

Financial Model Summary

	FY24 Proposed Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23
<u>Summary of Expenditures</u>				
Town Government	\$ 2,295,045	\$ 2,341,281	\$ (46,235)	-1.97%
Protection	\$ 4,294,275	\$ 4,075,901	\$ 218,374	5.36%
Public Works	\$ 2,704,465	\$ 2,699,301	\$ 5,164	0.19%
Health Services	\$ 560,340	\$ 577,655	\$ (26,315)	-4.56%
Culture & Recreation	\$ 672,120	\$ 643,125	\$ 28,995	4.51%
Subtotal - Town Government	\$ 10,526,245	\$ 10,337,263	\$ 188,982	1.83%
Public Schools	\$ 25,108,910	\$ 24,174,606	\$ 934,303	3.86%
Athletics	\$ 234,305	\$ 228,115	\$ 6,190	2.71%
Vocational Schools	\$ 1,495,250	\$ 1,555,320	\$ (60,070)	-3.86%
Subtotal - Education	\$ 26,838,465	\$ 25,958,041	\$ 880,423	3.39%
Debt Service	\$ 6,399,500	\$ 3,926,139	\$ 2,473,360	63.00%
Employee Benefits/Town Insurance	\$ 9,160,680	\$ 8,663,859	\$ 496,821	5.73%
Reserve Fund	\$ 110,000	\$ 75,000	\$ 35,000	46.67%
Subtotal - Other	\$ 15,670,180	\$ 12,664,999	\$ 3,005,181	23.73%
Total Budget	\$ 53,034,890	\$ 48,960,302	\$ 4,074,586	8.32%
Sewer Enterprise	\$ 2,444,395	\$ 2,242,955	\$ 201,440	8.98%
Cable Receipts Reserved Fund	\$ 251,195	\$ 220,390	\$ 30,806	13.98%
ATM Warrant Articles (R&A)	\$ -	\$ 10,000	\$ (10,000)	-100.00%
ATM Warrant Articles	\$ 4,766,135	\$ 2,637,464	\$ 2,128,671	80.71%
STM Warrant Articles -May				
STM Warrant Articles -Nov		\$ 360,898	\$ (360,898)	-100.00%
One Time Capital Exclusion Articles			\$ -	
Grant Deficits	\$ -	\$ 1,374	\$ (1,374)	-100.00%
Snow and Ice Deficit	\$ -	\$ -	\$ -	
Overlay Reserve (known after tax rate setting)	\$ 300,000	\$ 297,317	\$ 2,683	0.90%
Total Budget, Articles, Overlay	\$ 60,796,615	\$ 54,730,700	\$ 5,833,669	10.66%

Financial Model Summary

	FY24 Proposed Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23
Sources of Funds				
Estimated State Aid	\$ 11,153,420	\$ 10,303,393	\$ 850,027	8.25%
State Aid (Cherry Sheet Assessments)	\$ (763,401)	\$ (710,029)	\$ (53,372)	7.52%
Total Estimated State Aid	\$ 10,390,019	\$ 9,593,364	\$ 796,655	8.30%
Estimated Local Receipts	\$ 6,505,425	\$ 5,893,425	\$ 612,000	10.38%
Total State Aid and Local Revenue	\$ 16,895,444	\$ 15,486,789	\$ 1,408,655	9.10%
Prior Year Levy Limit	\$ 30,647,455	\$ 29,386,314	\$ 1,261,141	4.29%
Allowed 2 1/2 Growth - Revenue Tax Increase	\$ 766,186	\$ 734,658	\$ 31,529	4.29%
Tax Rate	\$ 14.45		\$ -	
New Growth (estimate determined by Town Policy Makers)	\$ 21,000,000	\$ 526,483	\$ (223,034)	-42.36%
Current Year Levy Limit	\$ 31,717,090	\$ 30,647,455	\$ 1,069,635	3.49%
One Time Capital Exclusion Articles	\$ -	\$ -	\$ -	0.00%
Exempt Debt Service (Net of State Reimbursement)	\$ 4,667,693	\$ 1,503,958	\$ 3,163,735	210.36%
Maximum Allowable Levy	\$ 36,384,783	\$ 32,151,412	\$ 4,233,371	13.17%
Total Available Funds	\$ 53,280,227	\$ 47,638,201	\$ 5,642,026	11.84%
Total Funds Required to meet Total Expenses (excess capacity)	\$ 7,516,388	\$ 7,092,499	\$ 423,890	5.98%

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Financial Model Summary

	FY24 Proposed Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23
For Tax Rate Calculation				
Operating Budget	\$ 53,034,890	\$ 48,960,302	\$ 4,074,587	8.32%
Sewer Enterprise	\$ 2,444,395	\$ 2,242,955	\$ 201,440	8.98%
Cable Receipts Reserved Fund	\$ 251,195	\$ 220,390	\$ 30,806	13.98%
ATM Warrant Articles Within 2 1/2	\$ 4,766,135	\$ 2,647,464	\$ 2,118,671	80.03%
STM Warrant Articles Within 2 1/2 -May	\$ -	\$ -	\$ (343,398)	
STM Warrant Articles Within 2 1/2 -Oct	\$ -	\$ 343,398		
Overlay Reserve - raised on tax recap	\$ 300,000	\$ 297,317	\$ 2,683	0.90%
Snow and Ice Deficit - raised on tax recap	\$ -	\$ -	\$ -	
Other Deficit Funds - raised on tax recap	\$ -	\$ 1,374	\$ (1,374)	
Less: Funding Sources				
Available Funds - Overlay Surplus/FreeCash (to reduce tax rate)	\$ (1,000,000)	\$ (500,000)	\$ (500,000)	100.00%
Available Funds - Free Cash (Warrant Articles)	\$ (2,215,125)	\$ (1,890,000)	\$ (325,125)	17.20%
Available Funds - Free Cash (Warrant Articles-STM)-Oct	\$ -	\$ (341,096)	\$ 341,096	-100.00%
Available Funds - Sewer Rate	\$ (2,444,395)	\$ (2,242,955)	\$ (201,440)	8.98%
Available Funds - Transfers from Sewer (Debt Service)	\$ (953,574)	\$ (953,511)	\$ (63)	0.01%
Available Funds - Transfers from Sewer (Indirect Costs)	\$ (442,958)	\$ (422,617)	\$ (20,341)	4.81%
Available Funds - Sewer Stabilization	\$ -	\$ -	\$ -	
Available Funds - Sewer Retained Earnings	\$ (50,000)	\$ (300,000)	\$ 250,000	
Available Funds - Cable Funds (RRA)	\$ (251,195)	\$ (220,390)	\$ (30,806)	13.98%
Available Funds - FY23 Budget	\$ (505)	\$ -	\$ (505)	
Available Funds - TNC	\$ -	\$ (2,302)	\$ 2,302	
Available Funds - Sale of Lots	\$ -	\$ -	\$ -	
Bond Premium	\$ -	\$ (447,464)	\$ (2,052,536)	
To be Borrowed	\$ (2,500,000)	\$ -		
State Aid (Cherry Sheets - Assessments)	\$ (10,390,019)	\$ (9,593,364)	\$ (796,655)	8.30%
Local Receipts	\$ (6,505,425)	\$ (5,893,425)	\$ (612,000)	10.38%
(Estimated) Amount to be Raised by Tax Levy	\$ 34,043,419	\$ 31,906,076	\$ 2,137,343	6.70%
Total Valuation (Assessor sets tax rate)	\$ 2,229,032,929	\$ 2,208,032,929	\$ 21,000,000	0.95%
Estimated tax rate	\$ 15.27	\$ 14.45	\$ 0.82	5.69%
Average Single Family Assessment FY23 Valuation	\$ 363,732	\$ 363,732		
Average Single Family Tax Bill at Proposed Rate	\$ 5,555	\$ 5,256	\$ 299.18	

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
114 Total Salary	205	205	0	0.0%	205	205	205
114 Total Other	0	0	0	0.0%	0	0	0
114 Total Moderator	205	205	0	0.0%	205	205	205
122 Total Salary	16,800	16,800	0	0.0%	11,200	16,800	16,800
122 Total Other	5,040	5,005	35	0.7%	4,237	3,750	1,345
122 Total Selectmen	21,840	21,805	35	0.2%	15,437	20,550	18,145
123 Total Salary	348,945	332,390	16,555	5.0%	224,412	216,408	212,952
123 Total Other	37,500	34,215	3,285	9.6%	20,200	34,990	18,765
123 Total Town Manager	386,445	366,605	19,840	5.4%	244,612	251,398	231,716
131 Total Salary	1,445	1,445	0	0.0%	562	1,445	0
131 Total Other	500	300	200	66.7%	242	300	801
131 Total Town Finance Comm	1,945	1,745	200	11.5%	804	1,745	801
135 Total Salary	170,325	171,090	(765)	-0.4%	116,583	177,100	156,581
135 Total Other	10,040	12,230	(2,190)	-17.9%	3,353	14,000	8,296
135 Total Finance Dept	180,365	183,320	(2,955)	-1.6%	119,935	191,100	164,876
136 Total Salary	0	0	0	0.0%	0	0	0
136 Total Other	38,000	37,500	500	1.3%	37,500	37,000	35,500
136 Total Town Audit	38,000	37,500	500	1.3%	37,500	37,000	35,500
141 Total Salary	131,280	132,357	(1,077)	-0.8%	77,966	140,750	124,004
141 Total Other	32,000	32,000	0	0.0%	29,522	20,285	15,543
141 Total Assessor	163,280	164,357	(1,077)	-0.7%	107,488	161,035	139,547

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
146 Total Salary	189,925	230,390	(40,465)	-17.6%	158,248	229,313	216,845
146 Total Other	91,200	74,900	16,300	21.8%	45,394	70,398	55,259
146 Total Treasurer/Collector	281,125	305,290	(24,165)	-7.9%	203,643	299,711	272,104
151 Total Salary	0	0	0	0.0%	0	0	0
151 Total Other	100,000	145,000	(45,000)	-31.0%	24,546	145,000	106,051
151 Total Legal	100,000	145,000	(45,000)	-31.0%	24,546	145,000	106,051
152 Total Salary	0	0	0	0.0%	0	49,150	42,168
152 Total Other	9,540	9,000	540	6.0%	6,512	10,050	8,138
152 Total Personnel/HR	9,540	9,000	540	6.0%	6,512	59,200	50,306
155 Total Salary	0	0	0	0.0%	0	0	0
155 Total Other	331,945	295,250	36,695	12.4%	234,092	252,400	242,008
155 Total Technology	331,945	295,250	36,695	12.4%	234,092	252,400	242,008
161 Total Salary	213,340	208,320	5,020	2.4%	142,684	208,896	197,901
161 Total Other	28,470	31,980	(3,510)	-11.0%	11,967	55,679	46,897
161 Total Town Clerk	241,810	240,300	1,510	0.6%	154,651	264,575	244,798
162 Total Salary	14,380	33,865	(19,485)	-57.5%	10,968	18,688	3,366
162 Total Other	32,315	36,429	(4,114)	-11.3%	15,100	37,896	13,598
162 Total Elect. & Registr.	46,695	70,294	(23,599)	-33.6%	26,067	56,584	16,965
177 Total Salary	216,910	255,150	(38,240)	-14.99%	132,819	251,186	227,266
177 Total Other	20,615	11,350	9,265	81.63%	3,084	14,850	4,145
177 Total Planning Department	237,525	266,500	(28,975)	-10.87%	135,902	266,036	231,411

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
192 Total Salary	149,415	126,754	22,661	17.9%	92,430	120,261	116,260
192 Total Other	95,660	95,106	554	0.6%	70,408	82,940	82,047
192 Total Municipal Office Bldgs	245,075	221,859	23,216	10.5%	162,838	203,201	198,307
195 Total Salary	0	0	0	0.0%	0	0	0
195 Total Other	0	0	0	0.0%	0	2,700	2,700
195 Total Town Reports	0	0	0	0.0%	0	2,700	2,700
199 Total Salary	0	0	0	0.0%	0	0	0
199 Total Other	9,250	12,250	0	(3,000)	131	0	0
199 Total Committees & Commissions	9,250	12,250	0	(3,000)	131	0	0
Total Salaries - Town Government	1,452,970	1,508,766	(55,796)	-3.70%	968,077	1,430,202	1,314,349
Total Other - Town Government	842,075	832,515	9,560	1.15%	506,286	782,238	641,092
Total Town Government	2,295,045	2,341,281	(46,236)	-1.97%	1,474,363	2,212,440	1,955,441
	2,295,045	2,341,281	(46,236)	-2.0%	1,474,363	2,212,440	1,955,441
210 Total Salary	2,984,245	2,787,746	196,499	7.0%	1,828,920	2,590,851	2,371,323
210 Total Other	194,235	199,925	(5,690)	-2.8%	113,104	241,256	238,964
210 Total Police	3,178,480	2,987,671	190,809	6.4%	1,942,024	2,832,107	2,610,287
220 Total Salary	462,460	465,270	(2,810)	-0.6%	194,321	455,621	334,871
220 Total Other	146,535	139,315	7,220	5.2%	61,444	138,110	134,482
220 Total Fire	608,995	604,585	4,410	0.7%	255,765	593,731	469,353
224 Total Salary	0	0	0	0.0%	0	0	0
224 Total Other	207,990	207,900	90	0.0%	142,449	205,656	205,656
224 Total Hydrants	207,990	207,900	90	0.0%	142,449	205,656	205,656

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
241 Total Salary	156,515	98,575	57,940	58.8%	77,123	93,537	88,453
241 Total Other	6,600	6,600	0	0.0%	3,260	12,860	4,384
241 Total Building Dept	163,115	105,175	57,940	55.1%	80,383	106,397	92,836
243 Total Salary	1,000	27,500	(26,500)	-96.4%	27,800	21,152	21,152
243 Total Other	0	400	(400)	-100.0%	85	400	0
243 Total Plumbing/Gas Insp	1,000	27,900	(26,900)	-96.4%	27,885	21,552	21,152
245 Total Salary	1,000	25,000	(24,000)	-96.0%	23,800	18,302	18,302
245 Total Other	0	500	(500)	-100.0%	243	500	500
245 Total Electrical Insp	1,000	25,500	(24,500)	-96.1%	24,043	18,802	18,802
291 Total Salary	0	3,500	(3,500)	-100.0%	0	3,500	3,349
291 Total Other	2,500	4,500	(2,000)	-44.4%	1,014	24,000	13,538
291 Total Emergency Mgmt	2,500	8,000	(5,500)	-68.8%	1,014	27,500	16,887
292 Total Salary	25,000	25,000	0	0.0%	16,667	25,000	25,000
292 Total Other	5,000	5,000	0	0.0%	0	5,000	0
292 Total ACO	30,000	30,000	0	0.0%	16,667	30,000	25,000
294 Total Salary	35,195	19,070	16,125	84.6%	7,700	6,146	6,146
294 Total Other	66,000	60,100	5,900	9.8%	42,523	87,540	84,516
294 Total Tree Warden	101,195	79,170	22,025	27.8%	50,223	93,686	90,662
Total Salaries - Protection	3,665,415	3,451,661	213,754	6.19%	2,176,331	3,214,109	2,868,596
Total Other - Protection	628,860	624,240	4,620	0.74%	364,122	715,322	682,039
Total Protection	4,294,275	4,075,901	218,374	5.36%	2,540,453	3,929,431	3,550,635
	4,294,275	4,075,901	218,374	5.4%	2,540,453	3,929,431	3,550,635

