

**FISCAL YEAR 2019
TOWN MANAGER BUDGET RECOMMENDATION**

Line		FY2017	FY2018	FY2019	FY2019	FY2019	Increase/Decrease	
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend	between Fiscal Years	Percent Change
	Town Moderator							
	Salaries and Wages (All)	200	200	200	200	-		
1	Total	200	200	200	200	-	-	0.00%
	Board of Selectmen							
	Salaries and Wages (All)	16,800	16,800	16,800	16,800	-		
	General Expenses	17,223	1,750	3,750	3,750	-		
	Capital Outlay	-	-	-	-	-		
2	Total	34,023	18,550	20,550	20,550	-	2,000	10.78%
	Town Manager							
	Salaries and Wages (All)	194,150	254,300	257,600	234,100	-		
	General Expenses	12,773	14,100	14,100	19,100	-		
	Capital Outlay	-	-	-	-	-		
3	Total	206,923	268,400	271,700	253,200	-	(15,200)	-5.66%
	Finance Committee							
	Salaries and Wages (All)	822	900	900	900	-		
	General Expenses	250	300	300	300	-		
4	Total	1,072	1,200	1,200	1,200	-	-	0.00%
	Reserve Fund							
	Reserve Fund	61,146	75,000	75,000	75,000	-		
5	Total	61,146	75,000	75,000	75,000	-	-	0.00%
	Finance Director/Town Accountant							
	Salaries and Wages (All)	129,102	132,414	147,120	148,400	-		
	General Expenses	10,867	4,950	13,490	13,490	-		
	Capital Outlay	-	-	-	-	-		
6	Total	139,969	137,364	160,610	161,890	-	24,526	17.85%
	Town Audit							
	General Expenses	35,000	35,000	35,000	35,000	-		
7	Total	35,000	35,000	35,000	35,000	-	-	0.00%
	Board of Assessors							
	Salaries and Wages (All)	116,145	118,458	117,350	118,673	-		
	General Expenses	13,578	16,047	16,047	16,047	-		
	Capital Outlay	-	-	-	-	-		
8	Total	129,723	134,505	133,397	134,720	-	215	0.16%
	Treasurer/Tax Collector							
	Salaries and Wages (All)	162,875	177,790	192,424	192,124	-		
	General Expenses	47,061	62,325	63,165	63,835	-		
	Capital Outlay	-	-	-	-	-		
9	Total	209,936	240,115	255,589	255,959	-	15,844	6.60%

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Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend	between Fiscal Years	Percent Change
10	Town Counsel							
	General Expenses	152,822	150,000	150,000	165,000	-		
	Total	152,822	150,000	150,000	165,000	-	15,000	10.00%
	Personnel							
	Salaries and Wages (All)				54,060			
	General Expenses				9,948			
	Capital Outlay				-			
	Total				64,008		64,008	
11	Town Hall Computer Operations							
	General Expenses	96,712	117,640	143,946	153,625	-		
	Capital Outlay	12,396	26,000	23,000	23,000	-		
	Total	109,108	143,640	166,946	176,625	-	32,985	22.96%
12	Town Clerk							
	Salaries and Wages (All)	113,758	129,738	136,348	137,026	-		
	General Expenses	37,170	44,896	48,659	48,984	-		
	Capital Outlay	-	-	-	-	-		
	Total	150,928	174,634	185,007	186,010	-	11,376	6.51%
13	Elections and Registrars							
	Salaries and Wages (All)	8,187	15,691	24,629	24,629	-		
	General Expenses	12,581	23,006	42,974	42,974	-		
	Capital Outlay	-	-	-	-	-		
	Total	20,768	38,697	67,603	67,603	-	28,906	74.70%
14	Planning and Development							
	Salaries and Wages (All)	141,702	168,199	175,213	175,213	-		
	General Expenses	5,264	8,575	10,200	10,200	-		
	Capital Outlay	-	-	-	-	-		
	Total	146,967	176,774	185,413	185,413	-	8,639	4.89%
15	Redevelopment Authority							
	General Expenses				-	-		
	Capital Outlay	-	-	-	-	-		
	Total	-	-	-	-	-	-	
16	Town Hall							
	Salaries and Wages (All)	46,000	47,987	49,829	49,829	-		
	General Expenses	52,138	74,900	59,340	61,740	-		
	Capital Outlay	-	-	-	-	-		
	Total	98,137	122,887	109,169	111,569	-	(11,318)	-9.21%
17	Town Report							
	General Expenses	427	2,700	2,700	2,700	-		
	Capital Outlay	-	-	-	-	-		
	Total	427	2,700	2,700	2,700	-	-	
	Total General Government	1,497,149	1,719,666	1,820,084	1,896,647	-	176,981	10.29%

