

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

	FY2017 Manager Recommend
I. AMOUNT TO BE RAISED BY REAL AND PERSONAL PROPERTY TAXES:	
Fiscal 2016 Tax Levy Limit	21,667,181
2 1/2% Increase	541,680
Estimated New Growth	300,000
Fiscal 2017 Tax Levy Limit	22,508,861
Existing Debt Exclusions:	
School Construction Debt Exclusion(s):	422,200
Sewer Construction Debt Exclusion(s):	688,212
Millbury Fire Dept Rescue Truck	-
Millbury Fire Dept - Tower 1	216,571
Millbury Fire Dept - SCBA	115,853
Ramshorn	101,200
Blackstone Valley Voc-Tec Debt Exclusion:	40,620
*Less Debt Reserves - Refunding	(1,678)
*Less Sutton Debt Reserves	(24,300)
*Less Sutton Debt	(33,456)
*Less over-raised in FY16	(5,603)
Total Debt Exclusions Net of State Aid and Adjustments	1,519,619
Fiscal 2017 Maximun Allowable Levy	24,028,480
II. ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES:	
A. CHERRY SHEET ESTIMATED RECEIPTS	
Local Education Aid (Chapter 70, Charter etc...)	6,959,824
Unrestricted Local Government (lottery, Beano....etc)	1,702,163
Unrestricted Local Government (lottery, Beano....etc) - Supplemental Bill	222,605
State Aid all other (Veterans, Police Career Incentive, Elderly, Blind Exemptions)	
Total State Aid	8,884,592
B. LOCAL ESTIMATED RECEIPTS	5,416,881
FY 2016 Budget \$5,311,741	
C. FREE CASH	
\$345,000 Used in FY16 to Reduce the Tax Rate	150,000
Articles	1,136,486
	1,286,486
D. AVAILABLE FUND TRANSFERS:	
Revolving Funds	335,000
Free Cash - Allocated to Stabilization Fund	
Other - fire trucks	
Other - School Bldg. Assistance Debt Service Reserve	-
Other - Refunding Reserves	1,678
Other - Sutton Debt Service Reserves	24,300
Other - Sewer Retained Earnings	
Other - 2005 Expansion Project	829,175
Other - Sewer Receipts - UB Project	122,738
Other- Sewer Indirect Costs - Sewer Receipts	330,126
Other- Sewer Enterprise Receipts - O&M	1,887,044
Other- Sewer Enterprise Receipts - Capital Improvements	
	3,530,061
TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE	43,146,500

FISCAL YEAR 2016 TOWN MANAGER BUDGET RECOMMENDATION

III. AMOUNTS TO BE RAISED

A. FISCAL 2017 A.T.M. APPROPRIATIONS

**FY2017
Intial Requests**

1. Fiscal 2017 Operating Budget	40,906,608	
2. Capital Improvement Program		
Roads	260,000	
ADA compliance Millbury Band Stand	50,000	
Revals	197,000	
Elmwood boilers	190,000	
MHS bleacher	75,000	
Cemetery land	60,000	
Master Plan	50,000	
Bucket Truck	20,000	
Voting Booths	24,000	
Replace two overhead doors DPW	20,000	
Replace two rollup doors-Transfer station	20,000	
Paving old farm house	33,000	
Parking lot improvements East Millbury Park	20,000	
Total Capital Improvement	1,019,000	
3. Special Articles:		
Medicaid Article	97,486	
Senior Work off	20,000	
Total Special Articles	117,486	
Total articles	1,136,486	
TOTAL ANNUAL TOWN MEETING APPROPRIATIONS	42,043,094	
B. STATE AND COUNTY CHERRY SHEET CHARGES	351,726	
C. CMRPC ASSESSMENT	3,500	
D. STATE CHERRY SHEET OFFSET ITEMS	17,658	
E. OTHER AMOUNTS TO BE RAISED(Revolving funds)	335,000	
F. OTHER AMOUNTS TO BE RAISED (Snow & Ice)	125,000	
G. ALLOWANCE FOR ABATEMENTS & EXEMPTIONS	270,000	
TOTAL AMOUNTS TO BE RAISED	43,145,978	-