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
300 Total Salary	19,317,480	18,529,195	788,285	4.3%	11,580,258	17,638,963	16,127,710
300 Total Other	5,781,205	5,635,187	146,018	2.6%	3,851,757	5,539,758	5,125,135
300 Total Public Schools	25,098,685	24,164,382	934,303	3.9%	15,432,015	23,178,721	21,252,845
320 Total Salary	10,225	10,224	1	0.0%	7,668	10,224	852
320 Total Other	0	0	0	0.0%	0	0	0
320 Total School Committee	10,225	10,224	1	0.0%	7,668	10,224	852
330 Total Salary	33,560	33,575	(15)	0.0%	28,332	30,960	37,496
330 Total Other	200,745	194,540	6,205	3.2%	119,978	194,420	168,513
330 Total Athletics	234,305	228,115	6,190	2.7%	148,309	225,380	206,010
340 Total Salary	2,700	2,700	0	0.0%	0	2,700	2,700
340 Total Other	1,377,455	1,441,835	(64,380)	-4.5%	1,081,001	1,287,619	1,287,619
340 Total Blackstone Valley Tech	1,380,155	1,444,535	(64,380)	-4.5%	1,081,001	1,290,319	1,290,319
341 Total Salary	0	0	0	0.0%	0	0	0
341 Total Other	115,095	110,785	4,310	3.9%	71,637	58,600	58,804
341 Total Norfolk Agricultural Sch	115,095	110,785	4,310	3.9%	71,637	58,600	58,804
Total Salaries - Education	19,363,965	18,575,694	788,271	4.2%	11,616,258	17,682,847	16,168,758
Total Other - Education	7,474,500	7,382,347	92,153	1.2%	5,124,373	7,080,397	6,640,071
Total Education	26,838,465	25,958,041	880,424	3.4%	16,740,631	24,763,244	22,808,829
	26,838,465	25,958,041	880,424	3.4%	16,740,631	24,763,244	22,808,829

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
400 Total Salary	256,210	250,154	6,056	2.4%	114,119	196,432	175,344
400 Total Other	54,100	53,500	600	1.1%	4,277	66,500	55,294
400 Total Public Works	310,310	303,654	6,656	2.2%	118,395	262,932	230,638
410 Total Salary	1,001,145	919,600	81,545	8.9%	612,103	867,114	843,551
410 Total Other	43,130	38,600	4,530	11.7%	8,195	38,975	12,541
410 Total DPW Operations	1,044,275	958,200	86,075	9.0%	620,297	906,089	856,092
420 Total Salary	0	0	0	0.0%	0	0	0
420 Total Other	371,000	517,000	(146,000)	-28.2%	416,051	580,000	541,271
420 Total Highway	371,000	517,000	(146,000)	-28.2%	416,051	580,000	541,271
423 Total Salary	95,540	81,907	13,633	16.6%	62,056	65,000	83,867
423 Total Other	180,000	157,690	22,310	14.1%	381,827	110,000	364,431
423 Total Snow & Ice	275,540	239,597	35,943	15.0%	443,883	175,000	448,298
424 Total Salary	0	0	0	0.0%	0	0	0
424 Total Other	110,000	95,000	15,000	15.8%	81,867	95,000	90,949
424 Total Street Lights & Signals	110,000	95,000	15,000	15.8%	81,867	95,000	90,949
430 Total Salary	0	0	0	0.0%	0	0	0
430 Total Other	272,840	272,500	340	0.1%	142,833	312,500	229,230
430 Total Transfer Station	272,840	272,500	340	0.1%	142,833	312,500	229,230
490 Total Salary	32,400	31,590	810	2.6%	11,042	38,880	22,462
490 Total Other	59,000	56,700	2,300	4.1%	31,797	60,700	56,794
490 Total Parks	91,400	88,290	3,110	3.5%	42,839	99,580	79,256

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
491 Total Salary	21,600	21,060	540	2.6%	7,994	21,240	17,375
491 Total Other	26,000	25,500	500	2.0%	7,325	24,185	16,809
491 Total Cemetery	47,600	46,560	1,040	2.2%	15,320	45,425	34,184
495 Total Salary	0	0	0	0.0%	0	0	0
495 Total Other	181,500	178,500	3,000	1.7%	108,644	95,000	187,232
495 Total Fuel	181,500	178,500	3,000	1.7%	108,644	95,000	187,232
Total Salaries - Public Works	1,406,895	1,304,311	102,584	7.86%	807,313	1,188,666	1,142,599
Total Other - Public Works	1,297,570	1,394,990	(97,420)	-6.98%	1,182,815	1,382,860	1,554,551
Total Public Works	2,704,465	2,699,301	5,164	0.19%	1,990,129	2,571,526	2,697,150
	2,704,465	2,699,301	5,164	0.2%	1,990,129	2,571,526	2,697,150
510 Total Salary	135,810	71,365	64,445	90.3%	47,730	52,480	41,236
510 Total Other	39,000	90,090	(60,090)	-66.7%	49,602	99,329	85,194
510 Total BoH	174,810	161,455	4,355	2.7%	97,332	151,809	126,429
541 Total Salary	156,830	162,000	(5,170)	-3.2%	96,283	160,122	149,243
541 Total Other	66,700	69,200	(2,500)	-3.6%	33,473	53,550	39,501
541 Total COA	223,530	231,200	(7,670)	-3.3%	129,756	213,672	188,744
543 Total Salary	0	0	0	0.0%	0	18,413	3,316
543 Total Other	162,000	185,000	(23,000)	-12.4%	78,263	183,043	101,123
543 Total Veterans	162,000	185,000	(23,000)	-12.4%	78,263	201,456	104,438
549 Total Salary	0	0	0	0.0%	0	0	0
549 Total Other	0	0	0	0.0%	0	500	100
549 Total Disability Commission	0	0	0	0.0%	0	500	100
Total Salaries - Health Services	292,640	233,365	59,275	25.40%	144,013	231,015	193,794
Total Other - Health Services	267,700	344,290	(85,590)	-24.86%	161,338	336,422	225,918
Total Health Services	560,340	577,655	(26,315)	-4.56%	305,352	567,437	419,712
	560,340	577,655	(26,315)	-4.6%	305,352	567,437	419,712

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
610 Total Salary	347,105	328,990	18,115	5.5%	222,810	317,977	289,591
610 Total Other	197,335	189,905	7,430	3.9%	137,773	183,558	193,073
610 Total Library	544,440	518,895	25,545	4.9%	360,583	501,535	482,663
670 Total Salary	73,895	72,680	1,215	1.7%	46,436	64,489	57,438
670 Total Other	53,785	51,550	2,235	4.3%	27,805	50,466	48,718
670 Total Asa Waters	127,680	124,230	3,450	2.8%	74,242	114,955	106,156
691 Total Salary	0	0	0	0.0%	0	0	0
691 Total Other	0	0	0	0.0%	0	250	0
691 Total Historical Comm	0	0	0	0.0%	0	250	0
692 Total Salary	0	0	0	0.0%	0	0	0
692 Total Other	0	0	0	0.0%	0	3,000	818
692 Total Public Celebrations	0	0	0	0.0%	0	3,000	818
Total Salaries - Culture & Rec	421,000	401,670	19,330	4.81%	269,246	382,466	347,028
Total Other - Culture & Rec	251,120	241,455	9,665	4.00%	165,579	237,274	242,608
Total Culture & Rec	672,120	643,125	28,995	4.51%	434,825	619,740	589,637
	672,120	643,125	28,995	4.5%	434,825	619,740	589,637

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
710 Total Salary	0	0	0	0.0%	0	0	0
710 Total Other	6,399,500	3,926,139	2,473,360	63.0%	3,376,571	3,436,199	3,372,616
710 Total Debt & Interest	6,399,500	3,926,139	2,473,360	63.0%	3,376,571	3,436,199	3,372,616
911 Total Salary	0	0	0	0.0%	0	0	0
911 Total Other	2,594,080	2,429,017	165,063	6.8%	2,429,017	2,240,982	2,200,718
911 Total County Retirement Assmt	2,594,080	2,429,017	165,063	6.8%	2,429,017	2,240,982	2,200,718
912 Total Salary	0	0	0	0.0%	0	0	0
912 Total Other	674,200	642,980	31,220	4.9%	607,956	645,948	594,916
912 Total Other Insurance	674,200	642,980	31,220	4.9%	607,956	645,948	594,916
915 Total Salary	0	0	0	0.0%	0	0	0
915 Total Other	5,892,400	5,591,862	300,538	5.4%	4,174,992	5,640,754	4,979,703
915 Total Employee Benefits	5,892,400	5,591,862	300,538	5.4%	4,174,992	5,640,754	4,979,703
Total Salaries - Administration	0	0	0	0.00%	0	0	0
Total Other - Administration	15,560,180	12,589,999	2,970,181	23.59%	10,588,536	11,963,883	11,147,954
Total Administration	15,560,180	12,589,999	2,970,181	23.59%	10,588,536	11,963,883	11,147,954
132 Total Salary	0	0	0	0.0%	0	0	0
132 Total Other	110,000	75,000	35,000	46.7%	0	75,000	74,502
132 Total Reserve Fund	110,000	75,000	35,000	46.7%	0	75,000	74,502

Budget Summary

	FY24 Submitted Budget	FY23 Budget	FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Total Salaries - Town Government	1,452,970	1,508,766	(55,796)	-3.7%	968,077	1,430,202	1,314,349
Total Salaries - Protection	3,665,415	3,451,661	213,754	6.2%	2,176,331	3,214,109	2,868,596
Total Salaries - Education	19,363,965	18,575,694	788,271	4.2%	11,616,258	17,682,847	16,168,758
Total Salaries - Public Works	1,406,895	1,304,311	102,584	7.9%	807,313	1,188,666	1,142,599
Total Salaries - Health Services	292,640	233,365	59,275	25.4%	144,013	231,015	193,794
Total Salaries - Culture & Rec	421,000	401,670	19,330	4.8%	269,246	382,466	347,028
Total Salaries	26,602,885	25,475,467	1,127,418	4.4%	15,981,238	24,129,305	22,035,124
Total Other - Town Government	842,075	832,515	9,560	1.1%	506,286	782,238	641,092
Total Other - Protection	628,860	624,240	4,620	0.7%	364,122	715,322	682,039
Total Other - Public Works	1,297,570	1,394,990	(97,420)	-7.0%	1,182,815	1,382,860	1,554,551
Total Other - Health Services	267,700	344,290	(85,590)	-24.9%	161,338	336,422	225,918
Total Other - Culture & Rec	251,120	241,455	9,665	4.0%	165,579	237,274	242,608
Total Town Other	3,287,325	3,437,490	(159,165)	-4.6%	2,380,140	3,454,116	3,346,208
Total Town Government	2,295,045	2,341,281	(46,236)	-2.0%	1,474,363	2,212,440	1,955,441
Total Protection	4,294,275	4,075,901	218,374	5.4%	2,540,453	3,929,431	3,550,635
Total Public Works	2,704,465	2,699,301	5,164	0.2%	1,990,129	2,571,526	2,697,150
Total Health Services	560,340	577,655	(26,315)	-4.6%	305,352	567,437	419,712
Total Culture & Rec	672,120	643,125	28,995	4.5%	434,825	619,740	589,637
Total Town Expenses	10,526,245	10,337,263	179,982	1.7%	6,745,121	9,900,574	9,212,574
Total Other - Education	7,474,500	7,382,347	92,153	1.2%	5,124,373	7,080,397	6,640,071
Total Other - Administration	15,560,180	12,589,999	2,970,181	23.6%	10,588,536	11,963,883	11,147,954
Total Reserve Fund	110,000	75,000	35,000	46.7%	0	75,000	74,502
Total Other Costs	23,144,680	20,047,346	3,097,334	15.5%	15,712,910	19,119,280	17,862,527
Total Expenses	53,034,890	48,960,302	4,065,587	8.3%	34,074,288	46,702,701	43,169,357

Budget Summary

	FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
440 Total Salary	331,355	323,935	0	7,420	2.3%	174,165	298,293	256,078
440 Total Other	2,113,040	1,919,020	0	194,020	10.1%	1,612,619	1,895,266	1,827,909
440 Total Sewer	2,444,395	2,242,955	0	201,440	9.0%	1,786,784	2,193,559	2,083,987
Transfer to GF - Debt Service	953,574	953,511						
Transfer to GF - Indirect Costs	442,958	422,617						
Total Appropriation	3,840,927	3,619,083						

**Budget Worksheet
114-Moderator**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-114-5111-000000	Moderator Elected	205	205		0	0.00%	205	205	205
	Total Salary	205	205		0	0.00%	205	205	205
	Total Other	0	0		0	0.00%	0	0	0
	Total Moderator	205	205		0	0.00%	205	205	205
Notes:									

Budget Worksheet
122-Selectmen

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-122-5111-000000	Selectmen Elected	16,800	16,800		0	0.00%	11,200	16,800	16,800
001-122-5200-000000	Selectmen Utilities	540	505		35	6.93%	336	3,750	548
001-122-5400-000000	Selectmen Supplies	1,000	1,000		0	0.00%	1,301		797
001-122-5700-000000	Selectmen Professional Development	3,500	3,500		0	0.00%	2,600		
	Other Misc Expenses -History								
	Total Salary	16,800	16,800		0	0.00%	11,200	16,800	16,800
	Total Other	5,040	5,005		35	0.70%	4,237	3,750	1,345
	Total Selectmen	21,840	21,805		35	0.16%	15,437	20,550	18,145
Notes:									
Salaries: Chair \$350/mo; Vice Chair \$300/mo; 3 members \$250/mo									
Utilities: Chair Cell Phone \$42/mo									
Supplies: ipad maintenance; recognition supplies									
Professional Development: MMA Conference & MMA Dues									

**Budget Worksheet
123-Town Manager**

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-123-5112-000000	Town Manager Salary	282,945	267,590		15,355	5.74%	175,207	153,250	147,655
001-123-5114-000000	Town Manager Hourly	61,200	60,000		1,200	2.00%	46,005	53,358	60,496
	Town Manager Hourly-Intern				0	0.00%		5,000	
001-123-5190-000000	Town Manager Stipend	4,800	4,800		0	0.00%	3,200	4,800	4,800
001-123-5200-000000	Town Manager Utilities	3,800	3,515		285	8.11%	2,420	3,435	3,855
001-123-5400-000000	Town Manager Supplies	13,700	13,700		0	0.00%	8,046	11,055	10,446
001-123-5500-000000	Town Manager Recognitions	3,000			3,000	100.00%			
001-123-5700-000000	Town Manager Prof Development	17,000	17,000		0	0.00%	9,734	20,500	4,463
	Other Misc Expenses -History								
	Total Salary	348,945	332,390		16,555	4.98%	224,412	216,408	212,952
	Total Other	37,500	34,215		3,285	9.60%	20,200	34,990	18,765
	Total Town Manager	386,445	366,605		19,840	5.41%	244,612	251,398	231,716
Notes:									
Salary: Manager Estimated increase on Nov 2; Asst TM/HR Director									
Hourly: Administrative Assistant									
Utilities: Copier Lease \$159/mo; Copier svc Contract avg \$110/mo; Cell Phone \$47/mo									
Supplies: Office Supplies; Warrant Printing/Mailing \$3,000x2; Town Reports \$2,700									
Recognition: Employee Service awards & Recognition; Memorial Day celebrations **Reallocated Celebrations									
Retirement Benefit \$5000; Conferences/Training/Dues \$12,000									

**Budget Worksheet
131-Finance Comm**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-131-5116-000000	Meeting Secretary	1,445	1,445		0	0.00%	562	1,445	
001-131-5500-000000	Finance Comm Expenses				0	0.00%			509
001-131-5700-000000	Finance Comm Professional Developme	500	300		200	66.67%	242	300	292
	Other Misc Expenses -History								
	Total Salary	1,445	1,445		0	0.00%	562	1,445	0
	Total Other	500	300		200	66.67%	242	300	801
	Total Town Finance Comm	1,945	1,745		200	11.46%	804	1,745	801
Notes:									
Meeting Secretary: est 20 meetings @ \$21									
Expenses: Add Finance Committee Training									

Budget Worksheet
132-Reserve Fund

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-132-5960-000000	Reserve Fund	110,000	75,000		35,000	46.67%		75,000	74,502
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	110,000	75,000		35,000	46.67%	0	75,000	74,502
	Total Reserve Fund	110,000	75,000		35,000	46.67%	0	75,000	74,502
Notes:									

