

**FISCAL YEAR 2018
TOWN MANAGER BUDGET RECOMMENDATION**

	FY2018 Manager Recommend
I. AMOUNT TO BE RAISED BY REAL AND PERSONAL PROPERTY TAXES:	
Fiscal 2017 Tax Levy Limit	22,934,431
2 1/2% Increase	573,361
Estimated New Growth	475,000
Fiscal 2018 Tax Levy Limit	23,982,792
Existing Debt Exclusions:	
School Construction Debt Exclusion(s):	410,200
Sewer Construction Debt Exclusion(s):	497,088
Millbury Fire Dept - Tower I	218,661
Millbury Fire Dept - SCBA	115,601
Ramshorn	213,500
Blackstone Valley Voc-Tec Debt Exclusion:	39,556
*Less Debt Reserves - Refunding	(1,459)
*Less Sutton Debt Reserves	(21,021)
*Less Sutton Debt	(28,840)
*Less over-raised in FY17	-
Total Debt Exclusions Net of State Aid and Adjustments	1,443,286
Fiscal 2018 Maximun Allowable Levy (FY17 levied 24,094,102)	25,426,078
II. ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES:	
A. CHERRY SHEET ESTIMATED RECEIPTS	
Local Education Aid (Chapter 70, Charter etc...)	7,123,767
Unrestricted Local Government (lottery, Beano....etc)	1,769,015
Unrestricted Local Government (lottery, Beano....etc) - Supplemental Bill	
State Aid all other (Veterans, Police Career Incentive, Elderly, Blind Exemptions)	177,915
Total State Aid	9,070,697
B. LOCAL ESTIMATED RECEIPTS	5,554,660
FY 2017 Budget \$5,416,881	
C. FREE CASH	
\$150,000 Used in FY17 to Reduce the Tax Rate	-
Articles	1,026,561
	1,026,561
D. AVAILABLE FUND TRANSFERS:	
Revolving Funds	335,000
Free Cash - Allocated to Stabilization Fund	
Other - fire trucks	
Other - School Bldg. Assistance Debt Service Reserve	-
Other - Refunding Reserves	1,459
Other - Sutton Debt Service Reserves	21,021
Other - Sewer Retained Earnings	
Other - 2005 Expansion Project	829,175
Other - Sewer Receipts - UB Project	123,468
Other- Sewer Indirect Costs - Sewer Receipts	345,074
Other- Sewer Enterprise Receipts - O&M	1,875,963
Other- Sewer Enterprise Receipts - Capital Improvements	-
Other - Cable Access Receipts - O&M	-
Other - Cable Access Receipts - Capital Improvements	-
	3,531,160
TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE	44,609,156

**FISCAL YEAR 2018
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III. AMOUNTS TO BE RAISED

A. FISCAL 2018 A.T.M. APPROPRIATIONS		FY2018 Initial Requests
1. Fiscal 2017 Operating Budget		42,463,532
2. Capital Improvement Program		
Roads	268,000	
School Department Windle Field House Bathroom Renovation	30,000	
School Department Lawn Tractor	52,900	
Police Department Weapons - Rifles (7) / Tasers (8)	25,000	
Police Dept - lobby improvements	25,000	
Building Department Software	29,000	
Replace two overhead doors DPW	25,000	
Replace two rollup doors-Transfer station	20,000	
Parking lot improvements East Millbury Park	20,000	
Washington St Park Improvements	10,000	
Master Plan	50,000	
Fire Dept - Chief Vehicle	43,350	
Fire Dept - Repair to Headquarters	63,000	
COA - Paint outside building (from FMPC form)	14,000	
King's Systems Record Retention Project	20,000	
Town Clerk - Codification	4,800	
Total Capital Improvement	700,050	
3. Special Articles:		
Medicaid Article	106,511	
Senior Work off	20,000	
Stabilization	200,000	
Total Special Articles	326,511	
Total articles	1,026,561	
TOTAL ANNUAL TOWN MEETING APPROPRIATIONS	43,490,093	
B. STATE AND COUNTY CHERRY SHEET CHARGES	393,001	
C. CMRPC ASSESSMENT	3,615	
D. STATE CHERRY SHEET OFFSET ITEMS	17,448	
E. OTHER AMOUNTS TO BE RAISED(Revolving funds)	335,000	
F. OTHER AMOUNTS TO BE RAISED (Snow & Ice)	125,000	
G. ALLOWANCE FOR ABATEMENTS & EXEMPTIONS	245,000	
TOTAL AMOUNTS TO BE RAISED	44,609,156	-