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

Line		FY2015	FY2016	FY2017	FY2017	FY2017		
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend	Manager's Recommendation Increase/Decrease	
1	Town Moderator							
	Salaries and Wages (All)	200	200	200	200	-		
	Total	200	200	200	200	-	-	0.00%
2	Board of Selectmen							
	Salaries and Wages (All)	16,800	16,800	16,800	16,800	-		
	General Expenses	525	1,250	1,750	1,750	-		
	Capital Outlay	-	-	-	-	-		
	Total	17,325	18,050	18,550	18,550	-	500.00	2.77%
3	Town Manager							
	Salaries and Wages (All)	165,575	170,400	249,150	249,150	-		
	General Expenses	12,953	16,000	16,000	16,000	-		
	Capital Outlay	-	-	-	-	-		
	Total	178,529	186,400	265,150	265,150	-	78,750.00	42.25%
4	Finance Committee							
	Salaries and Wages (All)	508	900	900	900	-		
	General Expenses	244	300	300	300	-		
	Total	752	1,200	1,200	1,200	-	-	0.00%
5	Reserve Fund							
	Reserve Fund		75,000	75,000	75,000	-		
	Total	-	75,000	75,000	75,000	-	-	0.00%
6	Finance Director/Town Accountant							
	Salaries and Wages (All)	116,283	127,200	129,232	129,232	-		
	General Expenses	3,732	4,975	12,785	12,785	-		
	Capital Outlay	-	-	-	-	-		
	Total	120,014	132,175	142,017	142,017	-	9,842.00	7.45%
7	Town Audit							
	General Expenses	27,500	27,500	30,000	30,000	-		
	Total	27,500	27,500	30,000	30,000	-	2,500.00	9.09%
8	Board of Assessors							
	Salaries and Wages (All)	109,834	114,012	116,154	116,154	-		
	General Expenses	2,656	15,157	15,047	15,047	-		
	Capital Outlay	-	-	197,000	-	-		
	Total	112,490	129,169	328,201	131,201	-	2,032.00	1.57%
9	Treasurer/Tax Collector							
	Salaries and Wages (All)	161,653	172,248	167,311	164,960	-		
	General Expenses	47,890	52,681	57,855	57,855	-		
	Capital Outlay	-	-	-	-	-		
	Total	209,544	224,929	225,166	222,815	-	(2,114.00)	-0.94%

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

Town Counsel								
	General Expenses	212,817	130,000	150,000	150,000	-		
10	Total	212,817	130,000	150,000	150,000	-	20,000.00	15.38%
Town Hall Computer Operations								
	General Expenses	104,752	110,890	117,640	117,640	-		
	Capital Outlay	13,529	14,500	30,500	26,000	-		
11	Total	118,281	125,390	148,140	143,640	-	18,250.00	14.55%
Town Clerk								
	Salaries and Wages (All)	114,133	116,108	174,897	129,738	-		
	General Expenses	34,523	40,535	44,896	44,896	-		
	Capital Outlay	-	-	-	-	-		
12	Total	148,656	156,643	219,793	174,634	-	17,991.00	11.49%
Elections and Registrars								
	Salaries and Wages (All)	11,596	9,634	18,650	15,691	-		
	General Expenses	16,087	14,218	42,434	23,006	-		
	Capital Outlay	-	-	19,000	-	-		
13	Total	27,683	23,852	80,084	38,697	-	14,845.00	62.24%
Planning and Development								
	Salaries and Wages (All)	127,739	139,730	187,005	168,199	-		
	General Expenses	5,821	12,974	8,575	8,575	-		
	Capital Outlay	-	-	-	-	-		
14	Total	133,559	152,704	195,580	176,774	-	24,070.00	15.76%
Redevelopment Authority								
	General Expenses	-	-	-	-	-		
	Capital Outlay	-	-	-	-	-		
15	Total	-	-	-	-	-		
Town Hall								
	Salaries and Wages (All)	46,406	47,079	47,987	47,987	-		
	General Expenses	91,519	85,400	85,400	74,900	-		
	Capital Outlay	-	-	-	-	-		
16	Total	137,926	132,479	133,387	122,887	-	(9,592.00)	-7.24%
Town Report								
	General Expenses	1,897	2,700	2,700	2,700	-		
	Capital Outlay	-	-	-	-	-		
17	Total	1,897	2,700	2,700	2,700	-	-	0.00%
Total General Government		1,447,173	1,518,391	2,015,168	1,695,465	-	177,074.00	11.66%

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

PUBLIC SAFETY

Police Department

	Salaries and Wages (All)	1,953,298	2,237,193	2,270,630	2,267,735	-		
	General Expenses	81,600	86,285	91,818	91,818	-		
	Capital Outlay	62,499	39,776	83,347	83,347	-		
18	Total	2,097,397	2,363,254	2,445,795	2,442,900	-	79,646.00	3.37%