**Budget Worksheet
135-Finance Dept**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-135-5112-000000	Finance Dept Salary	164,325	165,240		(915)	-0.55%	113,923	170,100	155,501
001-135-5116-000000	Finance Dept Special Projects	6,000	5,850		150	2.56%	2,659	7,000	1,079
001-135-5300-000000	Finance Dept Professional Services	5,000	7,500		(2,500)	-33.33%		11,000	6,725
001-135-5400-000000	Finance Dept Supplies	1,500	1,500		0	0.00%	1,358	250	1,191
001-135-5700-000000	Finance Dept Professional Development	3,540	3,230		310	9.60%	1,995	2,750	380
	Other Misc Expenses -History								
	Total Salary	170,325	171,090		(765)	-0.45%	116,583	177,100	156,581
	Total Other	10,040	12,230		(2,190)	-17.91%	3,353	14,000	8,296
	Total Finance Dept	180,365	183,320		(2,955)	-1.61%	119,935	191,100	164,876
Notes:									
Salary: Director x 2%; Assistant reduced for new hire									
Special Projects: Intern 8 hrs/wk @ minimum wage									
Professional Services: Fixed Assets update \$2500, OPEB update \$5000									
Supplies: printer supplies,1099 forms, folders, storage boxes, etc									
Travel: March 140 miles + \$300 hotel, June 225 miles + \$325 hotel, Capital Proj 100 miles, Procurement 120 miles + parking, update/misc									
Training/Conferences: March Conference \$355x2; June Annual Mtg \$190x1; Fall Conference \$85x1; Capital Projects Acctg \$125; Procurement \$500 (Year 2 recert); Law update/misc *Adding Training for Asst Acct									
Dues: Massachusetts Municipal Auditors and Accountants Assoc \$80x2									

**Budget Worksheet
136-Audit**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-136-5300-000000	Town Audit	38,000	37,500		500	1.33%	37,500	37,000	35,500
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	38,000	37,500		500	1.33%	37,500	37,000	35,500
	Total Town Audit	38,000	37,500		500	1.33%	37,500	37,000	35,500
Notes:									

Budget Worksheet
141-Assessor

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-141-5111-000000	Assessors Elected	7,650	7,650		0	0.00%	5,100	7,650	7,650
001-141-5112-000000	Assessor Salary	80,500	78,505		1,995	2.54%	47,392	77,343	74,308
001-141-5114-000000	Assessor Hourly	42,380	45,452		(3,072)	-6.76%	24,724	55,007	41,296
001-141-5190-000000	Assessor Certification Stipend	750	750		0	0.00%	750	750	750
001-141-5300-000000	Assessor Professional Services	29,000	29,000		0	0.00%	27,917	16,560	13,053
001-141-5400-000000	Assessor Office Supplies	1,500	1,500		0	0.00%	343	1,655	2,259
001-141-5700-000000	Assessor Professional Development	1,500	1,500		0	0.00%	1,262	2,070	231
	Other Misc Expenses -History								
	Total Salary	131,280	132,357		(1,077)	-0.81%	77,966	140,750	124,004
	Total Other	32,000	32,000		0	0.00%	29,522	20,285	15,543
	Total Assessor	163,280	164,357		(1,077)	-0.66%	107,488	161,035	139,547
Notes:									
Salary: Assessor (adjust to market rate, new hire); Head Clerk 35 hrs @step 3 Jul-Jan; step4 Jan-Jun									
Professional Services: Personal Property: Discovery & Listing = \$7,600 + \$2,000Wireless/Cable + \$6,000Public Utilities = \$15,600. Real Estate Cyclical Inspections \$12,000-state mandate. Legal Ad for Classification Hearing \$105; Multiple Listing Service \$348; Vision Property card upload to Townwebsite \$525, Ownership upload(nightly)									
Office Supplies: Printer supplies, Binders, Yearly forms & applications, Annual Exemption Packets									
Dues: Massachusetts Association of Assessing Officers \$125, Worcester County Assessors Association \$36									
Training/Conferences: WCAA Annual Meeting \$75x1; MAAO Summer/Winter Conference \$120x1; MAAO-Course \$550; Clerk's Meetings/Workshops \$120x2; Inter-County Assessors Meetings \$75 x 2; mileage									

Budget Worksheet
146-Treasurer - Collector

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-146-5112-000000	Treasurer/Collector Salary	139,715	136,976		2,739	2.00%	94,991	136,852	126,355
001-146-5114-000000	Treasurer/Collector Hourly	46,210	89,414		(43,204)	-48.32%	63,257	90,461	88,452
001-146-5130-000000	Treasurer/Collector OT				0	0.00%			39
001-146-5190-000000	Treasurer/Collector Certification Stipend	4,000	4,000		0	0.00%		2,000	2,000
001-146-5300-000000	Treasurer Professional Services	63,525	47,925		15,600	32.55%	25,577	44,425	38,761
001-146-5400-000000	Treasurer/Collector Office Supplies	24,000	23,500		500	2.13%	18,874	22,500	15,116
001-146-5700-000000	Treasurer/Collector Prof Development	3,675	3,475		200	5.76%	944	3,473	1,382
	Other Misc Expenses -History								
	Total Salary	189,925	230,390		(40,465)	-17.56%	158,248	229,313	216,845
	Total Other	91,200	74,900		16,300	21.76%	45,394	70,398	55,259
	Total Treasurer/Collector	281,125	305,290		(24,165)	-7.92%	203,643	299,711	272,104
Notes:									
See Summary Tab									
New Payroll Technology to offset Payroll Staffing									

**Budget Worksheet
146-Summary**

	FY24	FY23	FY22	FY21	FY20	NOTES/CHANGE
PROFESSIONAL SERVICES	63,525				41,825	
Property Related Services; Tax Takings	3,675	3,675	3,675	3,675		35 Tax Takings
Payroll Service	47,700	34,000	34,000	33,500		
LockBox	0	1,500	1,500	1,500		
Fiscal Advisory Fees	5,000	4,500	4,500	4,050		
Unemployment Management	0	750	750	700		
Kelley & Ryan Printing	3,650					Adjusted from Supplies
Copier Lease	3,500	3,500				
SUPPLIES	24,000					
Paper, Envelopes, Toner	10,000	11,000	11,000	10,000	11,500	
Postage for Mailing Excise, Property & RE bills	14,000	12,500	11,500	11,500	11,500	Number of bills & postage rates increasing
PROFESSIONAL DEVELOPMENT	3,675					
TRAINING AND CONFERENCES						
Fall, Winter, Spring Meetings @270 each	810	810	810	810	810	
Annual MCTA	300	200	200	200	200	
Umass School	330	330	330	330	330	
Conference Center School	400	400	400	400	400	
MMA Annual Meeting	350	350	350	350	92	
Mileage/Hotels Umass & Cape	410	410	408	408	408	
DUES						
MCTA	200	200	200	200	200	
Worcester County T/C Assoc	200	100	100	100	100	
CERTIFICATIONS / LICENSE						
4 Surety Bonds	675	675	675	675	675	
TOTAL	91,200	74,900	70,398	68,398	68,040	16,300

Budget Worksheet
151-Legal

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-151-5300-000000	Legal Services	100,000	145,000		(45,000)	-31.03%	24,546	145,000	106,051
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	100,000	145,000		(45,000)	-31.03%	24,546	145,000	106,051
	Total Legal	100,000	145,000		(45,000)	-31.03%	24,546	145,000	106,051
Notes:									
Rate increase from \$215 to \$220?									

**Budget Worksheet
152-Personnel HR**

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-152-5112-000000	Personnel/HR Salary		0		0	0.00%		49,150	42,168
001-152-5200-000000	Personnel/HR Utilities	540	0		540	54000.00%	252		
001-152-5400-000000	Personnel/HR Supplies	1,000	1,000		0	0.00%	1,303	1,000	389
001-152-5500-000000	Personnel/HR Expenses	5,500	5,500		0	0.00%	1,523	5,850	5,829
001-152-5700-000000	Personnel/HR Professional Development	2,500	2,500		0	0.00%	3,434	3,200	1,920
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	49,150	42,168
	Total Other	9,540	9,000		540	6.00%	6,512	10,050	8,138
	Total Personnel/HR	9,540	9,000		540	6.00%	6,512	59,200	50,306
Notes:									
Salary for Deputy/HR Director budgeted under Manager									

**Budget Worksheet
155-Technology**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-155-5200-000000	IT Utilities	25,515	24,490		1,025	4.19%	13,043		
001-155-5300-000000	IT Professional Services	166,985	137,885		29,100	25.87%	84,002	79,960	99,089
001-155-5400-000000	IT Supplies	16,500	16,500		0	39.82%	11,430	16,500	13,963
001-155-5500-000000	IT Software Contracts	122,945	116,375		6,570	5.65%	125,618	155,940	128,956
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	331,945	295,250		36,695	12.43%	234,092	252,400	242,008
	Total Technology	331,945	295,250		36,695	12.43%	234,092	252,400	242,008
Notes:									
See Summary Page									

**Budget Worksheet
155-Summary**

		<u>FY24</u>	<u>FY23</u>	<u>FY22</u>	<u>FY21</u>	<u>NOTES/CHANGES</u>
UTILITIES		25,515				
Verizon Fios	1,920		1,920	1,920		
Granite	6,660		6,660			
ESI	4,995		3,996			adj for Sr Center upgrade
Verizon Business	120		120			
Verizon Phones	6,120		6,120			
Charter/Time Warner	120		96			
Charter	5,580		5,580			
CONTRACTED PROFESSIONAL SERVICES		166,985				
Worldband 2325.3*12	27,905		19,605	19,605		Microsoft 365
Worldband 6387.6*12 no escalation	76,650		76,651	76,650		Support Services
Worldband	10,260					Firewalls/Domains/Backups
Worldband	40,500					Azure Cloud includes PD
Misc On Call Services	10,000		39,960	39,960		
Website Upgrade	1,670		1,667	1,667		FY24 year 3 of 3
SUPPLIES		16,500				
Cables & Parts	2,500		2,500	2,500	2,500	
Laptop or Printer Replacement	14,000		14,000	14,000	13,000	
SOFTWARE/CONTRACTS		122,945				
Civic Plus	5,075		4,400	4,000	4,000	Website Hosting Annual Fee
VADAR	8,025		8,025	8,100	8,025	Collector & CRT
VADAR	1,445		1,445	1,500	1,445	Abatements/Exemptions
VADAR	1,770		1,770	1,800	1,768	Utility Billing/Collections
VADAR	990					Boat
VADAR	11,780		11,780			Accounting (incl 9 cloud) yr 2/6
VADAR	7,800		7,150			Cloud Users (9+3)
Infinite Visions (Replaced FY22)				16,550	15,770	

**Budget Worksheet
155-Summary**

	<u>FY24</u>	<u>FY23</u>	<u>FY22</u>	<u>FY21</u>	<u>NOTES/CHANGES</u>
Vision	3,555	3,555	3,000	2,833	Assessors GIS Web Hosting
Vision	7,860	7,860	6,300	6,015	Assessors RE
Vision			600		Assessors Static DB Updates
Tritech Software	18,230	17,500	17,000	15,700	Police IMC software
Integration Partners	750	750	750	730	Police -CJIS
Systemworks	1,700	1,700			Police Scheduler
Opengov/Viewpoint	24,135	22,000	22,000	20,000	Building - Permits
FOIA Direct	2,000	2,000	2,000	2,000	Clerk-Public Records
LL Data Designs (495 annual after install)	495	2,740	0		Clerk-Dog Licenses
LL Data Designs/NewCom	400	400	400	400	Cemetery -Plot records
Fireprograms	1,020	1,000	950	905	Fire Incident Reporting
Tighe & Bond	3,500	3,500	3,500	3,500	GIS Web Hosting
					BoH
SeeClickFix	5,365	5,200	4,035	4,425	DPW/Mgr Inform
ArchiveSocial	0	0			Townwide Social Media Archive
Onsolve	7,250	6,800	6,300	6,300	CodeRed -push notifications
Optec Displays	350	350			Town Center Sign
MySeniorCenter	1,800	1,800			Senior Ctr Database
CMRPC	4,200				GIS Updates
CMRPC Assessment		4,200			**Moved to Planner**
Axon	3,000				Video Conversion Software (PD)
Adobe Pro Licenses	450	450			
TOTAL	331,945	295,250	253,167	109,316	78,778

**Budget Worksheet
161-Town Clerk**

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-161-5112-00000	Town Clerk Salary	133,330	130,715		2,615	2.00%	85,052	128,150	127,956
001-161-5114-00000	Town Clerk Hourly	75,510	73,105		2,405	3.29%	53,132	76,246	67,944
001-161-5190-0000	Town Clerk Certification Stipend	4,500	4,500		0	0.00%	4,500	4,500	2,000
001-161-5200-00000	Town Clerk Utilities	505	505		0	0.00%	336	8,184	8,902
001-161-5300-00000	Town Clerk Professional Services	11,180	12,680		(1,500)	-11.83%			
001-161-5400-00000	Town Clerk Office Supplies	9,360	11,810		(2,450)	-20.75%	7,323	10,375	6,110
001-161-5500-00000	Town Clerk Expenses				0	0.00%	220	33,750	27,966
001-161-5700-00000	Town Clerk Professional Development	7,425	6,985		440	6.30%	4,088	3,370	3,919
	Other Misc Expenses -History								
	Total Salary	213,340	208,320		5,020	2.41%	142,684	208,896	197,901
	Total Other	28,470	31,980		(3,510)	-10.98%	11,967	55,679	46,897
	Total Town Clerk	241,810	240,300		1,510	0.63%	154,651	264,575	244,798
Notes:									
See Summary Tab									

**Budget Worksheet
161-Summary**

		FY24	FY23	FY22	FY21	NOTES/CHANGE
UTILITIES		505				
Cell Phone (\$42/mo)	505		505	504		
			0	3,912		PY Postage Machine
			0	3,768		PY Copy Machine
PROFESSIONAL SERVICES		11,180				
LHS- Street Listings	0		1,400	1,400		Online & Printed in-house
LHS- Census	2,300		2,000	2,700		
LHS- Postage Census	2,900		2,800	2,800		
NE TimeClock - repair service as needed	300		300	300		
Kofile - Preservation of Records	4,000		3,750	2,500		
King Information Systems - Audit	1,200		1,950	2,550		
Code Publishing - Charter & Gen Bylaw updates	480		480	1,000		
				20,500		PY Postage
SUPPLIES		9,360				
Paper, Envelopes, Toner	5,700		5,000	4,225		700 from St. Listings(documents)
King Information Systems - Storage Boxes (\$106/12 boxes incl shipping	1,200		3,600			
IBA - Letterhead & Envelopes	1,000		1,990	1,100		
Inform Business Sys - Parking Tickets	0		400	450		Moved to PD
Inform Business Sys - Civil Dispositions	800		400	450		
National Band & Tag	240		240	275		
RR Donnelly - Vitals Paper	420		180	375		\$210/box = 1000 certificates
				1,500		PY Copier & Postage Supplies
				800		
				1,200		
PROFESSIONAL DEVELOPMENT		7,425				
TRAINING AND CONFERENCES				2,000		
Worcester County CTC Assoc (4x/yr TC & Asst)	400		360			Conference Meals inflation
NE	1,000		1,000			
NEMCI	2,000		2,000			

**Budget Worksheet
161-Summary**

	FY24	FY23	FY22	FY21	NOTES/CHANGE
MMA	425	395			
Plymouth	830	785			
Springfield	960	1,090			
Devens	760	580			
DUES					
MTCA (\$100 +3@\$25)	125	175	200		
Worcester County CTC Assoc	50	50	50		
IIMC	315	290	500		
NEACTC	60	60	120		
MMA		100			
CERTIFICATIONS / LICENSE					
1 Surety Bonds	100	100	100		
Notary Renewals	400		400		
TOTAL	28,470	31,980	55,679	0	(3,510)

Budget Worksheet
162-Elections & Registrars

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-162-5116-00000	Elections Poll Workers	12,260	33,865		(21,605)	-63.80%	10,968	15,218	3,018
001-162-5130-00000	Elections Overtime	2,120	0		2,120	100.00%		3,470	349
001-162-5300-00000	Elections Other Services	7,655	10,534		(2,879)	-27.33%	1,943	15,246	4,210
001-162-5400-00000	Elections Supplies	1,310	945		365	38.62%	792	4,800	792
001-162-5500-00000	Elections Expenses	23,350	24,950		(1,600)	-6.41%	12,365	17,850	8,596
	Other Misc Expenses -History								
	Total Salary	14,380	33,865		(19,485)	-57.54%	10,968	18,688	3,366
	Total Other	32,315	36,429		(4,114)	-11.29%	15,100	37,896	13,598
	Total Elect. & Registr.	46,695	70,294		(23,599)	-33.57%	26,067	56,584	16,965
Notes:									
Usually budget 2 local elections									
FY23 included State and Prelim Fed Election (not in FY24)									
Police Details in Police Salary \$10,500									