**FISCAL YEAR 2018
TOWN MANAGER BUDGET RECOMMENDATION**

Line Number	Department	FY2016 Actual	FY2017 ATM Approved	FY2018 Dept Request	FY2018 Manager Recommend	FY2018 FINCOMM Recommend	Change from FY17	% Change
Town Moderator								
1	Salaries and Wages (All)	200	200	200	200	-	-	-
	Total	200	200	200	200	-	-	0.00%
Board of Selectmen								
2	Salaries and Wages (All)	16,800	16,800	16,800	16,800	-	-	-
	General Expenses	453	1,750	1,750	1,750	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Total	17,253	18,550	18,550	18,550	-	-	0.00%
Town Manager								
3	Salaries and Wages (All)	172,057	249,150	236,100	254,300	-	-	-
	General Expenses	12,396	16,000	14,100	14,100	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Total	184,452	265,150	250,200	268,400	-	3,250.00	1.23%
Finance Committee								
4	Salaries and Wages (All)	615	900	900	900	-	-	-
	General Expenses	244	300	300	300	-	-	-
	Total	859	1,200	1,200	1,200	-	-	0.00%
Reserve Fund								
5	Reserve Fund	61,146	75,000	75,000	75,000	-	-	-
	Total	61,146	75,000	75,000	75,000	-	-	0.00%
Finance Director/Town Accountant								
6	Salaries and Wages (All)	126,818	129,232	132,414	132,414	-	-	-
	General Expenses	3,269	12,785	12,950	4,950	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Total	130,087	142,017	145,364	137,364	-	(4,653.00)	-3.28%
Town Audit								
7	General Expenses	27,500	30,000	35,000	35,000	-	5,000.00	16.67%
	Total	27,500	30,000	35,000	35,000	-	5,000.00	16.67%
Board of Assessors								
8	Salaries and Wages (All)	113,944	116,154	118,390	118,458	-	-	-
	General Expenses	13,506	15,047	16,047	16,047	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Total	127,450	131,201	134,437	134,505	-	3,304.00	2.52%
Treasurer/Tax Collector								
9	Salaries and Wages (All)	166,272	165,518	174,896	177,790	-	-	-
	General Expenses	45,418	57,855	62,325	62,325	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
	Total	211,691	223,373	237,221	240,115	-	16,742.00	7.50%

**FISCAL YEAR 2018
TOWN MANAGER BUDGET RECOMMENDATION**

Line		FY2016	FY2017	FY2018	FY2018	FY2018	Change from FY17	% Change
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend		
Town Counsel								
10	General Expenses	219,553	150,000	150,000	150,000	-	-	0.00%
	Total	219,553	150,000	150,000	150,000	-	-	0.00%
Town Hall Computer Operations								
11	General Expenses	96,712	117,640	122,879	120,879	-	-	
	Capital Outlay	12,396	26,000	23,000	23,000	-	-	
	Total	109,108	143,640	145,879	143,879	-	239.00	0.17%
Town Clerk								
12	Salaries and Wages (All)	113,758	129,738	172,044	134,833	-	-	
	General Expenses	37,170	44,896	52,399	46,079	-	-	
	Capital Outlay	-	-	-	-	-	-	
	Total	150,928	174,634	224,443	180,912	-	6,278.00	3.59%
Elections and Registrars								
13	Salaries and Wages (All)	8,187	15,691	15,906	9,850	-	-	
	General Expenses	12,581	23,006	24,250	17,570	-	-	
	Capital Outlay	-	-	37,000	-	-	-	
	Total	20,768	38,697	77,156	27,420	-	(11,277.00)	-29.14%
Planning and Development								
14	Salaries and Wages (All)	141,702	168,199	181,504	183,504	-	-	
	General Expenses	5,264	8,575	8,600	9,800	-	-	
	Capital Outlay	-	-	-	-	-	-	
	Total	146,967	176,774	190,104	193,304	-	16,530.00	9.35%
Redevelopment Authority								
15	General Expenses	-	-	-	-	-	-	
	Capital Outlay	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	0.00%
Town Hall								
16	Salaries and Wages (All)	46,000	47,987	49,126	49,126	-	-	
	General Expenses	52,138	74,900	74,900	59,340	-	-	
	Capital Outlay	-	-	-	-	-	-	
	Total	98,137	122,887	124,026	108,466	-	(14,421.00)	-11.74%
Town Report								
17	General Expenses	427	2,700	2,700	2,700	-	-	
	Capital Outlay	-	-	-	-	-	-	
	Total	427	2,700	2,700	2,700	-	-	0.00%
	Total General Government	1,506,525	1,696,023	1,811,480	1,717,015	-	20,992.00	1.24%