Fire Department

	Salaries and Wages (All)	340,731	349,089	355,833	354,500	-		
	General Expenses	118,636	121,450	122,550	122,550	-		
	Capital Outlay	17,000	21,500	30,700	30,700	-		
	Fire Hydrant Expenses	188,393	189,000	189,000	189,000	-		
19	Total	664,760	681,039	698,083	696,750	-	15,711.00	2.31%

Ambulance Services

	General Expenses	60,000	60,000	60,000	60,000	-		
	Capital Outlay	-	-	-	-	-		
20	Total	60,000	60,000	60,000	60,000	-	-	0.00%

Building Commissioner

	Salaries and Wages (All)	97,638	100,263	101,863	101,800	-		
	General Expenses	1,203	3,275	4,000	4,000	-		
	Capital Outlay	-	-	-	-	-		
21	Total	98,841	103,538	105,863	105,800	-	2,262.00	2.18%

Emergency Management

	Salaries and Wages (All)	3,000	3,120	3,167	3,167	-		
	General Expenses	13,039	13,900	14,500	14,500	-		
	Capital Outlay	-	-	-	-	-		
22	Total	16,039	17,020	17,667	17,667	-	647.00	3.80%

Animal Control Officer

	Salaries and Wages (All)	-	-	-	-	-		
	General Expenses	30,609	30,000	32,500	32,500	-		
	Capital Outlay	-	-	-	-	-		
23	Total	30,609	30,000	32,500	32,500	-	2,500.00	8.33%

Tree Warden

	Salaries and Wages (All)	5,255	5,308	5,388	5,500	-		
	General Expenses	24,278	26,400	29,400	28,400	-		
	Capital Outlay	-	-	-	-	-		
24	Total	29,533	31,708	34,788	33,900	-	2,192.00	6.91%

TOTAL PUBLIC SAFETY

	2,997,178	3,286,559	3,394,696	3,389,517	-	102,958.00	3.13%
--	-----------	-----------	-----------	-----------	---	------------	-------

PUBLIC EDUCATION

Millbury School Department

	Salaries (Elected)	10,224	10,224	10,224	10,224			
	Administration	562,347	573,809	648,422	648,422			
	Instruction	12,690,740	14,347,547	14,719,006	14,719,006			
	Other Services	1,851,601	1,998,384	2,085,093	2,085,093			
	Operations and Maintenance	1,859,725	1,805,196	1,878,179	1,878,179			
	Fixed Charges	-	-	-	-			
	Tuition and Programs with Other Districts	988,674	1,276,690	1,114,570	1,114,570			
	Community Service	-	-	-	-			
	Athletics Expenses	122,425	160,650	171,656	171,656			
	Windle Field Expenses	6,450	7,200	12,200	12,200			
	Capital Outlay	-	8,377	7,850	7,850			
	Separate Article	-	(93,027)	-	(97,486)			
	Budget Adjust	-	(210,000)	-	-			
25	Total Millbury Public School Department	18,092,185	19,885,050	20,647,200	20,549,714	-	664,664.00	3.34%

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

Blackstone Valley Regional Vocational H.S.							
	Annual Operating Assessment	642,883	763,025	775,000	677,122		
	Debt Excluded Capital Expenses	50,018	42,272	44,388	40,620		
	Salaries (elected)	1,928	1,928	1,928	1,928		
	General Expenses	500	500	500	500		
	Agriculture school	44,594	24,000	26,000	27,000		
26	Total Blackstone Valley Voc-Tec H.S.	739,923	831,725	847,816	747,170	-	(84,555.00) -10.17%
	TOTAL PUBLIC EDUCATION	18,832,108	20,716,775	21,495,016	21,296,884	-	580,109.00 2.80%