Budget Worksheet
162-Summary

	FY24	FY23	FY22	FY21	FY20	NOTES/CHANGE
Local Elections	2	2	2	2		
Primary Elections	1	1	0	0		
Major Elections	0	1	0	1		
Town Meetings	3	2	2	2		
PROFESSIONAL SERVICES						
		7,654				
Custodians:						
Local Elections 2 @ \$40/hr/day	3,840	3,840	3,840	3,840		
Primary Elections 2 @ \$40/hr/day	1,920	1,920	0	0		
Early Voting Primary Elections 2@\$40/hr/6hrs	0	480	960	480		
Major Elections 2 @ \$40/hr/day	0	1,920	0	1,920		
Early Voting Major Elections 2@\$40/hr/6hrs	0	480	960	480		
Town Meeting 1 @\$40/hr/10hrs (2 days)	800	800	800	400		
Town Meeting 1 @\$40/hr/10hrs (1 days)	400	400	800	400		
			2,582	2,955		Duplicated costs with Election workers
			5,000	9,600		PY Police Details
Constables \$50 x5 elections, 3TM days	350	350	250	300		
Gatehouse Media Advertising 7 @\$56	344	344	304	400		New rates variable, average rates
SUPPLIES						
		1,310				
Marking Pens, Stickers, Misc Supplies	800	600	1,500	1,400		
Automark Ink	100	40	200			4 Cartridges
PollPad Supplies: Thermal Paper, Labels, etc	260	260	250	340		
DS200 Voting Machines: Paper Rolls, Cleaning Kit, etc	150	45	250	740		
EXPENSES						
		23,350				
MHS Meals	2,700	3,600	2,000	3,000		prior budget 1000x2 or 3
Gorettis	600	800	400	600		
ES&S Ballots (Local only)	6,000	8,400	3,600	2,245		price increase from 0.28 to 0.51 with new machine
Media DS200 & Automark	4,500	6,400	6,400	6,700		

**Budget Worksheet
162-Summary**

	FY24	FY23	FY22	FY21	FY20	NOTES/CHANGE
Maintenance DS200	1,000	1,000	1,500	1,000		
LHS: PollPad Annual service	5,550	1,250	3,600	2,000		Note: Begins FY24 \$3500; Actual FY22 \$1250 2050 full connect one time fee
Absentee & Mail-in voting Postage	2,500	3,500	2,200	1,700		
Dues & Memberships	500		500	500		Poll Workers Training
TOTAL	32,314	36,429	37,896	41,000	0	(4,115)

**Budget Worksheet
177-Town Planner**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-175-5112-00000	Planning Elected	12,815	12,815		0	100.00%	8,330	12,815	12,815
001-177-5112-00000	Planning Dept Salary	128,480	154,437		(25,957)	-16.81%	62,101	151,409	134,002
001-177-5114-00000	Planning Dept Hourly	75,615	87,898		(12,283)	-13.97%	62,342	84,362	80,345
001-177-5130-00000	Planning Dept OT				0	0.00%	46	2,600	105
001-177-5300-00000	Planning Dept Professional Svc/Consulti	5,000	0		5,000	100.00%			
001-177-5400-00000	Planning Dept Office Supplies	3,000	3,000		0	0.00%	876	3,000	1,904
001-177-5500-00000	Planning Dept Expenses	5,000	5,000		0	0.00%	825	8,500	1,646
001-177-5700-00000	Planning Dept Professional Development	7,615	3,350		4,265	127.31%	1,383	3,350	595
	Other Misc Expenses -History								
	Total Salary	216,910	255,150		(38,240)	-14.99%	132,819	251,186	227,266
	Total Other	20,615	11,350		9,265	81.63%	3,084	14,850	4,145
	Total Planning Department	237,525	266,500		(28,975)	-10.87%	135,902	266,036	231,411
Notes:									
Elected: 5 members @ 2563 ea									
Salary: Town Planner @2%; Assistant Town Planner @ 25 hrs/wk									
Hourly: Moved to Building Dept Head Clerk 35 hrs @step 7; Head Clerk 35 hrs @step6 Jul-Mar; step7 Apr-Jun									
New PT Conservation Agent at \$30.50/hr (30,250), may be able to offset w filing fees in future.									
Professional Services: Engineering services, mapping, final updates to Zoning Recodification									
Supplies: Files, binders, storage boxes, etc.									
Expenses: Advertising, mailings, printing, equipment/furniture purchase, cell phone (2), downtown beautification projects.									
Training/Conferences/Dues/Travel: Miscellaneous training materials, workshops and conferences. American Planning Association, MA Association of Planning Directors, AICP, MACC, & BRWA memberships. Travel out-of-									

Budget Worksheet
192-Municipal Office Bldgs

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-192-5114-00000	MOB Custodian Salary	54,940	53,862		1,078	2.00%	37,352	53,658	50,985
001-192-5115-00000	MOB Custodian Hourly	92,575	71,067		21,508	30.26%	53,643	64,603	64,375
001-192-5130-00000	MOB Custodian OT	1,900	1,825		75	4.11%	1,435	2,000	901
001-192-5200-00000	MOB Utilities	40,580	43,016		(2,436)	-5.66%	25,544	57,340	54,163
001-192-5300-00000	MOB Professional Services	15,025	10,900		4,125	37.84%	11,930	15,000	19,366
001-192-5400-00000	MOB Supplies	10,095	10,095		0	0.00%	5,039	9,000	8,475
001-192-5500-00000	MOB Expenses	28,960	28,815		145	0.50%	26,583		
001-192-5590-00000	MOB Custodian Clothing Allowance	1,000	2,280		(1,280)	-56.13%	1,312	1,600	43
	Other Misc Expenses -History								
	Total Salary	149,415	126,754		22,661	17.88%	92,430	120,261	116,260
	Total Other	95,660	95,106		554	0.58%	70,408	82,940	82,047
	Total Municipal Office Bldgs	245,075	221,859		23,216	10.46%	162,838	203,201	198,307
Notes:									

Budget Worksheet
192-Summary

	FY24	FY23	FY22	FY21	FY20	NOTES
UTILITIES	40,580					
ELECTRICITY						
National Grid	600	600		9,210		
National Grid (Mass Solar supplemented)	1,000	8,700				
Solar -MassSolar (Avg \$300/mo)	3,600	2,640				
Solar -Hanover (Avg \$1675/mo)	20,100	20,100		16,775		
HEATING						
Eversource	4,620	3,132		3,600		
Direct Energy	5,460	3,900		4,210		
WATER				1,950		
Aquarion	2,400	2,000		3,600		
Cooler Rental/Bottles	400			4,210		
TRASH HAULING \$155/mo	1,860	1,440		1,655		
TELEPHONE/FIOS						
				12,100		PY Telephone/Internet
Verizon Wireless (1 phone)	540	504		258		
PROFESSIONAL SERVICES	15,025					
Power Washing Exterior, Security Camera Maintenance	1,500					
Automated Building Services (Boiler Annual)	4,500	3,300				
Door Concepts (Front Door Maintenance)	1,150	1,150				
Baker Fire (Fire Extinguisher Inspection)	125	100				
Comm of Mass Boiler Insp	100	100				
Electric Vehicle Maintenance/Inspection (added addtl cleaning);	2,650	1,250				
Chargepoint service						
General Maintenance HVAC, Electrical, etc.	5,000	5,000				
SUPPLIES	10,095					
MAINTENANCE SUPPLIES						
Cleaning Solutions	2,000	2,000				
Paper Products	2,000	2,000				
COPIER/POSTAGE SUPPLIES						
Copy Paper MOB Copier \$39/case	1,560	1,560				
Staples MOB Copier \$75/5000/box	150	150				

**Budget Worksheet
192-Summary**

	FY24	FY23	FY22	FY21	FY20	NOTES
Pitney Bowes Supplies Ink, sealer, etc	1,385	1,385				
BLDG/GROUNDS MAINT SUPPLIES						
HVAC items, plumbing, electrical, paint, glass, doors, window coverings, hand or power tools	1,500	1,500				
EQUIPMENT MAINT SUPPLIES						
Defibrillator batteries (every 3-5 years done 1/2019)						
Misc supplies, outdoor equipment maintenance, batteries, etc	1,500	1,500				
OTHER EXPENSES	28,960					
Pitney Bowes Postage Machine (\$1014/qtr)	4,055	4,055				
Postage	20,500	20,500				
MOB Copy Machine - Lease (Konica \$275/mo)	3,300	3,300				
MOB Copy Machine - Service (Axion \$92/mo)	1,105	960				
CUSTODIAN CLOTHING ALLOWANCE	1,000					
Cleaning (13.09 /wk) - Eliminated FY24		680				
Purchase (Boots, Socks, Shirts, Jackets, etc): 2 employees @\$400 each, 2 @ \$100	1,000	1,600				
TOTAL	95,660	95,106	0	0	0	554

FY2022 Budget Worksheet
199-Committees & Commissions

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-199-5500-BTLF	Butler Farm Expenses	5,000	5,000		0	0.00%	29		
001-199-5500-CONS	Conservation Commission Expenses	3,500	3,500		0	0.00%			
001-199-5500-DISC	Disability Commission Expenses	500	500		0	0.00%			
001-199-5500-HISTC	Historical Commission Supplies	250	250		0	0.00%			
001-199-5500-CELE	Public Celebrations		3,000		(3,000)	-100.00%	102		
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	9,250	12,250		(3,000)	-24.49%	131	0	0
	Total Committees & Commissions	9,250	12,250		(3,000)	-24.49%	131	0	0
Notes:									
**Moved celebrations funds to TM 123 new line									

Budget Worksheet
210-Police

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-210-5112-00000	Police Admin Salary	286,571	277,046		9,525	3.44%	191,739	270,549	261,202
001-210-5113-00000	Police Officers	1,851,548	1,747,411		104,137	5.96%	1,173,993	1,719,509	1,640,341
001-210-5114-00000	Police Dept Hourly	62,424	61,200		1,224	2.00%	42,441	60,000	57,931
001-210-5115-00000	Police Dispatch	324,960	293,773		31,187	10.62%	173,310	222,528	192,180
001-210-5116-00000	Special Police & Crossing Guards	5,130	4,050		1,080	26.67%	2,420	4,400	3,420
001-210-5130-00000	Police OT	293,072	286,898		6,174	2.15%	157,176	269,865	177,302
001-210-5131-00000	Police Town Detail	98,125	73,125		25,000	34.19%	59,350		
001-210-5140-00000	Police Shift Differential	62,415	44,243		18,172	41.07%	28,490	44,000	38,947
001-210-5200-00000	Police Utilities	12,600	11,600		1,000	8.62%	8,652	11,500	12,635
001-210-5300-00000	Police Professional Services	26,715	25,055		1,660	6.63%	24,022	4,000	11,480
001-210-5400-00000	Police Supplies	14,230	13,640		590	4.33%	10,185	10,100	10,631
001-210-5500-00000	Police Equipment & Maintenance	16,965	17,715		(750)	-4.23%	21,719	48,700	52,372
001-210-5590-00000	Police Uniforms	34,900	33,400		1,500	4.49%	31,635	29,800	24,395
001-210-5700-00000	Police Professional Development	23,825	28,515		(4,690)	-16.45%	16,891	27,156	22,364
001-210-5800-00000	Police Vehicle Purchase	65,000	70,000		(5,000)	-7.14%		110,000	105,088
	Other Misc Expenses -History								
	Total Salary	2,984,245	2,787,746		196,499	7.05%	1,828,920	2,590,851	2,371,323
	Total Other	194,235	199,925		(5,690)	-2.85%	113,104	241,256	238,964
	Total Police	3,178,480	2,987,671		190,809	6.39%	1,942,024	2,832,107	2,610,287

**Budget Worksheet
210-Summary**

	FY23	FY23	FY22	FY21	NOTES/CHANGES
UTILITIES	12,600				
Konica Copier- \$250/mo	3,000		3,000	4,200	
4 phones and cruiser air cards for the MDT's \$616.00/mo	7,200		7,400	7,300	
TransUnion- Min \$75/mo; depending on usage avg \$100/mo	1,200		1,200		
Potable water	1,200				
PROFESSIONAL SERVICES	26,715				
VEHICLE MAINTAINANCE					
Maintenance and repair of fourteen vehicles: Per the town mechanic estimates \$900 per vehicle = \$12,600	13,525		12,600	21,500	
State Inspection \$35/ea. x 14 = \$490.00	500		490		
Detail Cruisers \$130 X 14	1,875		2,100	1,800	
Fleet car wash- \$1,000.00 for the year	1,000		1,000	1,000	
Armour Auto Body- Insurance Deductible, est 3 incidents	1,500		3,000	2,800	
Motorcycle Lease	2,500				
RADIO SERVICE					
Beltronics and Jim Wilson	1,500		1,350	1,500	
BUILDING & GROUNDS MAINTAINANCE					
Sudz City (zero for now) and Baker Fire Supply	350		350		
Aftermath Cell/Car Cleaning	1,800		1,000	1,100	
CONTRACTED SERVICES					
Tech & Computer repairs/maintenance	1,500		2,500		
Employee recruitment health screenings: \$315 to Reliant Medical and \$350 for psychological screening	665		665		
SUPPLIES	14,230				
DEPARTMENT SUPPLIES					
Amazon, WB Mason, IBA Print, Rays True Value Koopman	4,500		4,950	5,500	
Naloxone 8 doses = \$320	640		640		
AED Pads	290				
Police Hat and Breast Badges	1,000		1,200		
Evidence Bags	200				
Police Identification	100		100		

**Budget Worksheet
210-Summary**

	FY23	FY23	FY22	FY21	NOTES/CHANGES
EQUIPMENT SUPPLY					
Gun Solution and Parts-\$250 per bucket	500		1,000	2,300	
Ammunition, batteries, cartridges, accessories, and other items to maintain all police and detention related equipment. Ammo cost is typically \$5,000.00 per year	5,000		5,000	8,500	
MEALS AND REFRESHMENTS					
Prisoner meals and refreshments for community events, professional development or training.	500			2,100	
We average 150 in custody arrests per year \$20.00 for 3 meals- Approximate cost is \$400 for the year. Food for retirement events 275	1,500		750	2,500	
EQUIPMENT & MAINTENANCE					
Taser Managed Service- Current cost is \$3800.00 per year, current models need upgrade, propose to change to lease program; 5 year fixed cost	16,965		17,715	10,500	
				1,700	PY Outside Detail Software
CLOTHING ALLOWANCE					
CBA: uniforms, clothing, gear and related equipment and supplies. \$1200 per officer X 24 = \$28,800 and \$650 (FY23 increase) for FT dispatchers X 4	28,800		28,800		
	2,600		2,600		
To outfit 1 new additional officer would be \$2000 per officer. \$1000.00 for academy and \$1000 for department equipment (contract) plus \$1500 for armor	3,500		2,000		
PROFESSIONAL DEVELOPMENT					
TRAINING AND CONFERENCES					
Central Mass Chief's conference in Gardner			200	400	
ICMA Conference	2,200				
Tuition, fees, travel, lodging and other related expenses associated with attending conferences and training seminars for Police Department Staff, for example: Chiefs conference/training, specialized training for department instructors (firearms, Taser, defensive tactics, etc.) or specialized training for investigators (computer crimes, sexual assaults, evidence collection, etc.) In-Service Training is Norwood is \$750.00 incl overnight	750		750	1,730	