**FISCAL YEAR 2018
TOWN MANAGER BUDGET RECOMMENDATION**

Line		FY2016	FY2017	FY2018	FY2018	FY2018	% Change
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMMM Recommend	Change from FY17
PUBLIC SAFETY							
Police Department							
	Salaries and Wages (All)	2,122,247	2,267,735	2,328,149	2,328,449	-	
	General Expenses	82,625	91,818	95,068	95,068	-	
	Capital Outlay	38,594	83,347	89,891	81,499	-	
18	Total	2,243,466	2,442,900	2,513,108	2,505,016	-	62,115.78 2.54%
Fire Department							
	Salaries and Wages (All)	326,977	354,500	361,573	361,573	-	
	General Expenses	121,028	122,550	127,050	127,050	-	
	Capital Outlay	21,231	30,700	112,550	18,200	-	
	Fire Hydrant Expenses	188,553	189,000	191,600	191,600	-	
19	Total	657,789	696,750	792,773	698,423	-	1,673.00 0.24%
Ambulance Services							
	General Expenses	45,000	60,000	60,000	-	-	
	Capital Outlay	-	-	-	-	-	
20	Total	45,000	60,000	60,000	-	-	(60,000.00) -100.00%
Building Commissioner							
	Salaries and Wages (All)	99,331	101,800	129,427	104,788	-	
	General Expenses	3,163	4,000	36,225	4,000	-	
	Capital Outlay	-	-	-	-	-	
21	Total	102,494	105,800	165,652	108,788	-	2,988.00 2.82%
Emergency Management							
	Salaries and Wages (All)	3,120	3,167	3,231	3,231	-	
	General Expenses	13,878	14,500	15,100	15,100	-	
	Capital Outlay	-	-	-	-	-	
22	Total	16,998	17,667	18,331	18,331	-	664.00 3.76%
Animal Control Officer							
	Salaries and Wages (All)	-	-	-	-	-	
	General Expenses	31,881	32,500	33,500	33,500	-	
	Capital Outlay	-	-	-	-	-	
23	Total	31,881	32,500	33,500	33,500	-	1,000.00 3.08%
Tree Warden							
	Salaries and Wages (All)	5,308	5,500	5,610	5,610	-	
	General Expenses	25,501	28,400	29,400	29,400	-	
	Capital Outlay	-	-	-	-	-	
24	Total	30,809	33,900	35,010	35,010	-	1,110.00 3.27%
TOTAL PUBLIC SAFETY							
		3,128,436	3,389,517	3,618,374	3,399,068	-	9,550.78 0.28%

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Line	Department	FY2016	FY2017	FY2018	FY2018	FY2018	Change from FY17	% Change
Number		Actual	ATM Approved	Dept Request	Manager Recommend	FINCONMM Recommend		
PUBLIC EDUCATION								
Millbury School Department								
	Salaries (Elected)		10,224	10,224	10,224			
	Administration		648,422	690,505	690,505			
	Instruction		14,719,006	15,710,565	15,710,565			
	Other Services		2,085,093	1,707,073	1,707,073			
	Operations and Maintenance		1,878,179	1,907,451	1,907,451			
	Fixed Charges		-	-	-			
	Tuition and Programs with Other Districts		1,114,570	1,231,511	1,231,511			
	Community Service		-	-	-			
	Athletics Expenses		171,656	202,670	202,670			
	Windle Field Expenses		12,200	20,375	20,375			
	Capital Outlay		7,850	18,145	18,145			
	Separate Article		(97,486)	-	(106,511)			
	Budget Adjust		-	-	(155,727)			
25	Total Millbury Public School Department	-	20,549,714	21,498,519	21,236,281	-	686,567.00	3.34%
Blackstone Valley Regional Vocational H.S.								
	Annual Operating Assessment		677,122	775,000	775,000			
	Debt Excluded Capital Expenses		40,620	45,000	45,000			
	Salaries (elected)		1,928	1,928	1,928			
	General Expenses		500	500	500			
	Agriculture school		27,000	50,000	50,000			
26	Total Blackstone Valley Voc-Tec H.S.	-	747,170	872,428	872,428	-	125,258.00	16.76%
TOTAL PUBLIC EDUCATION								
		-	21,296,884	22,370,947	22,108,709	-	811,825.00	3.81%
PUBLIC WORKS								
Public Works Administration								
	Salaries and Wages (All)	106,723	112,319	142,107	142,557	-		
	General Expenses	13,150	16,850	14,000	14,000	-		
	Capital Outlay	-	-	-	-	-		
27	Total	119,873	129,169	156,107	156,557	-	27,388.00	21.20%
Public Works Maintenance and Operations								
	Salaries and Wages (All)	624,494	652,798	680,872	676,437	-		
	General Expenses	31,323	39,516	43,500	40,500	-		
	Capital Outlay	-	-	-	-	-		
28	Total	655,818	692,314	724,372	716,937	-	24,623.00	3.56%
Highway								
	General Expenses	263,430	220,000	235,000	230,000	-		
	Capital Outlay	127,831	126,000	151,000	126,000	-		
29	Total	391,262	346,000	386,000	356,000	-	10,000.00	2.89%