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

PUBLIC WORKS								
Public Works Administration								
	Salaries and Wages (All)	94,000	107,806	116,675	112,319	-		
	General Expenses	15,850	16,850	16,850	16,850	-		
	Capital Outlay	-	-	-	-	-		
27	Total	109,850	124,656	133,525	129,169	-	4,513.00	3.62%
Public Works Maintenance and Operations								
	Salaries and Wages (All)	571,571	618,383	663,204	652,798	-		
	General Expenses	36,800	31,323	39,516	39,516	-		
	Capital Outlay	-	-	-	-	-		
28	Total	608,371	649,706	702,720	692,314	-	42,608.00	6.56%
Highway								
	General Expenses	211,000	220,000	220,000	220,000	-		
	Capital Outlay	127,831	129,000	172,000	126,000	-		
29	Total	338,831	349,000	392,000	346,000	-	(3,000.00)	-0.86%
Snow and Ice Removal								
	Salaries and Wages (All)	141,027	60,000	65,000	65,000	-		
	General Expenses	409,246	110,000	110,000	110,000	-		
	Capital Outlay	-	-	-	-	-		
30	Total	550,273	170,000	175,000	175,000	-	5,000.00	2.94%
Street Lighting								
	General Expenses	95,000	92,000	92,000	92,000	-		
	Capital Outlay	-	-	-	-	-		
31	Total	95,000	92,000	92,000	92,000	-	-	0.00%
Solid Waste Management								
	Salaries and Wages (All)	-	-	-	-	-		
	General Expenses	91,000	93,500	104,500	103,500	-		
	Capital Outlay	-	-	20,000	-	-		
32	Total	91,000	93,500	124,500	103,500	-	10,000.00	10.70%
Parks & Fields Maintenance								
	Salaries and Wages (All)	18,252	19,980	19,980	19,980	-		
	General Expenses	39,613	41,000	45,000	45,000	-		
	Capital Outlay	28,000	15,000	25,000	5,000	-		
33	Total	85,864	75,980	89,980	69,980	-	(6,000.00)	-7.90%
Cemeteries								
	Salaries and Wages (All)	12,168	13,320	14,400	14,400	-		
	General Expenses	24,500	19,100	19,600	19,600	-		
	Capital Outlay	1,500	-	60,000	-	-		
34	Total	38,168	32,420	94,000	34,000	-	1,580.00	4.87%
Municipal Gasoline and Diesel Fuel								
	General Expenses	94,288	147,000	180,000	137,000	-		
	Capital Outlay	-	-	-	-	-		
35	Total	94,288	147,000	180,000	137,000	-	(10,000.00)	-6.80%
TOTAL PUBLIC WORKS		2,011,645	1,734,262	1,983,725	1,778,963	-	44,701.00	2.58%

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

PUBLIC HEALTH AND HUMAN SERVICES

Board of Health									
	Salaries and Wages (All)	43,749	42,862	43,628	44,146	-			
	General Expenses	52,313	64,200	67,200	67,200	-			
	Capital Outlay	-	-	-	-	-			
36	Total	96,062	107,062	110,828	111,346	-	4,284.00	4.00%	
Council-On-Aging									
	Salaries and Wages (All)	105,734	122,819	129,100	128,656	-			
	General Expenses	26,733	31,550	31,250	31,250	-			
	Capital Outlay	-	-	-	-	-			
37	Total	132,467	154,369	160,350	159,906	-	5,537.00	3.59%	
Veterans' Services									
	Salaries and Wages (All)	16,100	16,261	16,505	16,505	-			
	General Expenses	155,100	145,335	162,535	162,535	-			
	Veterans' Benefits	-	-	-	-	-			
38	Total	171,200	161,596	179,040	179,040	-	17,444.00	10.79%	
Disability Commission									
	General Expenses	116	500	500	500	-			
	Capital Outlay	-	-	-	-	-			
39	Total	116	500	500	500	-	-	0.00%	
TOTAL PUBLIC HEALTH AND HUMAN SERVICES		399,845	423,527	450,718	450,792	-	27,265.00	6.44%	

CULTURE AND RECREATION

Public Library									
	Salaries and Wages (All)	211,124	214,654	281,960	246,162	-			
	General Expenses	95,286	96,221	100,835	100,835	-			
	Capital Outlay	60,897	61,000	61,000	61,000	-			
40	Total	367,307	371,875	443,795	407,997	-	36,122.00	9.71%	
Park Commission									
	Salaries and Wages (All)	-	1,000	1,000	1,000	-			
	General Expenses	-	700	700	700	-			
	Capital Outlay	-	-	-	-	-			
41	Total	-	1,700	1,700	1,700	-	-	0.00%	
Asa Waters Mansion									
	Salaries and Wages (All)	46,038	46,499	47,197	47,197	-			
	General Expenses	-	-	-	-	-			
	Capital Outlay	-	-	-	-	-			
42	Total	46,038	46,499	47,197	47,197	-	698.00	1.50%	
Historical Commission									
	General Expenses	-	400	250	250	-			
	Capital Outlay	-	-	-	-	-			
43	Total	-	400	250	250	-	(150.00)	-37.50%	
Memorial Day & Veterans Day Observances									
	General Expenses	450	1,000	1,000	1,000	-			
44	Total	450	1,000	1,000	1,000	-	-	0.00%	
TOTAL CULTURAL AND RECREATION		413,794	421,474	493,942	458,144	-	36,670.00	8.70%	