**Budget Worksheet
210-Summary**

		FY23	FY23	FY22	FY21	NOTES/CHANGES
MPI Training classes \$1900 and/or \$1800 for EMD classes	1,900		1,900			
PowerPhone	1,700		1,700			
Misc Officer Training (est \$500/officer x22)	11,000		11,000	10,000		
New Officer Training (tuition & mileage)			5,000	6,500		
Mileage Reimbursements (Parking) Training/Court	1,500		3,000	2,800		
DUES AND MEMBERSHIPS						
International Chiefs Association dues	380		120	120		
MA Chiefs Association dues	1,135		985	1,050		
Central Massachusetts Chiefs of Police Association dues	450		250	75		
Legal Defense Fund	0		300	1,200		
Police Executive Research Forum	200		200	1,200		
New England State Police Information Network	100		100	75		
Central Massachusetts Law Enforcement Council	750		750	750		
Blackstone Regional Drug Task Force	1,500		2,000	1,000		
Gr Boston Police Council	260		260	256		
VEHICLE REPLACEMENT/CAPITAL EXP						
		65,000	70,000	110,000		
1 Cruiser	65,000					2 cars to Capital Article
2 Cruisers & 1 car						Detective car (30k) & 2 cruiser
	155,000					replacements (\$62k) (one cut last
						year, delays in manufacture, need to
						order asap); will trade in if possible
TOTAL		194,235	199,925	241,256	0	(5,690)

**Budget Worksheet
220-Fire**

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-220-5112-00000	Fire Salary	79,038	77,490		1,548	2.00%	54,510	75,968	74,933
001-220-5114-00000	Fire Dept Hourly	48,876	48,070		806	1.68%	32,357	44,081	42,035
001-220-5116-00000	Firefighters	257,927	269,804		(11,877)	-4.40%	99,663	265,844	144,032
001-220-5170-00000	Fire LOSAP Benefit	67,500	60,965		6,535	10.72%	3,487	69,728	73,871
001-220-5190-00000	Fire Stipends	9,119	8,941		178	1.99%	4,305		
001-220-5200-00000	Fire Utilities	22,870	22,650		220	0.97%	11,012	22,650	18,755
001-220-5300-00000	Fire Professional Services	54,000	49,400		4,600	9.31%	15,714	11,000	32,783
001-220-5400-00000	Fire Supplies	11,500	12,800		(1,300)	-10.16%	7,717	4,600	5,924
001-220-5500-00000	Fire Equipment & Maintenance	30,000	30,000		0	0.00%	18,509	77,400	65,900
001-220-5700-00000	Fire Professional Development	28,165	24,465		3,700	15.12%	8,493	22,460	11,120
	Other Misc Expenses -History								
	Total Salary	462,460	465,270		(2,810)	-0.60%	194,321	455,621	334,871
	Total Other	146,535	139,315		7,220	5.18%	61,444	138,110	134,482
	Total Fire	608,995	604,585		4,410	0.73%	255,765	593,731	469,353
Notes:									
FY22: LOSAP line includes Hourly OT & Stipends; in FY23 shifting OT to Hourly line									

**Budget Worksheet
220-Summary**

		FY24	FY23	FY22	FY21	NOTES/CHANGE
UTILITIES		22,870				
Electricity	7,000		7,000			
Heating	6,000		6,000			
Water	850		850			
Trash Removal: 1 @ HQ & 1@Sta 2; \$30/mo	720		500			
Cellular Phones 5 Phones @ \$50/mo total	3,000		3,000			
Telephone/Internet/Cell Toning System	5,300		5,300			
PROFESSIONAL SERVICES		54,000	49,400			
Plumbers, Electricians, Garage Door Repairs, septic pumping, misc. hardware, appliances, fixtures, rug cleaning, bulbs, fire extinguishers, fire alarm, tools, supplies....	34,000					
Pumpers serviced @ \$2600	2,600					
Inspections @ \$150	1,650					
Command Car serviced 4 x \$50 + Inspection	200					
Tires, Batteries, Brakes, Chassis Service, Pump Work etc	15,550					
SUPPLIES		11,500	12,800			
Cleaning Solutions	300					
Paper Products	200					
Toilet Paper, Soap, Paper Towels, Cleaning Supplies, Bottle Water, Hardware Needs, etc...	6,000					
HVAC items, plumbing, floor coverings, wall coverings, electrical, paint, glass, doors, window coverings, hand or power tools	5,000					
EQUIPMENT & MAINTENANCE		30,000	30,000			
Pump Tests	4,000					
Rescue Tools Serviced	3,500					
SCBA Flow Test	2,500					
Plymovent Service Contract	1,500					
Multi Gas Meters Service	2,000					
Ladder Testing	2,500					
SCBA Compressor Service 2x \$700	1,400					
Radio/Equipment misc repairs etc	3,500					
Fire Equipment, Radio Equipment, Batteries, Vehicle Equipment and other related equipment	5,100					

**Budget Worksheet
220-Summary**

	FY24	FY23	FY22	FY21	NOTES/CHANGE
Misc supplies, computer accessories, batteries, etc	4,000				
PROFESSIONAL DEVELOPMENT	28,165				
Gym Reimbursement (35 eligible @200 max)	7,000	7,000			
Mileage Reimb: Deputy & Asst Chiefs	3,500	3,500			
DUES & TRAINING					
Cross St Assoc training	2,500	800			
MECTA training (CPR & AED)	6,000	4,000			
NFPA	175	175			
International Assoc. of Arson	100	100			
Fire Prevention Assc. Of MA	100	100			
Capt. Strom	200	200			
Bert Davis	1,285	1,285			
MA District 7	1,100	1,100			
NFPA	175	175			
Fire Chiefs Association	200	200			
Auburn Fire/Rescue	4,340	4,340			
MCFVA	1,490	1,490			
TOTAL	146,535	139,315	0	0	7,220
LOSAP BENEFIT	275,490				
XXX # Firefighters Covered	67,500	60,965			
UTILITIES	207,990				
Hydrant Rental	207,990	7,000			\$567/day plus 0.5% increase

**Budget Worksheet
224-Hydrants**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-224-5200-00000	Hydrant Rental	207,990	207,900		90	0.04%	142,449	205,656	205,656
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	207,990	207,900		90	0.04%	142,449	205,656	205,656
	Total Hydrants	207,990	207,900		90	0.04%	142,449	205,656	205,656
Notes:									

Budget Worksheet
241-Building Inspector

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-241-5112-00000	Building Insp Salary	88,665	86,924		1,741	2.00%	60,281	85,220	82,281
001-241-5114-00000	Building Dept Hourly	46,210			46,210	100.00%			
001-241-5116-00000	Assistant Building Insp	21,640	10,651		10,989	103.18%	16,842	8,317	5,875
001-241-5130-00000	Building Dept OT	0	1,000		(1,000)	-100.00%			296
001-241-5500-00000	Building Dept Other Expenses	4,250	4,250		0	0.00%	2,514	11,000	3,311
001-241-5700-00000	Building Dept Professional Development	2,350	2,350		0	0.00%	746	1,860	1,073
	Other Misc Expenses -History								
	Total Salary	156,515	98,575		57,940	58.78%	77,123	93,537	88,453
	Total Other	6,600	6,600		0	0.00%	3,260	12,860	4,384
	Total Building Dept	163,115	105,175		57,940	55.09%	80,383	106,397	92,836
Notes:									
Salary: Building Inspector 2%									
Moved from Building Dept Head Clerk 35 hrs @step 7									
Assistant Building Inspector Avg 16 hrs/week for increases in residential construction and administrative coverage									
Building Department OT: Removed to other dept lines; per increase in Asst line									
Other Expenses: Miscellaneous expenses (\$1,350) including equipment purchase, code books, publications; wiring inspector's phone & inspector's IPADS (\$2,900)									
Training/Conferences/Dues/Travel: Miscellaneous workshops and conferences \$145 and professional memberships for all inspectors: SEMBOA \$1,230; Metrowest Building Officials Association \$150; Southeastern MA Building Officials Association \$350; International Code Council \$350; MA Electrical Contractors Association \$125.									
Moved to Building Dept Head Clerk 35 hrs @step 7;									

Budget Worksheet
243-PlumbingGas Inspector

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-243-5112-00000	Plumbing/Gas Insp Salary	1,000	22,500		(21,500)	-95.56%	23,450	19,403	19,403
001-243-5116-00000	Assistant Plumbing/Gas Insp	0	5,000		(5,000)	-100.00%	4,350	1,749	1,749
001-243-5700-00000	Plumbing/Gas Mileage Reimb/Prof Dev		400		(400)	-100.00%	85	400	
	Other Misc Expenses -History								
	Total Salary	1,000	27,500		(26,500)	-96.36%	27,800	21,152	21,152
	Total Other	0	400		(400)	-100.00%	85	400	0
	Total Plumbing/Gas Insp	1,000	27,900		(26,900)	-96.42%	27,885	21,552	21,152
Notes:									
PY Salary: Plumbing/Gas Inspector \$50/inspection x 450/year - Reduced to cover Inspections on Town projects									
PY Assistant Plumbing/Gas Inspector \$50 x 100 inspections									
	* Suggest combining the Plumbing/Gas Inspector salary and Assistant Plumbing/Gas Inspector salary into a Revolving Fund. Price/inspection same for each inspector.								
Mileage: Gas reimbursement included in Per Inspection Payment									
FY 21 Average Rate Paid Per Inspection: \$49.31									
FY 20 Average Rate Paid Per Inspection: \$49.00									
FY 19 Average Rate Paid Per Inspection: \$49.45									

Budget Worksheet
245-Electrical Inspector

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-245-5112-00000	Electrical Insp Salary	1,000	23,500		(22,500)	-95.74%	21,850	16,977	16,977
001-245-5116-00000	Assistant Electrical Insp	0	1,500		(1,500)	-100.00%	1,950	1,325	1,325
001-245-5700-00000	Electrical Mileage Reimb		500		(500)	-100.00%	243	500	500
	Other Misc Expenses -History								
	Total Salary	1,000	25,000		(24,000)	-96.00%	23,800	18,302	18,302
	Total Other	0	500		(500)	-100.00%	243	500	500
	Total Electrical Insp	1,000	25,500		(24,500)	-96.08%	24,043	18,802	18,802
Notes:									
PY Salary: Electrical Inspector \$50/inspection x 470 inspections - Reduced to cover Inspections on Town projects									
PY Assistant Electrical Inspector (\$50 x 30 inspections)									
	* Suggest combining the Plumbing/Gas Inspector salary and Assistant Plumbing/Gas Inspector salary into a Revolving Fund. Price/inspection same for each inspector.								
Mileage: Gas reimbursement included in Per Inspection Payment									
FY 21 Average Rate Paid Per Inspection: \$34.85									
FY 20 Average Rate Paid Per Inspection: \$41.03									

Budget Worksheet
291-Emergency Mgmt

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-291-5112-00000	Emergency Management Salary		3,500		(3,500)	-100.00%		3,500	3,349
001-291-5200-00000	Emergency Management Utilities	1,000	1,000		0	0.00%	787	0	1,490
001-291-5500-00000	Emergency Management Expenses	1,500	3,500		(2,000)	-57.14%	227	24,000	12,047
	Other Misc Expenses -History								
	Total Salary	0	3,500		(3,500)	-100.00%	0	3,500	3,349
	Total Other	2,500	4,500		(2,000)	-44.44%	1,014	24,000	13,538
	Total Emergency Mgmt	2,500	8,000		(5,500)	-68.75%	1,014	27,500	16,887
Notes:									
Utilities: Electric @ Butler Farm;									

**Budget Worksheet
292-Animal Ctrl**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-292-5116-00000	Animal Control & Animal Inspector	25,000	25,000		0	0.00%	16,667	25,000	25,000
001-292-5700-00000	Animal Control Expenses	5,000	5,000		0	0.00%		5,000	
	Other Misc Expenses -History								
	Total Salary	25,000	25,000		0	0.00%	16,667	25,000	25,000
	Total Other	5,000	5,000		0	0.00%	0	5,000	0
	Total ACO	30,000	30,000		0	0.00%	16,667	30,000	25,000
Notes:									

Budget Worksheet
294-Tree Warden

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-294-5115-00000	Tree Warden	6,395	6,270		125	1.99%	4,180	6,146	6,146
001-294-5116-00000	Trees Seasonal	28,800	12,800		16,000	125.00%	3,520		
001-294-5300-00000	Tree Warden Professional Services	60,000	54,500		5,500	10.09%	39,257	82,000	81,878
001-294-5400-00000	Tree Warden Supplies	4,500	4,100		400	9.76%	2,961	4,040	2,226
001-294-5700-00000	Tree Warden Professional Development	1,500	1,500		0	0.00%	305	1,500	412
	Other Misc Expenses -History								
	Total Salary	35,195	19,070		16,125	84.56%	7,700	6,146	6,146
	Total Other	66,000	60,100		5,900	9.82%	42,523	87,540	84,516
	Total Tree Warden	101,195	79,170		22,025	27.82%	50,223	93,686	90,662
Notes:									
Add additional seasonal hours for Warden at \$25/hr									
Increase in outside services costs									
Increase Supplies for more in-house services									
Dues & Conferences for Tree Warden & Deputy									

**Budget Worksheet
300-Public Schools**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-300-5112-0000	School Administration Salary	541,870	537,106		4,764	0.89%	373,118	513,114	510,113
001-300-5113-0000	School Instruction Salary	17,279,244	16,486,659		792,585	4.81%	10,246,786	15,714,511	14,235,285
001-300-5114-0000	School Other Services Hourly	563,870	547,563		16,307	2.98%	304,192	530,767	494,833
001-300-5115-0000	School Operations & Maintenance Hourly	932,496	957,867		(25,371)	-2.65%	656,162	880,571	887,479
001-300-5310-0000	School Instruction	876,890	919,797		(42,907)	-4.66%	608,127	638,365	569,773
001-300-5330-0000	School Other Services	1,931,624	1,890,707		40,917	2.16%	1,179,706	1,898,684	1,723,595
001-300-5340-0000	School Administration	216,475	186,365		30,110	16.16%	68,816	190,250	181,237
001-300-5350-0000	School Operations & Maintenance	1,092,875	878,250		214,625	24.44%	916,393	981,379	1,400,506
001-300-5600-0000	School Programs w/o Systems	1,663,341	1,760,068		(96,727)	-5.50%	1,078,714	1,831,080	1,250,023
	Other Misc Expenses -History				0				
	Total Salary	19,317,480	18,529,195		788,285	4.25%	11,580,258	17,638,963	16,127,710
	Total Other	5,781,205	5,635,187		146,018	2.59%	3,851,757	5,539,758	5,125,135
	Total Public Schools	25,098,685	24,164,382		934,303	3.87%	15,432,015	23,178,721	21,252,845
Notes:									
Initial Proposed budget Rev 1									

**Budget Worksheet
320-School Committee**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-320-5111-0000	School Committee Elected	10,225	10,224		1	0.01%	7,668	10,224	852
	Total Salary	10,225	10,224		1	0.01%	7,668	10,224	852
	Total Other	0	0		0	0.00%	0	0	0
	Total School Committee	10,225	10,224		1	0.01%	7,668	10,224	852
Notes:									

Budget Worksheet
330-Athletics

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-330-5116-00000	Athletics Salaries	33,560	33,575		(15)	-0.04%	28,332	30,960	37,496
001-330-5200-00000	Windle Field Utilities	15,750	14,050		1,700	12.10%	2,388	17,300	13,296
001-330-5300-00000	Athletic Officials	184,995	180,490		4,505	2.50%	117,590		153,775
001-330-5350-00000	Athletics Operations				0	0.00%		177,120	1,443
	Total Salary	33,560	33,575		(15)	-0.04%	28,332	30,960	37,496
	Total Other	200,745	194,540		6,205	3.19%	119,978	194,420	168,513
	Total Athletics	234,305	228,115		6,190	2.71%	148,309	225,380	206,010
Notes:									

Budget Worksheet
340-BVT

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-340-5111-00000	BV School Elected	2,700	2,700		0	0.00%		2,700	2,700
001-340-5600-00000	BVT School Assessment	1,345,590	1,408,671		(63,081)	-4.48%	1,056,503	1,252,731	1,252,731
001-340-5700-00000	BV Mileage Reimbursement	500	500		0	0.00%		500	500
001-340-5900-00000	BVT School LT Debt	31,365	32,664		(1,299)	-3.98%	24,498	34,388	34,388
	Total Salary	2,700	2,700		0	0.00%	0	2,700	2,700
	Total Other	1,377,455	1,441,835		(64,380)	-4.47%	1,081,001	1,287,619	1,287,619
	Total Blackstone Valley Tech	1,380,155	1,444,535		(64,380)	-4.46%	1,081,001	1,290,319	1,290,319
Notes:									
Approved assessment figures; reduction in enrollment from prior year									