TRUE

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Line		FY2017	FY2018	FY2019	FY2019	FY2019	Increase/Decrease between Fiscal Years	Percent Change
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend		
PUBLIC SAFETY								
Police Department								
	Salaries and Wages (All)	2,122,247	2,267,735	2,330,748	2,337,370	-		
	General Expenses	82,625	91,818	98,715	98,715	-		
	Capital Outlay	38,594	83,347	40,000		-		
18	Total	2,243,466	2,442,900	2,469,463	2,436,085	-	(6,815)	-0.28%
Fire Department								
	Salaries and Wages (All)	326,977	354,500	372,091	372,091	-		
	General Expenses	121,028	122,550	127,550	132,550	-		
	Capital Outlay	21,231	30,700	13,400	13,400	-		
	Fire Hydrant Expenses	188,553	189,000	191,600	191,600	-		
19	Total	657,789	696,750	704,641	709,641	-	12,891	1.85%
Ambulance Services								
	General Expenses	45,000	60,000	60,000	-	-		
	Capital Outlay	-	-	-	-	-		
20	Total	45,000	60,000	60,000	-	-	(60,000)	-100.00%
Building Commissioner								
	Salaries and Wages (All)	97,000	99,920	124,032	139,050	-		
	General Expenses	3,235	4,868	3,725	3,725	-		
	Capital Outlay	-	-	-	-	-		
21	Total	100,235	104,788	127,757	142,775	-	37,987	36.25%
Emergency Management								
	Salaries and Wages (All)	3,120	3,167	3,280	3,280	-		
	General Expenses	13,878	14,500	15,100	15,100	-		
	Capital Outlay	-	-	-	-	-		
22	Total	16,998	17,667	18,380	18,380	-	713	4.04%
Animal Control Officer								
	Salaries and Wages (All)	-	-	-	-	-		
	General Expenses	31,881	32,500	33,500	44,340	-		
	Capital Outlay	-	-	-	-	-		
23	Total	31,881	32,500	33,500	44,340	-	11,840	36.43%
Tree Warden								
	Salaries and Wages (All)	5,308	5,500	5,685	5,685	-		
	General Expenses	25,501	28,400	29,400	29,400	-		
	Capital Outlay	-	-	-	-	-		
24	Total	30,809	33,900	35,085	35,085	-	1,185	3.50%
TOTAL PUBLIC SAFETY		3,126,177	3,388,505	3,448,826	3,386,306	-	(2,199)	-0.06%
							TRUE	

FISCAL YEAR 2019
TOWN MANAGER BUDGET RECOMMENDATION

Line		FY2017	FY2018	FY2019	FY2019	FY2019	Increase/Decrease		
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend	between Fiscal Years	Percent Change	
PUBLIC EDUCATION									
Millbury School Department									
	Salaries (Elected)		10,224	10,244	10,224	10,224			10,224
	Administration		648,422	690,505	695,541	695,541			690,505
	Instruction		14,719,006	15,710,565	16,126,800	16,126,800			15,710,565
	Other Services		2,085,093	1,707,073	1,847,787	1,847,787			1,707,073
	Operations and Maintenance		1,878,179	1,907,451	1,916,673	1,916,673			1,907,451
	Fixed Charges		-	-	-	-			-
	Tuition and Programs with Other Districts		1,114,570	1,231,511	959,440	1,059,440			1,876,198
	Community Service		-	-	-	-			-
	Athletics Expenses		171,656	202,670	213,533	213,533			202,670
	Windle Field Expenses		12,200	20,375	12,775	12,775			20,375
	Capital Outlay		7,850	18,145					18,145
	Separate Article		(97,486)	(106,511)					(109,687)
	Budget Adjust	-		(152,746)					(152,746)
25	Total Millbury Public School Department	-	21,239,200	21,239,282	21,782,773	21,882,773	543,573	2.56%	3.67% 21,880,773
Blackstone Valley Regional Vocational H.S.									
	Annual Operating Assessment		677,122		792,672				
	Debt Excluded Capital Expenses		40,620		40,620				
	Salaries (elected)		1,928		1,928				
	General Expenses		500		500				
	Agriculture school		27,000		50,000				
26	Total Blackstone Valley Voc-Tec H.S.	-	737,170	-	885,720	-	148,550	20.15%	
TOTAL PUBLIC EDUCATION		-	21,976,370	21,239,282	22,668,493	21,882,773	692,123	3.15%	TRUE