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TOWN MANAGER BUDGET RECOMMENDATION**

Line	Department	FY2016	FY2017	FY2018	FY2018	FY2018	Change from FY17	% Change
Number		Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMMM Recommend		
Snow and Ice Removal								
	Salaries and Wages (All)	46,178	65,000	70,000	65,000	-		
	General Expenses	298,979	110,000	110,000	110,000	-		
	Capital Outlay	-	-	-	-	-		
30	Total	345,157	175,000	180,000	175,000	-	-	0.00%
Street Lighting								
	General Expenses	92,000	92,000	92,000	92,000	-		
31	Capital Outlay	-	-	-	-	-	-	0.00%
Solid Waste Management								
	Salaries and Wages (All)	-	-	-	-	-		
	General Expenses	94,000	103,500	125,000	115,000	-		
	Capital Outlay	-	-	20,000	-	-		
32	Total	94,000	103,500	145,000	115,000	-	11,500.00	11.11%
Parks & Fields Maintenance								
	Salaries and Wages (All)	19,980	19,980	23,760	21,600	-		
	General Expenses	41,000	45,000	45,000	45,000	-		
	Capital Outlay	14,119	5,000	30,000	-	-		
33	Total	75,099	69,980	98,760	66,600	-	(3,380.00)	-4.83%
Cemeteries								
	Salaries and Wages (All)	13,320	14,400	15,840	15,840	-		
	General Expenses	19,100	19,600	19,600	15,100	-		
	Capital Outlay	-	-	3,000	-	-		
34	Total	32,420	34,000	38,440	30,940	-	(3,060.00)	-9.00%
Municipal Gasoline and Diesel Fuel								
	General Expenses	62,148	137,000	137,000	97,000	-		
	Capital Outlay	-	-	-	-	-		
35	Total	62,148	137,000	137,000	97,000	-	(40,000.00)	-29.20%
TOTAL PUBLIC WORKS								
		1,867,776	1,778,963	1,957,679	1,806,034	-	27,071.00	1.52%
PUBLIC HEALTH AND HUMAN SERVICES								
Board of Health								
	Salaries and Wages (All)	41,647	44,146	45,358	44,258	-		
	General Expenses	57,070	67,200	86,390	86,390	-		
	Capital Outlay	-	-	-	-	-		
36	Total	98,717	111,346	131,748	130,648	-	19,302.00	17.34%
Council-On-Aging								
	Salaries and Wages (All)	120,548	128,656	158,396	132,568	-		
	General Expenses	25,562	31,250	34,250	34,250	-		
	Capital Outlay	-	-	-	-	-		
37	Total	146,110	159,906	192,646	166,818	-	6,912.00	4.32%