**Budget Worksheet
341-Out of Dist Tech**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-341-5320-00000	Norfolk Ag Tuition	95,265	92,970		2,295	2.47%	61,978	58,600	58,804
001-341-5321-00000	Bay Path Tuition & transp	19,830	17,815		2,015	11.31%	9,659		
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	115,095	110,785		4,310	3.89%	71,637	58,600	58,804
	Total Norfolk Agricultural Sch	115,095	110,785		4,310	3.89%	71,637	58,600	58,804
Notes:									
Norfolk Agricultural: Estimated fee for 3 students; (1 new 9th)									
BayPath VocTech: New grade 10 Student moved to town in FY22 already enrolled in program									

**FY2022 Budget Worksheet
DPW Summary Tmpl**

	FY24	FY23	FY22	FY21	NOTES/CHANGE
UTILITIES - HIGHWAY 420	19,000	20,000	30,000	20,000	
ELECTRICITY					
National Grid	5,400				
HEATING					
Eversource	3,500				
Direct Energy	1,500				
WATER					
Aquarion	2,500				
Potable Water					
CELL PHONES					
Verizon Wireless: 9 phones @ \$400/mo + 1 replacement @ \$200	5,000				
TELEPHONE/FIOS INTERNET					
Verizon	1,100				
UTILITIES - STREET LIGHTS 424	65,000	65,000	60,000	75,000	
ELECTRICITY					
National Grid - # Accounts	65,000				
UTILITIES - TRANSFER STATION 430	8,000	10,000	10,000	0	
ELECTRICITY					
National Grid	6,000				
HEATING					
Eversource					
Direct Energy					
WATER					
Aquarion					
Potable Water	2,000				
TELEPHONE/FIOS INTERNET					
Verizon					
UTILITIES - PARKS 490	17,000	20,000	20,000	20,000	
ELECTRICITY					
National Grid	17,000				
UTILITIES - CEMETERY 491	2,500	2,500	2,000	12,350	

**FY2022 Budget Worksheet
DPW Summary Tmpl**

	<u>FY24</u>	<u>FY23</u>	<u>FY22</u>	<u>FY21</u>	<u>NOTES/CHANGE</u>
ELECTRICITY					
National Grid	2,500				
PROFESSIONAL SERVICES - PUBLIC WORKS ADMIN 400					
Engineering Services	40,000				
Advertising (Bid Postings)	1,000				
PROFESSIONAL SERVICES - PUBLIC WORKS GEN'L 410					
	12,000	12,000	12,000	24,800	
	12,000				
PROFESSIONAL SERVICES - HIGHWAY 420					
	115,000	90,000	126,000	110,000	
VEHICLE MAINTENANCE					
Inspections					
Outsource repairs	35,000				
STREET MAINTENANCE SVC					
Line Striping Streets +Parking & Stops					
Catch Basin Cleaning	80,000				Drainage Contract
Out of Town Police Details (Over PD Budget)					
BUILDING & GROUNDS MAINTENANCE SVC					
Fire Extinguisher Service					
First Aid Safety Services					
Generator Service					
Electrician/Plumber					
CONTRACT SERVICES - SNOW & ICE 423					
Vehicle Maintenance	25,000	55,000	35,000	35,000	
Contract Plow Drivers	30,000				
PROFESSIONAL SERVICES - STREET LIGHTS 424					
Electrician Services for Street Lights & Traffic Light Repairs	45,000	45,000	30,000	35,000	

**FY2022 Budget Worksheet
DPW Summary Tmpl**

		FY24	FY23	FY22	FY21	NOTES/CHANGE
PROFESSIONAL SERVICES - TRANSFER STATION		50,000	50,000	50,000	20,000	
	430					
VEHICLE MAINTENANCE						
Inspections						
Outsource repairs						
BUILDING & GROUNDS MAINTENANCE SVC						
Landfill Monitoring (increased from 10k)	12,600					
Storage Tank Pumping	5,000					
Power Washing	6,000					
First Aid Safety Services	2,000					
Fire Extinguisher Service	400					
Electrician/Plumber	12,000					
General Maintenance HVAC, Electrical, Fencing, etc.	12,000					
PROFESSIONAL SERVICES - PARKS 490		15,000				
Irrigation On/Off, maintenance	15,000					
Basketball & Baseball repairs, Fence install/repairs						
Porta-Potties: \$150x7mo @ 4 fields						
PROFESSIONAL SERVICES - FUEL 495		6,000	6,000	7,000	7,000	
Pump Inspection & Maintenance	4,000					
Underground Storage Inspection, Permitting	2,000					
SUPPLIES - PUBLIC WORKS ADMIN 400		1,500	1,500	1,500	1,500	
Office supplies, printer supplies, etc	1,500					
SUPPLIES - HIGHWAY 420		150,000	150,000	167,000	160,000	
STREET MAINT SUPPLY						
Street Signs, Cones, Barricades, Work Zone Safety Signs						
Cold Patch/Hot Top						
Structures/Blocks (estimated average year)	85,000					
VEHICLE MAINT SUPPLY						

**FY2022 Budget Worksheet
DPW Summary Tmplt**

	FY24	FY23	FY22	FY21	NOTES/CHANGE
Oil, Stabilizer, Winterizer, Bulbs, Filters, Belts, Cutting Edges, Teeth, Rust Inhibitor/Paint, Mower Blades, Whips, Hydraulic Parts, Covers, etc	15,000				
BLDG/GROUNDS MAINT SUPPLIES					
HVAC items, plumbing, floor coverings, wall coverings, electrical, paint, glass, doors, window coverings, hand or power tools	12,000				
BLDG & GRNDS SUPPLY					
Cleaning Supplies, First Aid Supplies, Trash Bags, Restroom Supplies, Rakes, Shovels, Brooms	25,000				
TOOLS/EQUIPMENT					
Socket Sets, Drills, Vehicle Engine Scanner, Tool Box, Airgas/Welding supplies, Crimping Tool, Jack	10,000				
OTHER OFFICE EXPENSES					
Office supplies, printing needs, etc...	3,000				
EQUIPMENT MAINT SUPPLIES					
Defibrillator battery (every 3 years) Next Due FY					
Misc supplies, computer accessories, batteries, etc					
SUPPLIES - SNOW & ICE 423	125,000	122,690	75,000	75,000	
STREET MAINT SUPPLY					
Salt	80,000				
Sand	10,000				
Cold Patch/Hot Top	35,000				
VEHICLE MAINT SUPPLY					
Oil, Stabilizer, Winterizer, Bulbs, Filters, Belts, Cutting Edges, Teeth, Rust Inhibitor/Paint, Hydraulic Parts, Covers, etc					
SUPPLIES - TRANSFER STATION 430	12,500	12,500	12,500	32,500	
BLDG & GRNDS SUPPLY					
Safety Signs, Cones, Barricades	10,000				
Cleaning Supplies, First Aid Supplies, Trash Bags, Restroom Supplies, Rakes, Shovels, Brooms	500				
Tools, Building Maintenance Supplies	2,000				

**FY2022 Budget Worksheet
DPW Summary Tmplt**

		FY24	FY23	FY22	FY21	NOTES/CHANGE
SUPPLIES - PARKS 490		27,000	26,000	25,500	25,000	
Mulch, Fertilizer, Line Striping, Loam	27,000					
SUPPLIES - CEMETERY 491		12,500	12,000	11,440	11,440	
Mulch, Fertilizer, Loam	12,500					
FUEL 495		175,500	172,500	88,000	88,000	
Gas	104,000					
Diesel	71,500					
Other Expenses - TRANSFER STATION 430		200,000	200,000	240,000	300,000	
Contracted Hauling, Tonnage	200,000					
Other Expenses - PARKS 490		0	10,700	15,200	5,000	
Other Expenses - CEMETERY 491		11,000	11,000	10,745	0	
	11,000					
UNIFORMS & CLEANING - PUBLIC WORKS GEN'L 410		21,100	16,600	13,575	5,600	
Clothing Contract \$400/employee x16 employees	6,400					
Cleaning @\$15 per person/wk for 15 employees x52 /wk	11,700					
T-shirts/Sweatshirts/seasonal jackets/Socks/Gloves/Eyewear/etc	3,000					
UNIFORMS & CLEANING - TRANSFER STATION 430		2,340				
Cleaning @\$14 per person/wk for 2 employees x52 /wk	2,340					
PROFESSIONAL DEVELOPMENT - PUBLIC WORKS ADMIN 400		11,600	12,000	12,000	12,600	
TRAINING AND CONFERENCES						
In house training	10,000					

**FY2022 Budget Worksheet
DPW Summary Tmplt**

	<u>FY24</u>	<u>FY23</u>	<u>FY22</u>	<u>FY21</u>	<u>NOTES/CHANGE</u>
CDL training					
Procurement Training	1,200				
DUES AND MEMBERSHIPS					
Mass Highway \$100, NBM \$50, WCHA \$50, APWA \$200	400				
CERTIFICATION/LICENSE					
MCPPPO					
PROFESSIONAL DEVELOPMENT - PUBLIC WORKS	10,030	10,000	13,400	8,400	
GEN'L 410					
TRAINING AND CONFERENCES					
In house training	2,000				
CDL training	2,000				
Hoisting training	2,000				
OSHA Training	2,000				
DUES AND MEMBERSHIPS					
Mass Highway \$100, NBM \$50, WCHA \$50, APWA \$200					

**FY2022 Budget Worksheet
DPW Summary Tmpl**

	<u>FY24</u>	<u>FY23</u>	<u>FY22</u>	<u>FY21</u>	<u>NOTES/CHANGE</u>
MEDICAL SVC					
DOT Physicals 7@\$150 (Rotating), Drug Testing 8@\$55	1,490				
CERTIFICATION/LICENSE					
Hoisting Renewal 5@\$60, Class 2 Renewal 4@80	540				

LEASE PAYMENTS - HIGHWAY 420	87,000	257,000	257,000	255,225	
Lease 1: Complete					PY: 170,000
Lease 2: Year 5 of 5	87,000				

DPW Departmentwide Total 1,297,570

400 TOTAL	54,100	53,500	66,500	67,100	600
410 TOTAL	43,130	38,600	38,975	38,800	4,530
420 TOTAL	371,000	517,000	580,000	545,225	(146,000)
423 TOTAL	180,000	157,690	110,000	110,000	22,310
424 TOTAL	110,000	95,000	95,000	110,000	15,000
430 TOTAL	272,840	272,500	312,500	352,500	340
490 TOTAL	59,000	56,700	60,700	50,000	2,300
491 TOTAL	26,000	25,500	24,185	23,790	500
495 TOTAL	181,500	178,500	95,000	95,000	3,000

**Budget Worksheet
400-Public Works**

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-400-5112-00000	Public Works Admin Salary	210,000	205,295		4,706	2.29%	80,565	153,425	132,777
001-400-5114-00000	Public Works Admin Hourly	46,210	44,360		1,850	4.17%	30,722	43,007	41,171
001-400-5130-00000	Public Works OT		500		(500)	-100.00%	2,832		1,397
001-400-5300-00000	Public Works Professional Services	41,000	40,000		1,000	2.50%	2,700	53,000	53,000
001-400-5400-00000	Public Works Supplies	1,500	1,500		0	0.00%	1,577	1,500	1,959
001-400-5700-00000	Public Works Professional Development	11,600	12,000		(400)	-3.33%		12,000	335
	Other Misc Expenses -History								
	Total Salary	256,210	250,154		6,056	2.42%	114,119	196,432	175,344
	Total Other	54,100	53,500		600	1.12%	4,277	66,500	55,294
	Total Public Works	310,310	303,654		6,656	2.19%	118,395	262,932	230,638

**Budget Worksheet
410-Public Works**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-410-5115-00000	DPW Workers	939,807	862,929		76,878	8.91%	572,374	792,114	794,468
001-410-5116-00000	DPW Seasonal	32,400	31,590		810	2.56%	30,397	50,000	33,954
001-410-5130-00000	DPW OT	28,938	25,081		3,857	15.38%	9,332	25,000	15,129
001-410-5200-00000	DPW Utilities				0	0.00%			282
001-410-5300-00000	DPW Professional Services	12,000	12,000		0	0.00%	195	12,000	4,794
001-410-5590-00000	DPW Clothing Allowance	21,100	16,600		4,500	27.11%	5,168	13,575	4,871
001-410-5700-00000	DPW Professional Development	10,030	10,000		30	0.30%	2,832	13,400	2,594
	Other Misc Expenses -History								
	Total Salary	1,001,145	919,600		81,545	8.87%	612,103	867,114	843,551
	Total Other	43,130	38,600		4,530	11.74%	8,195	38,975	12,541
	Total DPW Operations	1,044,275	958,200		86,075	8.98%	620,297	906,089	856,092

Budget Worksheet
420-Highway

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-420-5200-00000	Highway Utilities	19,000	20,000		(1,000)	-5.00%	13,171		28,874
001-420-5300-00000	Highway Professional Services	115,000	90,000		25,000	27.78%	69,749	156,000	98,876
001-420-5400-00000	Highway Supplies	150,000	150,000		0	0.00%	79,008	167,000	142,996
001-420-5800-00000	Highway Vehicles Lease Payments	87,000	257,000		(170,000)	-66.15%	254,122	257,000	270,524
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	371,000	517,000		(146,000)	-28.24%	416,051	580,000	541,271
	Total Highway	371,000	517,000		(146,000)	-28.24%	416,051	580,000	541,271
Notes:									
Overall reduced per Actuals; FY21 actuals included uniform cleaning, though budgeted in 410									

**Budget Worksheet
423-Snow & Ice**

		FY24						
		Submitted	FY23		FY24	FY24	FY23	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget
								Actual
001-423-5116-00000	S&I Seasonal Wages	3,870	3,225		645	20.00%		
001-423-5130-00000	S&I OT	91,670	78,682		12,988	16.51%	62,056	83,867
001-423-5300-00000	S&I Contract & Prof Services	55,000	35,000		20,000	57.14%	33,580	47,416
001-423-5400-00000	S&I Supplies	125,000	122,690		2,310	1.88%	348,247	317,015
	Other Misc Expenses -History							
	Total Salary	95,540	81,907		13,633	16.64%	62,056	83,867
	Total Other	180,000	157,690		22,310	14.15%	381,827	364,431
	Total Snow & Ice	275,540	239,597		35,943	15.00%	443,883	448,298
Notes:								
***May not reduce funding								
Salary: Average hours; based on regular rates								
S&I Contract & Prof Services: Contract Drivers and Truck Repairs								

Budget Worksheet
424-Street Lights& Svc

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-424-5200-00000	Street Lights & Signals	65,000	65,000		0	0.00%	45,922	95,000	56,668
001-424-5300-00000	Professional Services	45,000	30,000		15,000	50.00%	35,945		34,281
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	110,000	95,000		15,000	15.79%	81,867	95,000	90,949
	Total Street Lights & Signals	110,000	95,000		15,000	15.79%	81,867	95,000	90,949
Notes:									

Budget Worksheet
430-Transfer Station

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-430-5200-00000	Transfer Sta Utilities	8,000	10,000		(2,000)	-20.00%	3,576	10,000	3,700
001-430-5300-00000	Transfer Sta Professional Services	52,340	50,000		2,340	4.68%	30,709	50,000	42,188
001-430-5400-00000	Transfer Sta Supplies	12,500	12,500		0	0.00%	2,595	12,500	7,961
001-430-5500-00000	Transfer Sta Hauling	200,000	200,000		0	0.00%	105,953	240,000	175,382
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	272,840	272,500		340	0.12%	142,833	312,500	229,230
	Total Transfer Station	272,840	272,500		340	0.12%	142,833	312,500	229,230
Notes:									
Utilities: Electric, Water,									
Professional Services: Site repairs, fencing repairs, building maintenance, outside storage tank pumping, power washing, Landfill Monitoring (\$10,000), Uniform Cleaning per CBA @14/wk per 2 x52 (\$1,455)									
Supplies: Cleaning/Maintenance Supplies									