**FISCAL YEAR 2019
TOWN MANAGER BUDGET RECOMMENDATION**

Line		FY2017	FY2018	FY2019	FY2019	FY2019	Increase/Decrease between Fiscal Years	Percent Change
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend		
PUBLIC WORKS								
Public Works Administration								
	Salaries and Wages (All)	106,723	112,319	137,341	132,895	-		
	General Expenses	13,150	16,850	61,700	61,700	-		
	Capital Outlay	-	-	-	-	-		
27	Total	119,873	129,169	199,041	194,595	-	65,426	50.65%
Public Works Maintenance and Operations								
	Salaries and Wages (All)	624,494	652,798	701,581	666,912	-		
	General Expenses	31,323	39,516	41,500	52,500	-		
	Capital Outlay	-	-	50,000	-	-		
28	Total	655,818	692,314	793,081	719,412	-	27,098	3.91%
Highway								
	General Expenses	263,430	220,000	260,000	260,000	-		
	Capital Outlay	127,831	126,000	1,782,200	12,200	-		
29	Total	391,262	346,000	2,042,200	272,200	-	(73,800)	-21.33%
Snow and Ice Removal								
	Salaries and Wages (All)	46,178	65,000	65,000	65,000	-		
	General Expenses	298,979	110,000	110,000	110,000	-		
	Capital Outlay	-	-	-	-	-		
30	Total	345,157	175,000	175,000	175,000	-	-	0.00%
Street Lighting								
	General Expenses	92,000	92,000	102,000	102,000	-		
	Capital Outlay	-	-	-	-	-		
31	Total	92,000	92,000	102,000	102,000	-	10,000	10.87%
Solid Waste Management								
	Salaries and Wages (All)	-	-	-	-	-		
	General Expenses	94,000	103,500	115,000	115,000	-		
	Capital Outlay	-	-	300,000	-	-		
32	Total	94,000	103,500	415,000	115,000	-	11,500	11.11%
Parks & Fields Maintenance								
	Salaries and Wages (All)	19,980	19,980	25,920	25,000	-		
	General Expenses	41,000	45,000	47,000	45,000	-		
	Capital Outlay	14,119	5,000	25,000	5,000	-		
33	Total	75,099	69,980	97,920	75,000	-	5,020	7.17%
Cemeteries								
	Salaries and Wages (All)	13,320	14,400	17,280	15,840	-		
	General Expenses	19,100	19,600	15,350	15,100	-		
	Capital Outlay	-	-	-	-	-		
34	Total	32,420	34,000	32,630	30,940	-	(3,060)	-9.00%
Municipal Gasoline and Diesel Fuel								
	General Expenses	62,148	137,000	97,500	95,000	-		
	Capital Outlay	-	-	-	-	-		
35	Total	62,148	137,000	97,500	95,000	-	(42,000)	-30.66%

FISCAL YEAR 2019
TOWN MANAGER BUDGET RECOMMENDATION

Line	-	FY2017	FY2018	FY2019	FY2019	FY2019	Increase/Decrease between Fiscal Years	Percent Change	
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend			
TOTAL PUBLIC WORKS		1,867,776	1,778,963	3,954,372	1,779,147	-		0.00%	TRUE

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Line		FY2017	FY2018	FY2019	FY2019	FY2019	Increase/Decrease between Fiscal Years	Percent Change	
Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend			
PUBLIC HEALTH AND HUMAN SERVICES									
Board of Health									
	Salaries and Wages (All)	41,647	44,146	44,793	44,793	-			
	General Expenses	57,070	67,200	86,390	86,390	-			
	Capital Outlay	-	-	-	-	-			
36	Total	98,717	111,346	131,183	131,183	-	19,837	17.82%	
Council-On-Aging									
	Salaries and Wages (All)	120,548	128,656	157,125	135,682	-			
	General Expenses	25,562	31,250	36,800	36,800	-			
	Capital Outlay	-	-	-	-	-			
37	Total	146,110	159,906	193,925	172,482	-	12,576	7.86%	
Veterans' Services									
	Salaries and Wages (All)	16,261	16,505	17,089	17,089	-			
	General Expenses	173,335	162,535	166,535	166,535	-			
		-	-	-	-	-			
38	Total	189,596	179,040	183,624	183,624	-	4,584	2.56%	
Disability Commission									
	General Expenses	221	500	500	500	-			
	Capital Outlay	-	-	-	-	-			
39	Total	221	500	500	500	-	-		
TOTAL PUBLIC HEALTH AND HUMAN SERVICES		434,644	450,792	509,232	487,789	-	36,997	8.21%	TRUE
CULTURE AND RECREATION									
Public Library									
	Salaries and Wages (All)	212,808	246,162	277,144	277,144	-			
	General Expenses	90,681	100,835	103,610	103,610	-			
	Capital Outlay	60,919	61,000	68,000	68,000	-			
40	Total	364,408	407,997	448,754	448,754	-	40,757	9.99%	
Park Commission									
	Salaries and Wages (All)	-	1,000	1,015	1,015	-			
	General Expenses	-	700	700	700	-			
	Capital Outlay	-	-	-	-	-			
41	Total	-	1,700	1,715	1,715	-	15	0.88%	
Asa Waters Mansion									
	Salaries and Wages (All)	46,499	47,197	51,300	51,300	-			
	General Expenses	-	-	-	-	-			
	Capital Outlay	-	-	-	-	-			
42	Total	46,499	47,197	51,300	51,300	-	4,103	8.69%	
Historical Commission									
	General Expenses	-	250	250	250	-			
	Capital Outlay	-	-	-	-	-			
43	Total	-	250	250	250	-	-	0.00%	
Memorial Day & Veterans Day Observances									