**FISCAL YEAR 2018
TOWN MANAGER BUDGET RECOMMENDATION**

Line Number	Department	FY2016 Actual	FY2017 ATM Approved	FY2018 Dept Request	FY2018 Manager Recommend	FY2018 FINCOMMM Recommend	Change from FY17	% Change
38	Veterans' Services Salaries and Wages (All) General Expenses Total	16,261 173,335 -	16,505 162,535 -	16,505 162,535 -	16,836 166,535 -	-	4,331.00	2.42%
39	Disability Commission General Expenses Capital Outlay Total	221 -	500 -	500 -	500 -	-	-	0.00%
	TOTAL PUBLIC HEALTH AND HUMAN SERVICES	434,644	450,792	503,934	481,337	-	30,545.00	6.78%
40	CULTURE AND RECREATION Public Library Salaries and Wages (All) General Expenses Capital Outlay Total	212,808 90,681 60,919 364,408	246,162 100,835 61,000 407,997	276,461 103,097 65,000 444,558	270,961 103,097 65,000 439,058	-	31,061.00	7.61%
41	Park Commission Salaries and Wages (All) General Expenses Capital Outlay Total	- -	1,000 700 -	1,000 700 -	1,000 700 -	-	-	0.00%
42	Ass Waters Mansion Salaries and Wages (All) General Expenses Capital Outlay Total	46,499 -	47,197 -	48,141 -	50,500 -	-	3,303.00	7.00%
43	Historical Commission General Expenses Capital Outlay Total	- -	250 -	250 -	250 -	-	-	0.00%
44	Memorial Day & Veterans Day Observances General Expenses Total	- -	1,000 1,000	1,000 1,000	1,000 1,000	-	-	0.00%
45	TOTAL CULTURAL AND RECREATION DEBT SERVICE Long-Term Debt - Principal Long-Term Debt - Interest Short-Term Debt - Interest Total	410,907 2,084,679 559,828 10,906 2,655,413	458,144 2,010,414 478,317 20,000 2,508,731	495,649 1,943,246 445,578 25,000 2,413,823	492,508 1,943,249 445,579 25,000 2,413,828	-	34,364.00	7.50%
	TOTAL DEBT SERVICE	2,655,413	2,508,731	2,413,823	2,413,828	-	(94,903.00)	-3.78%

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Line	Department	FY2016	FY2017	FY2018	FY2018	FY2018	Change from FY17	% Change
Number		Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMMM Recommend		
EMPLOYEE BENEFITS								
46	Worcester Regional Retirement System Assessment	1,398,084	1,513,867	1,590,876	1,590,876	-		
	State Retirement System Assessment	-	-	-	-	-		
	Workers' Compensation Insurance Expenses	299,050	305,000	310,000	310,000	-		
	Unemployment Insurance Compensation Expenses	10,209	40,000	40,000	40,000	-		
	Group Health and HMO Plan Administration Expenses	3,520	10,000	10,000	10,000	-		
	Health Insurance and HMO Expenses - Town	1,030,471	1,109,029	1,242,113	1,242,113	-		
	Health Insurance and HMO Expenses - School	3,375,874	3,732,572	4,180,481	4,180,481	-		
	Group Life Insurance Expenses - Town	1,125	1,800	1,800	1,800	-		
	Group Life Insurance Expenses - School	3,374	3,800	3,800	3,800	-		
	Medicare Expenses	281,378	285,000	300,000	300,000	-		
	Inpatient Trust Fund	20,000	25,000	30,000	30,000	-		
	Total	6,423,084	7,026,068	7,709,070	7,709,070	-	683,002.00	9.72%
	TOTAL EMPLOYEE BENEFITS	6,423,084	7,026,068	7,709,070	7,709,070	-		
GENERAL INSURANCES								
47	General and Liability Insurance Expenses	422,417	415,000	460,000	460,000	-		
	General and Liability Insurance Expenses	422,417	415,000	460,000	460,000	-		
	Total	422,417	415,000	460,000	460,000	-	45,000.00	10.84%
TOTAL GENERAL INSURANCES								
48	TOTAL GENERAL FUND	16,849,204	39,020,122	41,340,956	40,587,569	-	1,567,446.78	4.02%
	ENTERPRISE FUND				38,173,741			
	SEWER SYSTEMS OPERATIONS & MAINTENANCE							
43	Salaries and Wages (All)	244,650	260,712	265,896	265,896	-		
	General Expenses	272,068	339,189	343,189	343,189	-		
	UBWP/AD Assessment	883,287	932,143	951,878	951,878	-		
	Sewer Expansion Project Debt Service Assessment	-	50,000	50,000	50,000	-		
	Capital Outlay	21,752	305,000	265,000	265,000	-		
	Total Sewer Enterprise Fund O & M Costs and Charges	1,127,757	1,887,044	1,875,963	1,875,963	-	(11,081.00)	-0.59%
TOTAL GENERAL & ENTERPRISE FUNDS								
		18,276,960.47	40,907,166.00	43,216,918.60	42,463,532	-	1,556,365.78	3.80%