Budget Worksheet
490-Parks

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-490-5116-00000	Parks Seasonal	32,400	31,590		810	2.56%	11,042	38,880	22,462
001-490-5200-00000	Parks Utilities	17,000	20,000		(3,000)	-15.00%	6,192	20,000	9,040
001-490-5300-00000	Parks Professional Services	15,000			15,000	100.00%			
001-490-5400-00000	Parks Supplies	27,000	26,000		1,000	3.85%	20,247	25,500	24,922
001-490-5500-00000	Parks Expenses	0	10,700		(10,700)	-100.00%	5,358	10,200	18,628
001-490-5555-00000	Butler Farm Expenses		0		0	0.00%		5,000	4,204
	Other Misc Expenses -History								
	Total Salary	32,400	31,590		810	2.56%	11,042	38,880	22,462
	Total Other	59,000	56,700		2,300	4.06%	31,797	60,700	56,794
	Total Parks	91,400	88,290		3,110	3.52%	42,839	99,580	79,256

Budget Worksheet
491-Cemetery

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-491-5116-00000	Cemetery Seasonal	21,600	21,060		540	2.56%	7,994	21,240	17,375
001-491-5200-00000	Cemetery Utilities	2,500	2,500		0	0.00%	393	2,000	871
001-491-5400-00000	Cemetery Supplies	12,500	12,000		500	4.17%	1,344	11,440	10,615
001-491-5500-00000	Cemetery Expenses	11,000	11,000		0	0.00%	5,588	10,745	5,323
	Other Misc Expenses -History								
	Total Salary	21,600	21,060		540	2.56%	7,994	21,240	17,375
	Total Other	26,000	25,500		500	1.96%	7,325	24,185	16,809
	Total Cemetery	47,600	46,560		1,040	2.23%	15,320	45,425	34,184
Notes:									
2 Seasonal help for 18 weeks									
Utilities increased with added irrigation lines									
Supplies: Fertilizer, grass seed, loam, tools, lawnmower parts									

Budget Worksheet
495-Fuel

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-495-5300-00000	Fuel System Testing/Maint Svc	6,000	6,000		0	0.00%	3,491	7,000	4,863
001-495-5400-00000	Fuel	175,500	172,500		3,000	1.74%	105,153	88,000	182,369
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	181,500	178,500		3,000	1.68%	108,644	95,000	187,232
	Total Fuel	181,500	178,500		3,000	1.68%	108,644	95,000	187,232
Notes:									
Testing Svc: Cyclical Testing pd early in year \$5250; Maintenance service as needed; \$850 for line & integrity testing per insurance co.									
Estimates are approximately the same and prices have been increasing. Price and winter weather can affect these totals, tank fillups occur as needed.									
Fuel:		Price	Est Gallons		Total				
FY24 Estimates	Unleaded	3.10	33,600		104,160				
	Diesel	5.00	14,300		71,500				
					175,660				
For Reference:	FY23 Unleaded Estimates	3.75	33,600		126,000				
	FY23 Diesel Estimates	3.25	14,300		46,475				
					172,475				
For Reference:	FY22 Unleaded Estimates	2.25	28,000		63,000				
	FY22 Diesel Estimates	2.05	12,100		24,805				
					87,805				

**Budget Worksheet
510-Board of Health**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-510-5111-00000	BoH Elected	7,845	7,845		0	0.00%	5,230	7,845	7,845
001-510-5112-00000	Health Dept Salary	81,755	17,500		64,255	367.17%	15,047		
001-510-5114-00000	Health Dept Hourly	46,210	45,270		940	2.08%	27,453	43,885	33,391
001-510-5130-00000	Health Dept OT		750		(750)	-100.00%		750	
001-510-5300-00000	Health Dept Professional Services	18,000	77,290		(59,290)	-76.71%	42,372	79,029	77,728
001-510-5400-00000	Health Dept Supplies	2,000	2,500		(500)	-20.00%	1,775	2,500	1,563
001-510-5500-00000	Health Dept Other Expenses	7,500	10,300		(2,800)	-27.18%	5,456	17,800	5,903
001-510-5500-OPIOI	Health Dept Opiod Reduction Work	9,000							
001-510-5700-00000	Health Dept Professional Development	2,500			2,500	100.00%			
	Other Misc Expenses -History								
	Total Salary	135,810	71,365		64,445	90.30%	47,730	52,480	41,236
	Total Other	39,000	90,090		(60,090)	-66.70%	49,602	99,329	85,194
	Total BoH	174,810	161,455		4,355	2.70%	97,332	151,809	126,429
Notes:									
3 Elected									
Director of Public Health, FY23 new hire costs adjusted from Prof Svc									
Head Clerk 19 hours @ Step 7; General Clerk (non-union) 19 hours @ Step 3									
Professional Services: District Doctor \$1,000; District Nurse PAYG \$17,000 (increased from \$12k) District Costs (Worcester) \$64,290;									
Supplies: Misc Office Supplies									
Other Expenses: Flu Vaccine (2500), Sharps Disposal (2300), Opiod reduction measures (9000) & other misc exp									
Prof Dev: Dues & Conferences, Training (Town & Personnel)									

**Budget Worksheet
541-COA**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-541-5112-00000	COA Salary	129,540	126,000		3,540	2.81%	71,199	117,730	116,825
001-541-5114-00000	COA Hourly	27,290	36,000		(8,710)	-24.19%	25,084	40,392	32,418
001-541-5130-00000	COA OT				0	0.00%		2,000	
001-541-5200-00000	COA Utilities	15,500	19,000		(3,500)	-18.42%	9,807	18,500	13,164
001-541-5300-00000	COA Professional Services	25,700	26,200		(500)	-1.91%	17,806	11,000	4,754
001-541-5400-00000	COA Supplies	5,500	5,000		500	10.00%	4,878	3,250	5,005
001-541-5500-00000	COA Expenses	20,000	19,000		1,000	5.26%	981	20,800	16,577
	Other Misc Expenses -History								
	Total Salary	156,830	162,000		(5,170)	-3.19%	96,283	160,122	149,243
	Total Other	66,700	69,200		(2,500)	-3.61%	33,473	53,550	39,501
	Total COA	223,530	231,200		(7,670)	-3.32%	129,756	213,672	188,744
Notes:									
Salary: Director & Program Coordinator (increase to market rates with new hire in FY23); 2% increase									
Hourly: 1PT @11 hrs reduced from 15 hrs; 1PT @14 hrs reduced from 19 hrs; 1 PT pd from Formula grant									
Utilities: Electric MassSolar \$5,000; Gas \$6,000, Water \$2,500, Trash Removal \$2,000 decrease overall									
Professional Services: Commercial Cleaning & Painting \$7,500; Machine repairs, general Systems mainenance									
\$11,200; Programming \$7,000									
Supplies: Custodial \$2,200; Office \$1,500; Kitchen \$800; Volunteer Supplies \$1,000									
Other Expenses/Professional Development: Training & PD \$2,000; Transportation supplement for Millbury Seniors									
\$18,000									

Budget Worksheet
543-Veterans

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
Account Number	Account Name								
001-543-5112-00000	Veterans Services Salary		0		0	0.00%		18,413	3,316
001-543-5300-00000	Veterans District Services	37,000	35,000		2,000	5.71%	16,513		13,500
001-543-5400-00000	Veterans Supplies				0	0.00%	557	500	3,681
001-543-5770-00000	Veterans Benefits	125,000	150,000		(25,000)	-16.67%	61,194	182,543	83,942
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	18,413	3,316
	Total Other	162,000	185,000		(23,000)	-12.43%	78,263	183,043	101,123
	Total Veterans	162,000	185,000		(23,000)	-12.43%	78,263	201,456	104,438
Notes:									
Salary: Changed to Regional District services in FY22									
District Services: Regional District amount based on population of total group.									
Veterans Benefits: Current 14 clients, based on historic average, plus to accommodate increase for new clients									

**Budget Worksheet
610-Library**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-610-5112-00000	Library Salary	129,763	118,513		11,250	9.49%	81,723	117,184	102,605
001-610-5113-00000	Librarians	161,520	156,354		5,166	3.30%	131,717	148,081	172,926
001-610-5114-00000	Library Hourly	55,822	54,123		1,699	3.14%	9,369	52,712	14,060
001-610-5200-00000	Library Utilities	32,090	53,945		(21,855)	-40.51%	24,012	54,100	32,527
001-610-5300-00000	Library Professional Services	66,725	37,700		29,025	76.99%	56,566	35,900	67,868
001-610-5400-00000	Library Supplies	10,165	14,295		(4,130)	-28.89%	7,006	12,458	11,586
001-610-5500-00000	Library Materials	87,115	83,215		3,900	4.69%	50,035	80,250	80,250
001-610-5700-00000	Library Professional Development	1,240	750		490	65.33%	155	850	842
	Other Misc Expenses -History								
	Total Salary	347,105	328,990		18,115	5.51%	222,810	317,977	289,591
	Total Other	197,335	189,905		7,430	3.91%	137,773	183,558	193,073
	Total Library	544,440	518,895		25,545	4.92%	360,583	501,535	482,663
Notes:									
See Summary Pages									
Salary increase includes PT Adult librarian									
Library Materials must =16% total budget AND total budget must meet Municipal Appropriation Requirement (MAR)									

**Budget Worksheet
610-Summary**

	<u>FY24</u>	<u>FY23</u>	<u>FY22</u>	<u>FY21</u>	<u>NOTES/CHANGES</u>
UTILITIES	32,090				
Electric: National Grid & MassSolar	15,670	20,000	28,280	28,000	
Heating: Direct Energy& Eversource	11,365	29,881	24,240	24,000	
Aquarion Water	3,190	1,801	1,955	1,936	
Trash Removal	1,865	1,700	1,697	1,680	
Elevator Emergency phone		563	536	531	included in Granite - 155 Tech
PROFESSIONAL SERVICES	66,725				
Elevator Maintenance, Fire Suppression System, Fire Extinguisher Service, Boiler Inspection, Gutter Cleaning, Carpet Cleaning, Copier Maintenance	9,280	9,440	4,712	4,666	
CWMars Assessment	22,615	20,305	20,920	20,920	
Movie Licensing, Zoom, website, Domain, Plymouth rocket eventkeeper, etc	1,660	1,805			
General Maintenance HVAC, Electrical, Pest Control etc.	33,170	6,150	10,100	10,000	
SUPPLIES	10,165				
Cleaning Solutions & Paper products	1,820	1,080	1,079	1,068	
Office Supplies, paper, Demco, etc	4,340	4,500	3,300	3,267	
Ink/Toner	1,980	2,150	2,149	2,128	
IBA business cards		160			
Light bulbs	775	600	644	638	
Building/Grounds Misc Supplies	1,250	3,305	4,901	4,853	
Paper Bags for curbside	0	1,500			Reduced need, use State Aid
Summer Reading Incentives	0	1,000	421	417	Use State Aid
MATERIALS	87,115		80,250		
Adult Books, Juvenile and Young Adult Books	65,225	40,000			The increase in the material budget is to 1) meet the 16% operation budget requirement, and 2) fold database subscription into the library's operating budget to accurately reflect the operating cost.
Audio	4,715	11,275			Juvenile, Young Adult and Adult books are combined on state reporting
Video	4,420	6,000			
Subscriptions	3,690	4,500			
Electronic Databases	3,840	15,000			
eBooks	3,485	5,000			
Tmobile Hotspots	1,740	1,440			5 hotspots @32/mo (FY23: 9 months only)
PROFESSIONAL DEVELOPMENT	1,240				
Mileage to meetings & training	245	100	202	200	
ALA Dues	300	385	385	382	
MLA Dues	695	265	263	260	
	197,335	189,905	186,034	104,946	7,430

Budget Worksheet
670-Asa Waters

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-670-5112-00000	Asa Waters Salary	61,895	60,680		1,215	2.00%	42,080	59,489	57,438
001-670-5116-00000	Asa Waters Part Time	12,000	12,000		0	0.00%	4,356	5,000	
001-670-5200-00000	Asa Waters Utilities	24,270	26,250		(1,980)	-7.54%	16,746	25,000	23,831
001-670-5300-00000	Asa Waters Professional Services	13,315	12,480		835	6.69%	728	5,100	3,933
001-670-5400-00000	Asa Waters Supplies	3,200	3,200		0	0.00%	1,237	3,000	1,593
001-670-5500-00000	Asa Waters Other Expenses	13,000	9,620		3,380	35.14%	9,094	17,366	19,362
	Other Misc Expenses -History								
	Total Salary	73,895	72,680		1,215	1.67%	46,436	64,489	57,438
	Total Other	53,785	51,550		2,235	4.34%	27,805	50,466	48,718
	Total Asa Waters	127,680	124,230		3,450	2.78%	74,242	114,955	106,156
Notes:									
Part Time average 19 hrs all year, at rate \$25/hr: Administrative tasks as needed, primary social media contact.									
See Summary Tab									

**Budget Worksheet
670-Summary**

	FY24	FY23	FY22	FY21	FY20	NOTES
UTILITIES	24,270					
Electricity	11,375	10,340	9,400	8,750		
Waste Services	1,815	1,785	1,560	1,560		
Heating	7,865	7,150	6,500	6,200		
Water	1,705	1,500	1,200	1,200		
Cable	900	900	820	820		
Copier Lease (expires 7/23) \$339/mo (includes cost of toner)	105	4,075	4,188	4,188		
Cell Phone	505	500	540	620		
PROFESSIONAL SERVICES	13,315					
Tent setup/Takedown/Washing	6,280	5,795				
Pest Control/Pesticides/Lawn care	4,020	4,070	2,956	2,881		
Fire Alarm Svc, Fire Ext Svc, Irrigation System Startup/Shutdown, Boiler Insp	1,015	615	924	140		
General Maintenance HVAC, Electrical, etc.	2,000	2,000	2,000	1,800		
SUPPLIES	3,200		3,000	2,000		
Cleaning Solutions/Paper Products	500	500				
Office Supplies	500	500				
HVAC items, plumbing, floor coverings, wall coverings, electrical, paint, glass, doors, window coverings, hand or power tools	2,000	2,000				
Misc supplies, computer accessories, batteries, etc	200	200				
OTHER EXPENSES	13,000					
Dues & License	1,000	500	500	500		
Advertising	12,000	9,120	6,840	7,340		
Capital improvements			10,037	7,600		
	53,785	51,550	50,465	45,599	0	2,235

Budget Worksheet
710-Long Term Debt

		FY24						
		Submitted	FY23		FY24	FY24	FY23	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget
								Actual
001-710-5910-00000	Retirement of LT Debt	2,635,331	1,713,279		922,052	53.82%	1,713,279	2,013,639
001-710-5915-00000	Long Term Interest	2,084,817	418,268		1,666,549	398.44%	416,862	456,661
001-710-5925-00000	Short Term Interest	664,352	634,592		29,760	4.69%	634,592	197,899
001-710-5963-00000	BAN Paydown Transfer to Capital	1,015,000	1,160,000		(145,000)	-12.50%	1,160,000	768,000
	Other Misc Expenses -History	(296,530)					(548,162)	
	Total Salary	0	0		0	0.00%	0	0
	Total Other	6,399,500	3,926,139		2,473,360	63.00%	3,376,571	3,436,199
	Total Debt & Interest	6,399,500	3,926,139		2,473,360	63.00%	3,376,571	3,372,616
Notes:								
See attached Debt Schedule								