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44	General Expenses		-	1,000	1,000	3,000	-			
	Total		-	1,000	1,000	3,000	-	2,000		
TOTAL CULTURAL AND RECREATION			410,907	458,144	503,019	505,019	-	46,875	10.23%	TRUE

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Number	Department	Actual	ATM Approved	Dept Request	Manager Recommend	FINCOMM Recommend		
DEBT SERVICE								
	Long-Term Debt - Principal	2,084,679	2,010,414	1,593,298	1,593,298	-		
	Long-Term Debt - Interest	559,828	478,317	413,674	413,674	-		
	Short-Term Debt - Interest	10,906	20,000	50,000	50,000	-		
45	Total	2,655,413	2,508,731	2,056,972	2,056,972	-		
	TOTAL DEBT SERVICE	2,655,413	2,508,731	2,056,972	2,056,972	-	(451,759)	-18.01%
EMPLOYEE BENEFITS								
	Worcester Regional Retirement System Assessment	1,513,867	1,590,876	1,590,876	1,749,124	-		
	State Retirement System Assessment	-	-	-	-	-		
	Workers' Compensation Insurance Expenses	302,303	310,000	310,000	310,000	-		
	Unemployment Insurance Compensation Expenses	14,485	40,000	25,000	25,000	-		
	Group Health and HMO Plan Administration Expenses	4,446	10,000	10,000	10,000	-		
	Health Insurance and HMO Expenses - Town	1,039,334	1,242,113	1,341,482	1,321,482	-		
	Health Insurance and HMO Expenses - School	3,586,824	4,180,481	4,514,919	4,456,919	-		
	Group Life Insurance Insurance Expenses - Town	1,100	1,800	1,800	1,800	-		
	Group Life Insurance Insurance Expenses - School	3,635	3,800	3,800	3,800	-		
	Medicare Expenses	304,332	300,000	300,000	300,000	-		
	Inpatient Trust Fund	25,000	30,000	30,000	30,000	-		
46	Total	6,795,326	7,709,070	8,127,878	8,208,126	-		TRUE
	TOTAL EMPLOYEE BENEFITS	6,795,326	7,709,070	8,127,878	8,208,126	-	499,056	6.47%
GENERAL INSURANCES								
	General and Liability Insurance Expenses							
	General and Liability Insurance Expenses	458,461	460,000	460,000	460,000	-		
47	Total	458,461	460,000	460,000	460,000	-		
	TOTAL GENERAL INSURANCES	458,461	460,000	460,000	460,000	-		
	TOTAL GENERAL FUND	17,245,854	40,450,241	42,119,665	41,448,499	21,882,773	998,258	2.47%
	ENTERPRISE FUND				39,391,527			
	SEWER SYSTEMS OPERATIONS & MAINTENANCE							
	Salaries and Wages (All)	244,650	260,712	265,896	272,477			
	General Expenses	272,068	339,189	343,189	335,839			
	UBWPAD Assessment	883,287	932,143	951,878	986,217			
	Sewer Expansion Project Debt Service Assessment	-	50,000	50,000	52,000			
	Capital Outlay	27,752	305,000	265,000	1,066,000			
48	Total Sewer Enterprise Fund O & M Costs and Charges	1,427,757	1,887,044	1,875,963	2,712,533	-		
	TOTAL GENERAL & ENTERPRISE FUNDS	18,673,611.07	42,337,285.00	43,995,627.99	44,161,032	21,882,773	1,823,747	4.31%
			40,907,166		(165,404)	42,104,060		