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

DEBT SERVICE								
	Long-Term Debt - Principal	2,080,328	2,110,826	2,010,414	2,010,414	-		
	Long-Term Debt - Interest	635,973	600,999	478,317	478,317	-		
	Short-Term Debt - Interest	11,362	20,000	20,000	20,000	-		
45	Total	2,727,662	2,731,825	2,508,731	2,508,731	-	(223,094.00)	-8.17%
	TOTAL DEBT SERVICE	2,727,662	2,731,825	2,508,731	2,508,731	-	(223,094.00)	-8.17%
EMPLOYEE BENEFITS								
	Worcester Regional Retirement System Assessment	1,350,754	1,398,084	1,513,867	1,513,867	-	115,783.00	8.28%
	State Retirement System Assessment	-	-	-	-	-	-	0.00%
	Workers' Compensation Insurance Expenses	315,688	320,000	330,000	305,000	-	(15,000.00)	-4.69%
	Unemployment Insurance Compensation Expenses	20,319	40,000	40,000	40,000	-	-	0.00%
	Group Health and HMO Plan Administration Expenses	6,170	10,000	10,000	10,000	-	-	0.00%
	Health Insurance and HMO Expenses - Town	993,095	1,054,580	1,116,341	1,109,029	-	54,449.00	5.16%
	Health Insurance and HMO Expenses - School	3,270,347	3,502,332	3,753,745	3,732,572	-	230,240.00	6.57%
	Group Life Insurance Insurance Expenses - Town	1,157	1,800	1,800	1,800	-	-	0.00%
	Group Life Insurance Insurance Expenses - School	3,470	3,800	3,800	3,800	-	-	0.00%
	Medicare Expenses	269,102	275,000	285,000	285,000	-	10,000.00	3.64%
	Inpatient Trust Fund	20,000	20,000	25,000	25,000	-	5,000.00	25.00%
46	Total	6,250,102	6,625,596	7,079,553	7,026,068	-	400,472.00	6.04%
	TOTAL EMPLOYEE BENEFITS	6,250,102	6,625,596	7,079,553	7,026,068	-	400,472.00	6.04%
GENERAL INSURANCES								
General and Liability Insurance Expenses								
	General and Liability Insurance Expenses	385,972	402,000	415,000	415,000	-		
47	Total	385,972	402,000	415,000	415,000	-	13,000.00	3.23%
	TOTAL GENERAL INSURANCES	385,972	402,000	415,000	415,000	-	13,000.00	3.23%
	TOTAL GENERAL FUND	35,465,481	37,860,409	39,836,549	39,019,564	-	1,159,155.00	3.06%
ENTERPRISE FUND								
SEWER SYSTEMS OPERATIONS& MAINTENANCE								
	Salaries and Wages (All)	224,015	254,898	265,823	260,712			
	General Expenses	307,391	339,189	339,189	339,189			
	UBWPAD Assessment	817,300	883,287	932,143	932,143			
	Sewer Expansion Project Debt Service Assessment	-	50,000	50,000	50,000			
	Capital Outlay	22,603	70,000	305,000	305,000			
48	Total Sewer Enterprise Fund O & M Costs and Charges	1,371,309	1,597,374	1,892,155	1,887,044	-	289,670.00	18.13%
	TOTAL GENERAL & ENTERPRISE FUNDS	36,836,790.41	39,457,783.00	41,728,704.00	40,906,608	-	1,448,825.00	3.67%

38,397,877

**FISCAL YEAR 2016
TOWN MANAGER BUDGET RECOMMENDATION**

IV. TAX RATE CALCULATION

	FY2017 Manager Recommend
PROJECTED FISCAL 2016 TOTAL REVENUE (Page 1)	43,146,500
TOTAL AMOUNTS TO BE RAISED	<u>43,145,978</u>
EXCESS TAX LEVY CAPACITY	<u>522</u>
FISCAL 2017 MAXIMUM ALLOWABLE LEVY (Page 1)	24,028,480
LESS EXCESS LEVY CAPACITY	<u>522</u>
PROJECTED FISCAL 2017 TAX LEVY	<u>24,027,958</u>
<i>FISCAL 2016 PROPERTY VALUES</i>	<u>1,395,657</u>
PROJECTED FISCAL 2017 TAX LEVY	<u>24,027,958</u>
PROJECTED FISCAL 2017 TAX RATE	<u>17.22</u>
	313
	209

deficit school
deficit town