Date of Issue	Date Authorized	Purpose	Exempt/No	P/I	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
11/1/2003		Sewer CW-01-23	Exempt	P I	83,965.13 -									
11/15/2004		Sewer CW-02-39 - Town Portion		P I	32,574.95	32,631.20								
11/15/2004		Sewer CW-02-39 - Town Portion	Exempt	P I	83,063.31	83,206.74								
11/15/2004		Sewer CW-02-39 - Sewer portion		P I	32,282.82	32,338.58								
11/15/2004		Sewer CW-02-39 - Sewer portion	Exempt	P I	82,318.43	82,460.57								
11/16/2005		Sewer CW-02-39-A - Town Portion	N	P I	9,887.84 -	9,887.84 -	9,887.84 -							
11/16/2005		Sewer CW-02-39-A - Sewer portion	N	P I	9,799.16 -	9,799.16 -	9,799.16 -							
12/14/2006		Sewer CW-05-31	N	P I	120,687.00 44,937.24	123,551.00 42,073.55	126,483.00 39,141.90	129,484.00 36,140.68	132,556.00 33,068.26	135,701.00 29,922.95	138,921.00 26,703.01	142,218.00 23,406.65	145,592.00 20,032.08	149,047.00 16,577.44
11/9/2007		Engineering Sewer CW-04-36 Refunding (stormwater/drainage)	N	P I	35,834.76 1,835.47	36,559.05 1,111.53	37,297.20 372.97							
12/18/2007		Sewer CW-05-31-A	N	P I	210,082.00 88,030.99	215,216.00 82,897.64	220,475.00 77,638.85	225,862.00 72,251.56	231,381.00 66,732.63	237,034.00 61,078.86	242,826.00 55,286.95	248,760.00 49,353.51	254,838.00 43,275.08	261,065.00 37,048.13
3/18/2009		Sewer CW-05-31-B	N	P I	216,587.00 98,608.42	221,895.00 93,300.60	227,333.00 87,862.69	232,904.00 82,291.52	238,612.00 76,583.82	244,460.00 70,736.23	250,450.00 64,745.34	256,588.00 58,607.64	262,876.00 52,319.53	269,318.00 45,877.32
7/8/2010		Sewer CW-05-31-C	N	P I	43,245.00 6,996.23	44,118.00 6,122.60	45,010.00 5,231.32	45,919.00 4,322.03	46,847.00 3,394.37	47,793.00 2,447.97	48,758.00 1,482.46	49,744.00 497.44		
5/15/2015		Wastewater Treatment Facility Refunding	Exempt	P I	125,000.00 1,406.25									
5/15/2015		Building Remodeling (School) Refunding	Exempt	P I	315,000.00 15,650.00	310,000.00 6,200.00								
3/1/2021	11/12/2019	School Fields Authorized: \$4,950,834	Exempt	P I	325,000.00 116,800.00	325,000.00 103,800.00	320,000.00 90,800.00	320,000.00 78,000.00	320,000.00 65,200.00	320,000.00 52,400.00	320,000.00 39,600.00	320,000.00 26,800.00	320,000.00 17,200.00	320,000.00 10,800.00
8/30/2022	11/12/2019	Shaw School Authorized: \$60,922,761	Exempt	P I	910,000.00 1,710,552.09	910,000.00 1,120,300.00	910,000.00 1,074,800.00	910,000.00 1,029,300.00	910,000.00 983,800.00	910,000.00 938,300.00	910,000.00 892,800.00	910,000.00 847,300.00	910,000.00 801,800.00	910,000.00 756,300.00

9/4/2020	5/1/2018	Roads Authorized: \$1,100,000BAN	P I	55,000.00 1,645.42								
9/4/2020	5/7/2019	Roads Authorized: \$750,000BAN	P I	75,000.00 17,950.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	
9/4/2020	11/12/2019	McCracken Road (Part 1) Authorized: \$1,786,000	P I	100,000.00 23,933.33	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	
4/23/2021	11/12/2019	McCracken Road (Part 2)	P I	40,000.00 9,573.33	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	
4/23/2021		Ramshorn Dam	Exempt P I	317,000.00 28,390.92	317,000.00	315,000.00						
4/23/2021	5/7/2019	Fire Truck Authorized: \$575,000BAN	P I	145,000.00 8,526.25	140,000.00							
4/23/2021	6/23/2020	Roads/Infrastructure Authorized: \$750,000BAN	P I	75,000.00 17,950.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	
4/23/2021	6/23/2020	Fire HQ Design & Engineering Authorized 315k design; 350k engineering	P I	133,000.00 11,936.75	133,000.00	133,000.00						
9/3/2021	5/4/2021	Roads/Infrastructure Authorized: \$725,000BAN	P I	75,000.00 19,445.83	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	50,000.00
2/1/2023		Shaw School (Part 4)	Exempt P I	157,500.00								
2/1/2023	5/3/2022	Fire HQ Construction \$18,175,000	Exempt P I	367,500.00								

Total Principal	3,650,327.40	3,391,663.14	2,719,285.20	2,229,169.00	2,244,396.00	2,259,988.00	2,275,955.00	2,292,310.00	1,943,306.00	1,909,430.00	
Total Interest	2,749,168.52	1,455,805.92	1,375,847.73	1,302,305.79	1,228,779.08	1,154,886.01	1,080,617.76	1,005,965.24	934,626.69	866,602.89	
Total Debt	6,399,495.92	4,847,469.06	4,095,132.93	3,531,474.79	3,473,175.08	3,414,874.01	3,356,572.76	3,298,275.24	2,877,932.69	2,776,032.89	
Total Principal -Town	2,935,325.99	2,662,284.83	2,090,185.04	1,595,000.00	1,595,000.00	1,595,000.00	1,595,000.00	1,595,000.00	1,280,000.00	1,230,000.00	
Total Interest - Town	2,510,595.64	1,231,411.53	1,165,972.97	1,107,300.00	1,049,000.00	990,700.00	932,400.00	874,100.00	819,000.00	767,100.00	
Total -Town	5,445,921.63	3,893,696.36	3,256,158.01	2,702,300.00	2,644,000.00	2,585,700.00	2,527,400.00	2,469,100.00	2,099,000.00	1,997,100.00	
Total Principal -Sewer	715,001.41	729,378.31	629,100.16	634,169.00	649,396.00	664,988.00	680,955.00	697,310.00	663,306.00	679,430.00	
Total Interest - Sewer	238,572.88	224,394.39	209,874.76	195,005.79	179,779.08	164,186.01	148,217.76	131,865.24	115,626.69	99,502.89	
Total Sewer	953,574.29	953,772.70	838,974.92	829,174.79	829,175.08	829,174.01	829,172.76	829,175.24	778,932.69	778,932.89	
Total Long Term Pri	2,635,327.40	2,436,663.14	1,906,285.20	1,864,169.00	1,879,396.00	1,894,988.00	1,910,955.00	1,927,310.00	1,893,306.00	1,909,430.00	
Total Long Term Inte	2,084,816.69	1,455,805.92	1,375,847.73	1,302,305.79	1,228,779.08	1,154,886.01	1,080,617.76	1,005,965.24	934,626.69	866,602.89	
Total Short Term Pri	1,015,000.00	955,000.00	813,000.00	365,000.00	365,000.00	365,000.00	365,000.00	365,000.00	50,000.00	-	
Total Short Term Inte	664,351.83	-	-	-	-	-	-	-	-	-	
Total Principal	3,650,327.40	3,391,663.14	2,719,285.20	2,229,169.00	2,244,396.00	2,259,988.00	2,275,955.00	2,292,310.00	1,943,306.00	1,909,430.00	
Total Interest	2,749,168.52	1,455,805.92	1,375,847.73	1,302,305.79	1,228,779.08	1,154,886.01	1,080,617.76	1,005,965.24	934,626.69	866,602.89	

Budget Worksheet
911-County Retirement Assmt

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-911-5600-00000	County Retirement Assessment	2,594,080	2,429,017		165,063	6.80%	2,429,017	2,240,982	2,200,718
	Other Misc Expenses -History				0				
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	2,594,080	2,429,017		165,063	6.80%	2,429,017	2,240,982	2,200,718
	Total County Retirement Assmt	2,594,080	2,429,017		165,063	6.80%	2,429,017	2,240,982	2,200,718
Notes:									
Total Assessment: \$2,639,465, early 7/1 pmt discount applied for FY24									

**Budget Worksheet
912-Insurance**

		FY24 Submitted Budget	FY23 Budget		FY24 vs FY23	FY24 vs FY23	FY23 YTD 3/24	FY22 Budget	FY22 Actual
001-912-5170-00000	Workers Comp Ins	200,000	200,000		0	0.00%	176,640	235,832	204,089
001-912-5171-00000	Injured On Duty Expense	95,000	95,000		0	0.00%	86,359	108,361	92,133
001-912-5172-00000	Unemployment Ins	39,200	37,980		1,220	3.21%	17,418	30,000	15,182
001-912-5740-00000	Liability Ins - Property/Casualty/Prof.	340,000	310,000		30,000	9.68%	327,539	271,755	283,513
	Other Misc Expenses -History				0				
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	674,200	642,980		31,220	4.86%	607,956	645,948	594,916
	Total Other Insurance	674,200	642,980		31,220	4.86%	607,956	645,948	594,916
Notes:									
Workers Comp: Only slight increase on FY22 actuals									
Police & Fire Accident Ins: Increase based on several cases pending in FY22									
Unemployment: Calculated based upon one employees at maximum benefit (\$1015/week), for maximum period of 30 weeks; also includes cost of management consultant									
Liability Ins: General Building property increases overall; Increase number of vehicles on policy, several claims (Library, DPW vehicles, PD vehicles, etc) also attribute to increase.									

Budget Worksheet
915-Employee Benefits

		FY24						
		Submitted	FY23	FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget	vs FY23	vs FY23	YTD 3/24	Budget	Actual
001-915-5170-000000	FSA Admin Expense	10,000	10,000	0	0.00%	6,866	10,000	9,232
001-915-5171-000000	Health Ins Town	1,423,425	1,372,959	50,466	3.68%	977,492	1,415,892	1,194,349
001-915-5172-000000	Health Ins School	4,013,775	3,780,704	233,071	6.16%	2,902,189	3,819,112	3,385,534
001-915-5173-000000	Group Life Ins Town	1,600	1,600	0	0.00%	693	1,850	989
001-915-5174-000000	Group Life Ins School	3,600	3,600	0	0.00%	1,885	3,900	2,764
001-915-5179-000000	Medicare	422,000	405,000	17,000	4.20%	283,882	360,000	376,963
001-915-5500-000000	Inpatient Trust Fund	18,000	18,000	0	0.00%	1,985	30,000	9,873
	Other Misc Expenses -History			0	0.00%			
	Total Salary	0	0	0	0.00%	0	0	0
	Total Other	5,892,400	5,591,862	300,538	5.37%	4,174,992	5,640,754	4,979,703
	Total Employee Benefits	5,892,400	5,591,862	300,538	5.37%	4,174,992	5,640,754	4,979,703
Notes:								
Health Ins based on MIIA rates distributed 1/20/23; enrollment on 1/1/23 *ESTIMATED**								
Life Ins: reduced per historic actuals								
Inpatient Trust Fund: \$1500/hospital stay, est avg 1/month or less								

Budget Worksheet
156-Cable

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
255-156-5112-00000	Cable Public Access Salary	71,375	68,630		2,745	4.00%	47,892	67,281	72,461
255-156-5114-00000	Cable Public Access Hourly	42,520	15,660		26,860	171.52%	4,101	14,094	5,490
255-156-5171-00000	Cable Public Access Health Ins	22,700	22,700		0	0.00%	14,992	22,990	17,638
255-156-5200-00000	Cable Utilities	9,400	9,400		0	0.00%	7,435	9,400	4,281
255-156-5400-00000	Cable Supplies	14,000	14,000		0	0.00%	6,711	12,000	6,234
255-156-5700-00000	Cable Mileage Reimbursement	1,200			1,200	100.00%			
255-156-5800-00000	Cable Capital Upgrades	90,000	90,000		0	0.00%		90,000	65,932
	Other Misc Expenses -History								
	Total Salary	136,595	106,990		29,606	27.67%	66,985	104,365	95,589
	Total Other	114,600	113,400		1,200	1.06%	14,146	111,400	76,447
	Total Cable Public Access	251,195	220,390		30,806	13.98%	81,131	215,765	172,036
Notes:									
FY22 budget wages calculated incorrectly; adjusted distribution to reflect accurate salary									
Hourly: increase from 15 to 20 hrs/week; Add Digital Communication Specialist @ 16 hrs/week									
Utilities: Charter converter boxes \$30/mo; Verizon internet \$175/mo; APM music license increasing to \$2000; VOD streaming \$2000; C4 support \$1200; misc subscriptions									

Budget Worksheet
440-Sewer

		FY24							
		Submitted	FY23		FY24	FY24	FY23	FY22	FY22
Account Number	Account Name	Budget	Budget		vs FY23	vs FY23	YTD 3/24	Budget	Actual
651-440-5111-00000	Sewer Dept Elected	3,780	3,780		0	0.00%	2,520	3,780	3,738
651-440-5113-00000	Sewer Dept Hourly	42,552	45,456		(2,904)	-6.39%	16,838	41,107	41,491
651-440-5115-00000	Sewer Workers	235,682	226,469		9,213	4.07%	139,153	206,724	178,898
651-440-5116-00000	Sewer Seasonal	10,800	10,530		270	2.56%	3,157	9,720	10,177
651-440-5130-00000	Sewer OT	38,541	37,700		841	2.23%	12,497	36,962	21,773
651-440-5200-00000	Sewer Utilities	165,000	165,000		0	0.00%	76,809	159,500	187,900
651-440-5300-00000	Sewer Professional Services	420,000	410,000		10,000	2.44%	266,011	409,200	322,451
651-440-5400-00000	Sewer Supplies	50,000	45,000		5,000	11.11%	35,875	45,000	69,703
651-440-5590-00000	Sewer Uniforms	5,430	4,200		1,230	29.29%	2,962	4,198	2,753
651-440-5600-00000	Sewer UBCW Assessment	1,309,490	1,211,820		97,670	8.06%	1,211,820	1,194,369	1,193,544
651-440-5700-00000	Sewer Professional Development	13,120	13,000		120	0.92%	100	12,999	1,558
651-440-5800-00000	Sewer Capital Outlay	150,000	70,000		80,000	114.29%	19,043	70,000	50,000
651-440-5966-00000	Transfer to Savings				0	0.00%			
	Other Misc Expenses -History								
	Total Salary	331,355	323,935		7,420	2.29%	174,165	298,293	256,078
	Total Other	2,113,040	1,919,020		194,020	10.11%	1,612,619	1,895,266	1,827,909
	Total Sewer	2,444,395	2,242,955		201,440	8.98%	1,786,784	2,193,559	2,083,987
651-440-5961-00000	Transfer to GF - Debt Service	953,574	953,511					953,250	
651-440-5961-00000	Transfer to GF - Indirect Costs	442,958	422,617					395,414	
	Total Appropriation	3,840,927	3,619,083					3,542,223	

**Budget Worksheet
440-Summary**

		FY24	FY23	FY22	FY21	NOTES/CHANGE
UTILITIES		165,000	165,000	159,500		
Electricity	142,000					
Heating	9,500					
Water	4,000					
Trash Removal	5,000					
Cellular Phones 5 Phones @ \$50/mo total	3,000					
Telephone/Internet/Cell Toning System	1,500					
PROFESSIONAL SERVICES		420,000	410,000	409,200	566,200	
Engineering Services: I&I MS4	50,000					
Engineering Services:	25,000					
Sewer Line Repairs, Manhole Cover Repairs	140,000					
Pump Station Repairs	55,000					
Plumbers, Electricians, Garage Door Repairs, septic pumping, misc. hardware, appliances, fixtures, rug cleaning, bulbs, fire extinguishers, fire alarm, tools, supplies....	150,000					
SUPPLIES		50,000	45,000	45,000	45,000	
Cleaning Solutions	7,000					
Paper Products	5,000					
Toilet Paper, Soap, Paper Towels, Cleaning Supplies, Bottle	3,000					
Water, Hardware Needs, etc...						
Chlorine \$20/gal x 52 wks/yr	20,000					
Pump Motors and repair kits	15,000					
UNIFORMS		5,430	4,200	4,198	2,534	
Clothing Contract \$400/employee x4 employees	1,600					
Cleaning @\$16.25 per person/wk for 4 employees x52 /wk	3,830					
UB WPAD Assessment		1,309,488	1,211,820	1,194,369	1,194,369	
Non-Negotiable, costs shared w/ Sutton	1,309,488					
PROFESSIONAL DEVELOPMENT		13,120	13,000	12,999	7,999	
CDL training, Sewer Lic, Sewer Class	11,000					
DOT Physicals 7@\$150 (Rotating), Drug Testing 8@\$55	1,500					
Hoisting Renewal 5@\$60, Class 2 Renewal 4@80	620					
CAPITAL OUTLAY		150,000	70,000	70,000	270,000	
Pump Station upgrades, Truck, Sewer Jet Etc.	150,000					
TOTAL		2,113,038	1,919,020	1,895,266	2,086,102	194,018
Transfer to Stabilization		0	250,000		500,000	