>Reserve Fund</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
6	Total	16,000	16,000	16,000	-	0.0%
<b>Town Audit</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
7	Total	181,750	186,400	186,400	4,650	2.6%
<b>Board of Assessors</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
8	Total	900	900	900	-	0.0%
<b>Finance Director/Town Accountant</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
9	Total	250	300	300	50	20.0%
<b>Reserve Fund</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
10	Total	1,150	1,200	1,200	50	4.3%
<b>Finance Director/Town Accountant</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
11	Total	75,000	75,000	75,000	-	0.0%
<b>Finance Director/Town Accountant</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
12	Total	140,546	127,200	127,200	(13,346)	-9.5%
<b>Town Audit</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
13	Total	4,295	4,975	4,975	680	15.8%
<b>Finance Director/Town Accountant</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
14	Total	144,841	132,175	132,175	(12,666)	-8.7%
<b>Town Audit</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
15	Total	27,500	27,500	27,500	-	0.0%
<b>Board of Assessors</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
16	Total	114,047	114,012	114,012	(35)	0.0%
<b>Finance Director/Town Accountant</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
17	Total	14,462	15,157	15,157	695	4.8%
<b>Finance Director/Town Accountant</b>						
Salaries and Wages (All)						
General Expenses						
Capital Outlay						
18	Total	128,509	129,169	129,169	660	0.5%



# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>Treasurer/Tax Collector</b>						
	Salaries and Wages (All)	166,262	172,248	172,248	5,986	3.6%
	General Expenses	59,548	52,681	52,681	(6,867)	-11.5%
	Capital Outlay	-	-	-	-	-
9	Total	225,810	224,929	224,929	(881)	-0.4%
<b>Town Counsel</b>						
	General Expenses	120,000	130,000	130,000	10,000	8.3%
10	Total	120,000	130,000	130,000	10,000	8.3%
<b>Town Hall Computer Operations</b>						
	General Expenses	114,319	110,890	110,890	(3,429)	-3.0%
	Capital Outlay	14,500	14,500	14,500	-	0.0%
11	Total	128,819	125,390	125,390	(3,429)	-2.7%
<b>Town Clerk</b>						
	Salaries and Wages (All)	114,133	116,108	116,108	1,975	1.7%
	General Expenses	39,136	40,535	40,535	1,399	3.6%
	Capital Outlay	-	-	-	-	-
12	Total	153,269	156,643	156,643	3,374	2.2%
<b>Elections and Registrars</b>						
	Salaries and Wages (All)	14,173	9,634	9,634	(4,539)	-32.0%
	General Expenses	17,456	14,218	14,218	(3,238)	-18.5%
	Capital Outlay	-	-	-	-	-
13	Total	31,629	23,852	23,852	(7,777)	-24.6%
<b>Planning and Development</b>						
	Salaries and Wages (All)	131,673	139,730	139,730	8,057	6.1%
	General Expenses	5,425	12,974	12,974	7,549	139.2%
	Capital Outlay	-	-	-	-	-
14	Total	137,098	152,704	152,704	15,606	11.4%
<b>Redevelopment Authority</b>						
	Salaries and Wages (All)	-	-	-	-	-
	General Expenses	-	-	-	-	-
	Capital Outlay	-	-	-	-	-
15	Total	-	-	-	-	-

# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>Town Hall</b>						
16	Salaries and Wages (All)					
	General Expenses	46,630	47,079	47,079	449	1.0%
	Capital Outlay	88,400	85,400	85,400	(3,000)	-3.4%
	<b>Total</b>	<b>135,030</b>	<b>132,479</b>	<b>132,479</b>	<b>(2,551)</b>	<b>-1.9%</b>
<b>Town Report</b>						
17	Salaries and Wages (All)					
	General Expenses	-	-	-	-	
	Capital Outlay	2,600	2,700	2,700	100	3.8%
	<b>Total</b>	<b>2,600</b>	<b>2,700</b>	<b>2,700</b>	<b>100</b>	<b>3.8%</b>
	<b>Total General Government</b>	<b>1,511,255</b>	<b>1,518,391</b>	<b>1,518,391</b>	<b>7,136</b>	<b>0.5%</b>
<b>PUBLIC SAFETY</b>						
<b>Police Department</b>						
18	Salaries and Wages (All)	2,134,063	2,237,193	2,237,193	103,130	4.8%
	General Expenses	82,085	86,285	86,285	4,200	5.1%
	Capital Outlay	40,251	39,776	39,776	(475)	-1.2%
	<b>Total</b>	<b>2,256,399</b>	<b>2,363,254</b>	<b>2,363,254</b>	<b>106,855</b>	<b>4.7%</b>
<b>Fire Department</b>						
19	Salaries and Wages (All)	345,729	349,089	349,089	3,360	1.0%
	General Expenses	134,450	121,450	121,450	(13,000)	-9.7%
	Capital Outlay	17,000	21,500	21,500	4,500	26.5%
	<b>Total</b>	<b>497,179</b>	<b>492,039</b>	<b>492,039</b>	<b>(5,140)</b>	<b>-1.0%</b>
<b>Ambulance Services</b>						
20	General Expenses	60,000	60,000	60,000	-	0.0%
	Capital Outlay	-	-	-	-	
	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>-</b>	<b>0.0%</b>
<b>Building Commissioner</b>						
21	Salaries and Wages (All)	101,456	100,263	100,263	(1,193)	-1.2%
	General Expenses	3,700	3,275	3,275	(425)	-11.5%
	<b>Total</b>	<b>105,156</b>	<b>103,538</b>	<b>103,538</b>	<b>(1,618)</b>	<b>-1.5%</b>

# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>Emergency Management</b>						
	Salaries and Wages (All)		3,120	3,120	120	4.0%
	General Expenses	13,341	13,900	13,900	559	4.2%
	Capital Outlay	-	-	-	-	-
22	Total	16,341	17,020	17,020	679	4.2%
<b>Animal Control Officer</b>						
	Salaries and Wages (All)	-	-	-	-	-
	General Expenses	30,000	30,000	30,000	-	0.0%
	Capital Outlay	-	-	-	-	-
23	Total	30,000	30,000	30,000	-	0.0%
<b>Tree Warden</b>						
	Salaries and Wages (All)	5,255	5,308	5,308	53	1.0%
	General Expenses	24,700	26,400	26,400	1,700	6.9%
	Capital Outlay	-	-	-	-	-
24	Total	29,955	31,708	31,708	1,753	5.9%
<b>TOTAL PUBLIC SAFETY</b>						
		3,187,030	3,286,559	3,286,559	99,529	3.1%
<b>PUBLIC EDUCATION</b>						
<b>Millbury School Department</b>						
	Salaries (Elected)	10,224	10,224			
	Administration	581,788	573,809			
	Instruction	14,027,616	14,347,547			
	Other Services	1,864,051	1,998,384			
	Operations and Maintenance	1,805,403	1,805,196			
	Fixed Charges	-	-			
	Tuition and Programs with Other Districts	974,279	1,276,690			
	Community Service	-	-			
	Athletics Expenses	148,221	160,650			
	Windle Field Expenses	7,200	7,200			
	Capital Outlay	8,377	8,377			
	Separate Article	(93,027)	(93,027)			
	Manager's Adjustment	(294,000)	(210,000)			
25	Total Millbury Public School Department	19,133,159	19,885,050	19,885,050	751,891	3.9%

# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>Blackstone Valley Regional Vocational H.S.</b>						
	Annual Operating Assessment	748,647	763,025	763,025	14,378	1.9%
	Debt Excluded Capital Expenses	47,628	42,272	42,272	(5,356)	-11.2%
	Salaries (elected)	1,928	1,928	1,928	-	0.0%
	General Expenses	500	500	500	-	0.0%
	Agriculture school	46,000	24,000	24,000	(22,000)	-47.8%
26	<b>Total Blackstone Valley Voc-Tec H.S.</b>	<b>844,703</b>	<b>831,725</b>	<b>831,725</b>	<b>(12,978)</b>	<b>-1.5%</b>
<b>TOTAL PUBLIC EDUCATION</b>						
		19,977,862	20,716,775	20,716,775	738,913	3.7%
<b>PUBLIC WORKS</b>						
<b>Public Works Administration</b>						
	Salaries and Wages (All)	94,000	107,806	107,806	13,806	14.7%
	General Expenses	13,350	16,850	16,850	3,500	26.2%
	Capital Outlay	-	-	-	-	-
27	<b>Total</b>	<b>107,350</b>	<b>124,656</b>	<b>124,656</b>	<b>17,306</b>	<b>16.1%</b>
<b>Public Works Maintenance and Operations</b>						
	Salaries and Wages (All)	630,984	618,383	618,383	(12,601)	-2.0%
	General Expenses	29,800	31,323	31,323	1,523	5.1%
	Capital Outlay	-	-	-	-	-
28	<b>Total</b>	<b>660,784</b>	<b>649,706</b>	<b>649,706</b>	<b>(11,078)</b>	<b>-1.7%</b>
<b>Highway</b>						
	General Expenses	211,000	220,000	220,000	9,000	4.3%
	Capital Outlay	128,000	129,000	129,000	1,000	0.8%
29	<b>Total</b>	<b>339,000</b>	<b>349,000</b>	<b>349,000</b>	<b>10,000</b>	<b>2.9%</b>
<b>Snow and Ice Removal</b>						
	Salaries and Wages (All)	55,000	60,000	60,000	5,000	9.1%
	General Expenses	105,000	110,000	110,000	5,000	4.8%
	Capital Outlay	-	-	-	-	-
30	<b>Total</b>	<b>160,000</b>	<b>170,000</b>	<b>170,000</b>	<b>10,000</b>	<b>6.3%</b>

# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>Street Lighting</b>						
	General Expenses	95,000	92,000	92,000	(3,000)	-3.2%
	Capital Outlay	-	-	-	-	-
31	Total	95,000	92,000	92,000	(3,000)	-3.2%
<b>Solid Waste Management</b>						
	Salaries and Wages (All)	-	-	-	-	-
	General Expenses	91,000	93,500	93,500	2,500	2.7%
	Capital Outlay	-	-	-	-	-
32	Total	91,000	93,500	93,500	2,500	2.7%
<b>Parks and Field Maintenance</b>						
	Salaries and Wages (All)	19,980	19,980	19,980	-	0.0%
	General Expenses	41,000	41,000	41,000	-	0.0%
	Capital Outlay	15,000	15,000	15,000	-	0.0%
33	Total	75,980	75,980	75,980	-	0.0%
<b>Cemeteries</b>						
	Salaries and Wages (All)	13,320	13,320	13,320	-	0.0%
	General Expenses	24,500	19,100	19,100	(5,400)	-22.0%
	Capital Outlay	1,500	-	-	(1,500)	-100.0%
34	Total	39,320	32,420	32,420	(6,900)	-17.5%
<b>Municipal Gasoline and Diesel Fuel</b>						
	General Expenses	157,000	147,000	147,000	(10,000)	-6.4%
	Capital Outlay	-	-	-	-	-
35	Total	157,000	147,000	147,000	(10,000)	-6.4%
<b>TOTAL PUBLIC WORKS</b>		<b>1,725,434</b>	<b>1,734,262</b>	<b>1,734,262</b>	<b>8,828</b>	<b>0.5%</b>

# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>PUBLIC HEALTH AND HUMAN SERVICES</b>						
<b>Board of Health</b>						
	Salaries and Wages (All)	45,094	42,862	42,862	(2,232)	-4.9%
	General Expenses	64,200	64,200	64,200	-	0.0%
	Capital Outlay	-	-	-	-	-
36	Total	109,294	107,062	107,062	(2,232)	-2.0%
<b>Council-On-Aging</b>						
	Salaries and Wages (All)	108,116	122,819	122,819	14,703	13.6%
	General Expenses	32,350	31,550	31,550	(800)	-2.5%
	Capital Outlay	-	-	-	-	-
37	Total	140,466	154,369	154,369	13,903	9.9%
<b>Veterans' Services</b>						
	Salaries and Wages (All)	16,100	16,261	16,261	161	1.0%
	General Expenses	150,100	145,335	145,335	(4,765)	-3.2%
	Veterans' Benefits	-	-	-	-	-
38	Total	166,200	161,596	161,596	(4,604)	-2.8%
<b>Disability Commission</b>						
	General Expenses	500	500	500	-	0.0%
	Capital Outlay	-	-	-	-	-
39	Total	500	500	500	-	0.0%
<b>TOTAL PUBLIC HEALTH AND HUMAN SERVICES</b>						
		416,460	423,527	423,527	7,067	1.7%

# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>CULTURE AND RECREATION</b>						
<b>Public Library</b>						
40	Salaries and Wages (All)	211,838	214,654	214,654	2,816	1.3%
	General Expenses	95,314	96,221	96,221	907	1.0%
	Capital Outlay	61,000	61,000	61,000	-	0.0%
	Total	368,152	371,875	371,875	3,723	1.0%
<b>Park Commission</b>						
41	Salaries and Wages (All)	1,000	1,000	1,000	-	0.0%
	General Expenses	700	700	700	-	0.0%
	Capital Outlay	-	-	-	-	-
	Total	1,700	1,700	1,700	-	0.0%
<b>Asa Waters Mansion</b>						
42	Salaries and Wages (All)	46,038	46,499	46,499	461	1.0%
	General Expenses	-	-	-	-	-
	Capital Outlay	-	-	-	-	-
	Total	46,038	46,499	46,499	461	1.0%
<b>Historical Commission</b>						
43	General Expenses	400	400	400	-	0.0%
	Capital Outlay	-	-	-	-	-
	Total	400	400	400	-	0.0%
<b>Memorial Day &amp; Veterans Day Observances</b>						
44	General Expenses	1,000	1,000	1,000	-	0.0%
	Total	1,000	1,000	1,000	-	0.0%
<b>TOTAL CULTURAL AND RECREATION</b>						
		417,290	421,474	421,474	4,184	1.0%
<b>DEBT SERVICE</b>						
45	Long-Term Debt - Principal	2,081,509	2,110,826	2,110,826	29,317	1.4%
	Long-Term Debt - Interest	644,581	600,999	600,999	(43,582)	-6.8%
	Short-Term Debt - Interest	20,000	20,000	20,000	-	0.0%
	Total	2,746,090	2,731,825	2,731,825	(14,265)	-0.5%
<b>TOTAL DEBT SERVICE</b>						
		2,746,090	2,731,825	2,731,825	(14,265)	-0.5%



# Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
<b>EMPLOYEE BENEFITS</b>						
46	Worcester Regional Retirement System Assessment	1,350,754	1,398,084	1,398,084	47,330	3.5%
	State Retirement System Assessment	-	-	-	-	-
	Workers' Compensation Insurance Expenses	256,000	320,000	320,000	64,000	25.0%
	Unemployment Insurance Compensation Expenses	40,000	40,000	40,000	-	0.0%
	Group Health and HMO Plan Administration Expenses	10,000	10,000	10,000	-	0.0%
	Health Insurance and HMO Expenses - Town	1,123,571	1,054,580	1,054,580	(68,991)	-6.1%
	Health Insurance and HMO Expenses - School	3,542,838	3,502,332	3,502,332	(40,506)	-1.1%
	Group Life Insurance Expenses - Town	1,760	1,800	1,800	40	2.3%
	Group Life Insurance Expenses - School	3,600	3,800	3,800	200	5.6%
	Medicare Expenses	270,000	275,000	275,000	5,000	1.9%
	Inpatient Trust Fund	20,000	20,000	20,000	-	0.0%
	Total	6,618,523	6,625,596	6,625,596	7,073	0.1%
	<b>TOTAL EMPLOYEE BENEFITS</b>	6,618,523	6,625,596	6,625,596	7,073	0.1%
<b>GENERAL INSURANCES</b>						
47	<b>General and Liability Insurance Expenses</b>					
	General and Liability Insurance Expenses	385,000	402,000	402,000	17,000	4.4%
	Total	385,000	402,000	402,000	17,000	4.4%
	<b>TOTAL GENERAL INSURANCES</b>	385,000	402,000	402,000	17,000	4.4%
48	<b>TOTAL GENERAL FUND</b>	36,984,944	37,860,409	37,860,409	875,465	2.4%
	<b>ENTERPRISE FUND</b>					
	<b>SEWER SYSTEMS OPERATIONS &amp; MAINTENANCE</b>					
	Salaries and Wages (All)	252,928	254,898	254,898	1,970	0.8%
48	General Expenses	307,439	334,189	334,189	26,750	8.7%
	UBWPAD Assessment	827,412	883,287	883,287	55,875	6.8%
	Sewer Expansion Project Debt Service Assessment	50,000	50,000	50,000	-	0.0%
	Capital Outlay	25,000	70,000	70,000	45,000	180.0%
48	<b>Total Sewer Enterprise Fund O &amp; M Costs and Charges</b>	1,462,779	1,592,374	1,592,374	129,595	8.9%
	<b>TOTAL GENERAL &amp; ENTERPRISE FUNDS</b>	38,447,723	39,452,783	39,452,783	1,005,060	2.6%

## Article 4 Budget Recommendation

Line Number	Department	FY2015 ATM Approved	FY2016 Manager Recommended	FY2016 FinCom Recommended	Change From FINCOM vs. FY2015	% Change
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I move that the town will vote to raise the sum of Thirty Nine Million Four Hundred Fifty Two Thousand Seven Hundred Eighty Three Dollars (\$39,452,783) necessary to defray the expenses and charges of the Town of Millbury in Fiscal Year 2016, the period of July 1, 2015 through June 30, 2016, including the salaries of Town Officers, costs of public education, debt and interest payments, and providing municipal services; and to authorize the Board of Sewer Commissioners to appropriate the sum of Two Million Eight Hundred Sixty Five Thousand One Hundred Fifteen Dollars (\$2,865,115) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue, and to authorize the Board of Sewer Commissioners to raise said Two Million Eight Hundred Sixty Five Thousand One Hundred Fifteen Dollars (\$2,865,115) for the expenses of the Sewer Department, including indirect and debt services costs, and further to meet said appropriation as follows:

- A. Raise and appropriate the sum of Thirty Six Million Five Hundred Thirty Three Thousand Nine Hundred Fifty Nine Dollars (\$36,533,959);
- B. Transfer the sum of One Million One Hundred Sixty Seven Thousand Three Hundred Seventy Four Dollars (\$1,167,374) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue Account for the Sewer Department's operating expenses and charges;
- C. Transfer the sum of Three Hundred Twenty Thousand Six Hundred Seventy Nine Dollars (\$320,679) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue Account for the indirect costs of the Sewer Department;
- D. Transfer the sum of One Hundred Twenty Two Thousand Eight Hundred Eighty Seven Dollars (\$122,887) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- E. Transfer the sum of Four Hundred Twenty Five Thousand Dollars (\$425,000) from the Millbury Enterprise Retained Earnings Account For Operating expenses and charges;
- F. Transfer the sum of Eight Hundred Twenty Nine Thousand One Hundred Seventy Five Dollars (\$829,175) from the Fiscal Year 2016 Millbury Sewer Enterprise Fund User Revenue Account for debt service costs in the General Fund;
- G. Transfer the sum of Fifty Three Thousand Seven Hundred Nine Dollars (\$53,709) from the Reserve for Debt Service Account to the Budget Line #52, Debt Service Account.